



ORGANIZATION OF
AFRICAN UNITY

Secretariat
P. O. Box 3243

منظمة الوحدة الأفريقية

المكتب التنفيذي

ص. ب. ٣٢٤٣

ORGANISATION DE L'UNITE
AFRICAINNE

Secretariat
B. P. 3243

Addis Ababa / أديس أبابا

COUNCIL OF MINISTERS

Thirty-Eighth Ordinary Session

22nd February to 1st March 1982

Addis Ababa, Ethiopia

CM/1156 (XXXVIII) Rev.1

REPORT ON THE ACTIVITIES OF THE ADVISORY COMMITTEE ON
ADMINISTRATIVE, BUDGETARY AND FINANCIAL MATTERS
FOR THE PERIOD FEBRUARY 1981 TO JANUARY 1982





ORGANIZATION OF
AFRICAN UNITY

Secretariat
P. O. Box 3243

منظمة الوحدة الأفريقية
السكرتريته
ب. ص. ب. ٣٢٤٣

ORGANIZATION DE L'UNITÉ
AFRICAINNE

Secretariat
B. P. 3243

Addis Ababa : أديس أبابا

COUNCIL OF MINISTERS

Thirty-eighth Ordinary Session

CM/1156 (XXXVIII) Rev.1

22 February - 1 March 1982

Addis Ababa, Ethiopia.

CORRIGENDUM

Paragraph 141

The new Executive Secretary of the Lagos Office informed the Committee that from his short stay in Office, he had noticed that what was lacking was proper co-ordination between the Lagos Office and its Sub-Regional Branches, including Nairobi. He promised to institute a more effective administration in which co-ordination and consultation would help improve the general performance of the Offices under Lagos, including the project financing problem of the Nairobi Office.

Other Matters

373. On the other hand, the Committee was of the opinion that, even if Member States did not agree with the new Scale of Assessment, they should nonetheless pay their contributions. Nigeria entered a reservation on the Scale for assessing Member States' contribution to the OAU, on the ground that it is inequitable.

CM/1156(XXXVIII) Rev.1

REPORT ON THE ACTIVITIES OF THE ADVISORY COMMITTEE ON ADMINISTRATIVE,
BUDGETARY AND FINANCIAL MATTERS FOR THE PERIOD FEBRUARY 1981 TO
JANUARY 1982

The Council of Ministers, sitting in its Twenty-Eighth Ordinary Session held in Lome, Togo, decided in Resolution CM/Res.528 (XXVIII) as follows:-

"That henceforth, all the Member States represented in Addis Ababa as well as Ethiopia shall be Members of the Advisory Committee on Budgetary and Financial Matters except the countries providing the OAU External Auditors;

That the Members of the Advisory Committee on Budgetary and Financial Matters be henceforth assisted by experts from Member States, particularly, during the December Session. The Advisory Committee shall examine in detail the budgetary and financial proposals and shall submit its recommendations to the February Ordinary Session of the Council".

In accordance with the text of this decision, the composition of the Advisory Committee on Budgetary and Financial Matters is now as follows:-

Algeria	Ivory Coast	Sierra Leone
Burundi	Kenya	Sudan
Cameroon	Liberia	Tanzania
Congo	Libya	Uganda
Djibouti	Malawi	Zaire
Egypt	Niger	Zambia
Ethiopia	Nigeria	Zimbabwe
Equatorial Guinea	Rwanda	
Gabon	Senegal	
Ghana		

2. The Terms of Reference of the Advisory Committee on Administrative, Budgetary and Financial Matters are as follows:-

- Examine the Draft Programme of Action and the annual budgetary estimates of the Organization drawn up by the General Secretariat;

- Examine all administrative, and other matters with financial implications so as to enable the Council of Ministers to decide upon them;

- Submit to the Council of Ministers the final Draft Programme of Action and Budgetary Estimates accompanied by its comments, observations and recommendations;

- Examine during its ordinary meetings the reports of its Standing Sub-Committee of Resident-Members;

- Be referred to for advice on all other administrative, budgetary and financial matters of a general nature, either by the Council of Ministers, or the General Secretariat, or the Board of External Auditors;

- Examine the financial report of the Accounting Officer of the budget;

- Examine and appraise the annual report of the Head of Budget Control Division, he may, where necessary, submit the case together with his comments, to the Council of Ministers;

- Examine the report of the Board of External Auditors and, where necessary, shall submit his written comments to the Council of Ministers.

The Advisory Committee on Administrative, Budgetary and Financial Matters shall meet at the Headquarters of the Organization after being convened by the Secretary-General after consultation with the Chairman, twice a year in Ordinary Session, namely:-

- in May during the closure of the normal period of the Financial Year in order to appraise the situation as regards the administration of the budget and possibly examine the supplementary period of 3 months for the liquidation of commitments and obligations by the Organization;
- in November to examine, on the one hand, the final closure of the budget after expiry of supplementary period and, on the other, the Draft Programme of Action and Budgetary Estimates for the following financial year as well as other reports relating to budgetary and financial matters and the administration of the budget during the previous financial year.

The Advisory Committee on Administrative, Budgetary and Financial Matters shall draw up its own Rules of Procedure which must be approved by the Council of Ministers.

3. A Sub-Committee of the Advisory Committee is also established in accordance with Article 85 of the Financial Rules and Regulations comprising of the Resident Members of the Advisory Committee in Addis Ababa and the Representative of the Host Country and with the following terms of reference:-

- Examine and supervise the administration of the Budget and in particular, the financial and accounting transaction of the General Secretariat and other Regional and Sub-Regional Offices of the Organization;

- Examine with a view to making a decision regarding any request for a transfer of authorized budgetary funds submitted by the Accounting Officer of the budget in order to cope with any excess expenditure over and above allocations;
- Examine with a view to taking a decision on all unforeseen or unauthorised expenditure which may be occasioned by the implementation of new and urgent decisions or projects;
- Have referred to it or be seized of all matters that may be raised on the subject of a priori signatures of the Head of Control Division and operations of the Finance Officer;
- Examine and supervise all budgetary and financial transactions which shall be submitted to it by the Accounting Officer, the Head of Control Division, the Finance Officer, the Loans Administration and Administrators of Loan Funds;
- Instruct, approve or reject any request aimed at effecting any withdrawal from the Working Capital Fund or any other Fund without prior authorization from the Advisory Committee and without justification;
- Draw up reports on each of its meetings and submit them to the Advisory Committee for consideration and approval;
- All decisions adopted by the Sub-Committee authorizing funds to meet excess expenditure, and all other unforeseen expenses should first be financed from a given percentage of all balances or available funds coming under specific codes for appropriations without, however, seriously affecting the Working Capital Fund, that if, without depriving it of additional allocations;

- the Advisory Sub-Committee on Administrative, Budgetary and Financial Matters shall meet regularly at the Headquarters of the Organization upon being convened by the Secretary-General after consultation with the Chairman of the Sub-Committee;
- The Rules of Procedure of the Advisory Committee on Administrative, Budgetary and Financial Matters shall govern the meetings of the Sub-Committee.

4. Composition of the Bureau

As at the end of the Thirty-Fourth Session, the Bureau of the Advisory Committee was composed as follows:-

- Chairman : Liberia His Excellency Nathaniel Eastman, Ambassador of the Republic of Liberia to Ethiopia.
- Vice-Chairman : Algeria His Excellency Mohamed Lamine Allouane, Ambassador of the Democratic and Popular Republic of Algeria to Ethiopia.
- Rapporteur : Niger His Excellency Joseph Diatta, Ambassador of the Republic of Niger to Ethiopia.

5. The Committee at its Thirty-Fifth Session elected its bureau as above.

6. Session of the Committee and Organization of Work

The Committee's Sessions were fully participated in by the Committee's membership. The Committee adopted the following hours of work:-

Morning Sessions	1000 hrs.	-	1300 hrs.
Afternoon Sessions	1600 hrs.	-	1900 hrs.

7. The Committee held two Ordinary and one Extra-Ordinary Sessions during the period February, 1981 to January, 1982. The two Ordinary Sessions which were the Thirty-Third and Thirty-Fourth Sessions, were held in April and November, 1981, the last Session being devoted to the consideration of the Financial Report of the Organization, the Report of the Board of External Auditors on the Organization's Accounts for the Budgetary Year 1980/81 and the Draft Budget and Programme for the Year 1982/83 and many other documents.
8. The Extra-Ordinary Session was held on 16 July, 1981 in Addis Ababa at the request of the General Secretariat to consider the possibility of taking from the Organization's Budget, an amount of US\$ 877,500.00 to enable purchasing a building for New York Office.
9. The Secretary-General of the Organization was present during the Sessions while the General Secretariat serviced the Committee and provided the necessary facilities and assistance.

ISSUES DEALT WITH DURING THE THIRTY-FIFTH SESSION OF THE

ADVISORY COMMITTEE APRIL 1981

10. The Thirty-Fifth Ordinary Session of the Advisory Committee on Administrative, Budgetary and Financial Matters was opened on Friday 10 April, 1981 at 10:00 a.m. by Dr. S. Nsanzimana, Assistant Secretary-General in-charge of Finance who, in a short statement welcomed the members of the Committee on behalf of the entire General Secretariat.

Members of the Committee participated actively in the deliberations of the Committee and adopted the following working hours:

Morning	:	10 a.m.	-	13 p.m.
Afternoon	:	16 p.m.	-	19 p.m.

12. The following Agenda was adopted:

Consideration of the applications for virements during the 1980/81 Financial Year submitted by:

- a) The General Secretariat (Headquarters) FBM/2(XXXV)
- b) The STRG Office - Lagos, Nigeria FBM/3(XXXV)
- c) The Inter-African Phytosanitary Scientific Council (IAPSC), Yaunde FBM/4(XXXV)
- d) The Inter-African Bureau for Animal Resources (IBAR), Nairobi FBM/5(XXXV)
- e) The Inter-African Bureau for Soils (IBIS) Bangui FBM/6(XXXV)
- f) The Executive Secretariat of the OAU at the United Nations, New York FBM/7(XXXV)
- g) The Executive Secretariat of the Coordinating Committee for the Liberation of Africa, Dar-Es-Salaam FBM/8(XXXV)
- h) The Executive Secretariat of the OAU, Geneva FBM/9(XXXV)
- i) The Scientific Secretariat for the Joint OAU/FAO/WHO Commission for Food and Nutrition, Accra FBM/10(XXXV)
- j) The Inter-African Bureau of Languages, Kampala FBM/11(XXXV)

- k) The Centre for Linguistic and Historical Studies by Oral Tradition, Niamey FBM/12(XXXV)
- l) The Sub-Regional Office of the Coordinating Committee for the Liberation of Africa, Maputo FBM/13(XXXV)
- m) The Sub-Regional Office of the Coordinating Committee for the Liberation of Africa, Luanda FBM/14(XXXV)
- n) Consideration of the application for Exemption from paying outstanding contributions submitted by the Central African Republic FBM/15(XXXV)
- o) Application for Funds for the Year of the Disabled Persons FBM/16(XXXV)
- p) Application for Funds for the OAU Charter Review Committee FBM/17(XXXV)
- q) Application for Funds for Refresher Courses to be organized for Accountants in the Regional and Sub-Regional Offices FBM/18(XXXV)
- r) Application for virement submitted by Lusaka Office FBM/19(XXXV)
- s) Application for Virement submitted by the OAU Executive Secretariat at the EEC/ACP Brussels FBM/20(XXXV)

13. The Assistant Secretary-General then presented to the Committee the documents relating to the applications for virements from the General Secretariat, the Regional and Sub-Regional Offices as applications for funds for the 1980/81 Financial Year, submitted for its consideration.

5. In his statement the Assistant Secretary-General stressed that at times the General Secretariat was compelled to make expenses over and above its appropriations although that was contrary to the provisions of the Financial Rules and Regulations. This was due to the fact that during the preparation and adoption of the Budget, it was practically impossible to forestall certain expenses necessary for the implementation of resolutions first adopted by the Council of Ministers at its February Session during which the Budget was also adopted, and then by the Assembly of Heads of State and Government in June, while the Budget had already become operative. Despite that, the Assistant Secretary-General went on, the General Secretariat had tried to limit the over-expenditures to the barest minimum.

6. After this statement, the Committee requested that introductory statements be adopted as a working document of the Committee's Session.

7. The Committee then moved on to examine document FBM/3 (XXXV): Application for Virement submitted by the STRC Office, Lagos. During its consideration of this document, the Committee deplored among others the over-expenditure amounting to US\$ 40,000.00 under Code 300: Conferences and Meetings.

8. The Committee also pointed out that that situation was not peculiar to the Lagos Office alone. It applied to the General Secretariat as a whole. Following that observation, the Committee took the following decision:

DECISION: The Committee decided to:

- 1) Approve the applications for virement submitted by the General Secretariat and the Regional and Sub-Regional Offices, for the 1980/81 Financial year as follows:

i) General Secretariat

Code 102	Temporary Assistance	US\$ 59,365.45
Code 200	Travel on Initial Recruitment	5,973.87
Code 202	Travel on Transfer	9,968.56
Code 203	Installation Allowance	10,999.90
Code 204	Dependency Allowance	829.63
Code 208	OAU Medical Scheme	63,024.52
Code 213	Post Adjustment Allowance (Political Appointees and Statutory Staff)	110,061.05
Code 300		
301	Travel of Staff on Missions	100,000.00
Code 401	Maintenance and Running of Vehicles	27,414.31
Code 501	Telephones	7,553.78
Code 600	Stationery and Office Supplies	34,440.87
Code 601	Bank Charges and Fiscal Stamps	26,907.93
Code 603(i)	Normal Official Hospitality	5,000.00
Code 605	Library Books and Services	3,004.43
Code 606	Subscriptions to News papers and Periodicals	8,653.50
Code 607	Miscellaneous Supplies and Services	5,480.41
Code 608	Printing of Documents	1,081.11
Code 703	Office Equipment	36,999.54

Code 704	Reproduction Equipment	1,504.35
Code 800	Assembly of Heads of State & Govt.	38,785.94
Code 801	Council of Ministers	91,218.04
Code 808	Advisory Committee on Administrative, Budgetary and Financial Matters	28,698.05
Code 809	Members of the Board of External Auditors	8,625.08
Code 840	Colloquim on African Culture	15,709.47
Code 853	Commission for Mediation, Conciliation and Arbitration	28,917.72
Code 902	Implementation of Resolutions Economic & Co-op. Department	400,000.00
Code 904	Special Resolutions of the Assembly of Heads of States and Government and of the Council of Ministers	161,748.41
 Balance carried forward US\$	1,291,962.92

ii) STRC Office, Lagos

- Overtime and Night Allowance
- Travels on Home Leave
- OAU Medical Scheme
- Transport Allowance
(non-Statutory Staff)
- Vehicle Maintenance
- Maintenance of Equipment
- Stationery and Office Supplies
- Bank Charges and Fiscal Stamps
- Experts Meetings, Seminars, etc.
- CSA Expert Panel Meeting etc.

Code 801: US\$ 26,268.16

iii) Inter-African Phytosanitary Scientific Council
(IAPSC), Yaounde

Travels of Staff on Official Missions
 Vehicle Maintenance

iv) Inter-African Bureau for Animal Resources-
(IBAR) Nairobi

- CAU Insurance Scheme
- OAU Medical Scheme
- Education Allowance
- Post Adjustment Allowance
 (Statutory Staff)
- Vehicle Maintenance
- Maintenance of Equipment
- Maintenance of Premises
- Stationery and Office Supplies
- Bank Charges and Fiscal Stamps
- Miscellaneous Supplies and Services
- Printing
- Supplementary Translation and
 Secretariat Services

..... Balance C/F

US\$ 1,512,345.34

v) Inter-African Bureau for Soils, Bangui

- Travel on Home Leave
- Post Adjustment
 (Statutory Staff)
- Stationery and Office Supplies
- Library Books and Services
- Subscription to News Papers and
 Periodicals

US\$ 500.00

iv) OAU Executive Secretariat at the UN:

- Travel or Home Leave
- Installation Allowances
- OAU Pension Scheme
- Post Adjustment (Statutory Staff)
- Rental of Premises
- Maintenance of Premises
- Electricity and Water
- Insurance of Vehicles and Equipment
- Communications
- Subscription to News Papers and
- Periodicals
- Office Equipment US\$ 10,000.00
-Balance C/F US\$ 1,573,527.74

vii) Executive Secretariat of the Co-ordinating Committee for the Liberation of Africa, Dar-es-Salaam

- Installation Allowance
- Dependency Allowance
- OAU Pension Scheme
- OAU Medical Scheme
- Post Adjustment Allowance
- Vehicle Maintenance
- Telephone
- Library Books and Periodicals
- Office Equipment
- Equipment for the Reproduction of Internal Documents

viii) OAU Permanent Delegation in Geneva

- Travel on Home Leave and on Separation
- Installation Allowance
- OAU Insurance Scheme
- OAU Medical Scheme
- Rental of Premises
- Communications
- Bank Charges and Fiscal
- Stamps US\$ 5,000.00

US\$ 30,680.00

ix) Joint OAU/FAO/WHO Commission for Food and Nutrition in Africa, Accra:

- Installation Allowance
- Travel of Staff on Official Missions
- Vehicle Maintenance
- Stationery and Office Supplies
- Bank Charges and Fiscal
- Stamps US\$ 119.67

US\$ 4,080.00

..... Balance C/F

US\$ 1,664,001.11

x) Inter-African Bureau for Languages, Kampala

Balance B3 B/F

- Travel on Transfer
- Dependency Allowance
- OAU Medical Scheme
- Travel of Staff on Official Missions
- Vehicle Maintenance

- Maintenance of Equipment

- Maintenance of Premises

- Communications

- Stationery and Office Supplies

- Bank Charges and Fiscal Stamps

- Subscription to News Papers

- Translation fees US\$ 300.00 US\$ 17,733.82

xi) Centre for Linguistic and Historical Studies by Oral Traditions, Niamey:

- Travel of staff on Official Missions

- Vehicle Maintenance

- Maintenance of Premises

- Electricity and Water

- Subscription to News Papers and Periodicals

- Miscellaneous Supplies and Services

Code 702: Furniture and Fixtures

- Equipment for the Reproduction of Internal Documents

Code 800: Technical Meetings, Seminars, Conferences and Symposia US\$ 4,500.00 US\$ 18,846.61

.....Balance C/F

US\$1,700,581.54

xii) Sub-Regional Office of the Co-ordinating Committee for the Liberation of Africa, Maputo

- Travel of Staff on Official Missions

- Vehicle Maintenance

- Renovation of Premises

- Telegrammes

- Stationery and Office Supplies

- Subscription to News Papers and Periodicals

- Telecommunications

- Equipment US\$ 66.89

US\$ 3,494.97

**xiii) Sub-Regional Office of the Co-ordinating Committee for
the Liberation of Africa, Luanda**

- Salaries
- Travel on Home Leave and on Separation
- Travel on Transfer
- Installation Allowance
- Dependency Allowance
- OAU Pension Scheme
- ~~Travel on Official Missions~~
- Vehicle Maintenance
- Insurance of Vehicles and Equipment
- Telegrammes
- Printing of Documents US\$ 4,000.00 US\$ 20,844.31

..... Balance C/F US\$ 1,724,920.82

**xiv) Sub-Regional Office of the Co-ordinating Committee for
the Liberation Africa, Lusaka**

- Housing Allowance
- OAU Pension Scheme
- Education Allowance
- Post Adjustment Allowance
- ~~Vehicle Maintenance~~
- Subscription to News Papers and Periodicals US\$ 194.46 US\$ 11,165.00

xv) OAU Permanent Mission in Brussels:

- Adjustments in Basic Salaries following the devaluation of the dollar
- Temporary Assistance
- OAU Medical Scheme

-	Travel of Staff on Missions		
-	Maintenance and Running of Vehicles		
-	Maintenance of Equipment		
-	Maintenance of Premises		
-	Communications		
-	Bank Charges and Fiscal Stamps		
-	Normal Official Hospitality		
-	Library Books		
-	Subscription to News Papers and Periodicals		
-	Office Equipment	US\$ 930.00	US\$ 31,303.52
OVERALL TOTAL		<u>US\$1,767,389.34</u>

2) To approve the applications for funds submitted by the General Secretariat as follows:

I) • Application for funds for the Meeting of the OAU Charter Review Committee US\$ 10,494.00

II) Application for funds for a refresher course to be organized for the Accountants in the Regional and Sub-Regional Offices US\$ 21,610.00

III) Request for funds for the International Year of the Disabled Persons US\$160,000.00

of

This amount/US\$192,104.00 will be derived from the savings made in the 1980/81 Budget.

3) The Committee then urged the General Secretariat to do everything possible to avoid such over-expenditure in the future.

In that connection, the General Secretariat was requested to convene the Advisory Committee and ask for supplementary appropriations each time that it felt the initial appropriations were getting exhausted.

18 After considering these matters, the Committee made the following recommendations concerning the application for exemption from payment of outstanding contributions for the period 1966/79 submitted by the Central African Republic.

"The Advisory Committee, taking into account the fact that the Council of Ministers had viewed with sympathy the request forwarded by the Central African Republic considered the said request and recommended that the Council of Ministers traverse the request because.

- 1) that would create a dangerous precedent which should be avoided in so far as all African countries could be confronted with all sorts of problems such as natural disasters, political turmoil and others;
- 2) **all** OAU Member States should contribute to the Budget **whatever** may be the difficulties facing them;
- 3) This is the reason why the Advisory Committee felt that payment of outstanding contributions by the Central African Republic should be made by instalments to take into account the sympathy shown by the Council of Ministers;

In that regard, the provisions of Article 97 of the Financial Rules and Regulations will not be applied to the Central African Republic for a given period".

19. Outstanding Contributions of the Central African Republic

1972/73	US\$ 42,629.47
1973/74	66,822.33
1974/75	91,533.91
1975/76	112,219.43
1976/77	115,516.23
1977/78	71,663.49
1978/79	82,554.30
1979/80	3,063.95
CMAC	18,525.69
Namibia	18,525.69
Total.....	<u>US\$ 704,423.32</u>

20. The Session was then declared closed.

ISSUES DISCUSSED DURING THE EXTRAORDINARY SESSION --16 July, 1981

21. The Extraordinary Session was opened on thursday 16th July 1981 at 10:00 a.m., by Mr. Nsanzimana Sylvestre, Acting Secretary-General who welcomed members of the Committee on behalf of the General Secretariat as a whole.

22. The Acting Secretary-General then submitted members of the Committee the issues it was to examine; namely a request for funds to purchase a building for the offices of the Organization in New York. The said building is estimated to cost 975,000 US Dollars of which 10% or 97,500 Dollars was paid at the signature of the contract. Payment of the remaining amount of US\$ 877,500 is due by 31st July, 1981 when the last classes of the contract shall be signed.

23. The difficult financial situation of the Organization and the prescriptions of the contract were such that the General Secretariat was compelled to convene a meeting of the Advisory Committee in a bid to find a solution.

24. The Advisory Committee deplored the Secretariat's approach in committing the OAU to the tune of US\$97,500 in signing the Contract because the Committee felt that it was only being presented with a fait accompli; for if the Committee did not approve of the request the Secretariat would lose the 10% deposit. If on the other hand it did approve it, it had only 2 weeks to find the money or the name of the OAU would be spoiled in New York. The consensus was that such approach should never be adopted by the Secretariat in any future transaction that had financial implications.

25. Adoption of the Agenda.

The sole item on the Agenda was adopted. See document FBM/EX/2(III).

26. Examination of document FBM/EX/2(III) entitled:

Request for funds for the purchase of building to host OAU Offices in New York. Members of the Committee started deliberating on the document thereto submitted. However, as discussions progressed, the Committee felt the need to have, also for study, the contract. Sitting was suspended to enable the Secretariat to have the said contract placed before members of the Committee.

27. Sitting resumed in the afternoon.

28. Discussions borne basically on how to find the sum of 877,500 US Dollars payment of which shall fall due on 31st July, 1981 so as

not to forfeit the 97,500 US Dollars deposit or at least secure the purchase of the building and furthermore to find out whether the 31 July, 1981 dateline was legally binding.

29. Proposals were made to the effect of sending a mission to all Members States and to some specific Member States in order to acquaint them with the matter and request to pay in their contributions at the earliest.

30. Furthermore, having examined the contract, the Committee realised that the 31st July, 1981 was not a strict dateline and that the contract being provisional, the date of final signature could be extended.

31. The Committee was faced with a problem it could not resolve, namely, that if a Member State paid the required amount of US\$1,000,000 as its contribution to the regular budget, there would be a short fall in the approved budget. The Secretariat was, therefore, requested to tell the Committee how that short fall would be met.

32. Following these useful deliberations, the Advisory Committee made the following recommendations:

Recommendations:

The Committee recommended that:

1. an urgent appeal be made to all Member States requesting to pay as quickly as possible their contributions by 31st July, 1981 failing which OAU stands to forfeit the US\$ 97,500.00 deposit already paid to the dealer;

a special appeal be made to some Member States (Algeria, Egypt, Lybia, Morocco and Nigeria) requesting them to pay in earnest their contributions to the Organization;

expenses in pursuance of the purchase of this building be including in the priority disbursements;

the Executive Secretary at the New York Office be instructed to obtain the postponement of the final signature of the contract to 31 October, 1981;

the Extraordinary Session of the Committee was then declared closed.

34. The Thirty-sixth Ordinary Session of the Advisory Committee on Administrative, Budgetary and Financial Matters was opened by His Excellency, Mr. Nathaniel Eastman, Ambassador of Liberia, and Current Chairman of the Advisory Committee at 10.30 a.m. on Monday, 16 November 1981.

35. In his opening address, the Chairman first welcomed the members of the Committee and asked them to observe one minute silence for the late Messrs Mungai and Shenouda, two officials of the Organization who died a few months ago. On behalf of the members of the Committee, he then welcomed warmly the new Ambassadors of the Congo, Malawi, Nigeria, Burundi and Mali.

36. The Chairman congratulated the members of the Committee on their past work and drew their attention to the fact that the draft budget submitted by the Secretariat for the 1982/83 Financial Year showed an increase of 50.61 per cent compared with that of 1981/82. He reminded them that it was stipulated in the texts that the yearly increase should not exceed 20 per cent.

37. The Chairman went over the different codes under which there were increases. Furthermore he drew members' attention to the fact that during the 1980/81 Financial Year there was 100 per cent increase under code 300 (Travels on Official Missions) and of the poor management of the Brussels Office due to the negligence of the Director of that Office, who should consequently be transferred to another office.

38. The Chairman urged members to be brief when given the floor and make concrete proposals.

39. To conclude, the Chairman said that the Advisory Committee and the Secretariat formed a single and one team in which there should be understanding and co-operation.

40. The Secretary-General of the OAU, Mr. Edem Kodjo then took the floor on behalf of the General Secretariat. He first welcomed very cordially the members of the Committee and then wished the Thirty-sixth Ordinary Session of the Committee full success. He went on to state the objectives of the Session which, pursuant to the Financial Rules of the OAU should take stock of the activities of the past year, work out a programme of action for the coming financial year and identify the ways and means of implementing it.

41. The Secretary-General expressed his sincere thanks to the members of the Advisory Committee for the efforts made during the previous years to help the Secretariat improve its management methods and for the help they continued to give him through the recommendations, constructive suggestions and criticisms since he assumed office.

42. The Secretary-General suggested that the date of the meeting of the Committee be re-considered to enable it, taking into account members' obligations, to accomplish its work under the best conditions.

43. The Secretary-General briefed members on the reductions he had himself made in some of the budget estimates so as to reduce the figures to reasonable levels. He pointed out that the main increase was due to the appropriations made for the implementation of the Lagos Plan of Action. The Secretary-General told members that the various contacts made with the different organs, particularly with the United Nations Development Programme (UNDP), had started yielding good results. Hence, the UNDP, had allotted to the OAU an amount yet to be fixed. In that same vein, and to reduce expenditure, the Secretary-General proposed that Agenda Item 10 (Document FBM/7 Review of Education Allowance be deleted.

44. To conclude, the Secretary-General expressed his thanks to the members of the Advisory Committee for their understanding and dedication to the cause of Africa.

Election of Officers

45. As proposed by the Ghana delegation, the Committee accepted former officers be re-elected

Chairman - Liberia
Vice-Chairman - Algeria
Rapporteur - Niger

Adoption of the Agenda

46. The Committee adopted the following agenda after the amendment proposed by the Secretariat had been effected:

Agenda - Document FBM/1 (XXXVI) Rev.2

1. (a) Opening session;
(b) Adoption of the agenda;
(c) Organization of work.
2. Adoption of the Report of the Thirty-fifth Ordinary Session of the Advisory Committee FBM/2 (XXXVI)
3. Adoption of the Report of the Extraordinary Session of the Advisory Committee FBM/3 (XXXVI)
4. Statement of Outstanding Contributions due to the OAU Budget, the MCAC and the Namibia Case as at 15 October, 1981 CM/1158 (XXXVIII)
5. Statement of Expenditure as at 30 September 1981 FBM/4 (XXXVI)
6. Consideration of the 1980/81 Financial Report CM/1157 (XXXVIII)
7. Consideration of the Report of the Board of External Auditors on the Accounts of the OAU and Comments of the General Secretariat CM/1159 (XXXVIII)

8. Amendments to Articles 26 (IV) and 27 of the Staff Regulations FBM/5 (XXXVI)
9. Application for Funds for the Organization of the meetings of the Co-ordinating Committee and the Standing Commission of Afro-Arab Co-operation at Dakar (December 1981) FBM/6 (XXXVI)
10. Consideration of the Draft Budget for:
 - (a) the 1982/83 Financial Year CM/1160 (XXXVIII)
 - (b) New Posts CM/1161 (XXXVIII)
 - (c) Refugees' Division CM/1162 (XXXVIII)
11. Applications for Subventions submitted by:
 - (a) Institute for International Relations of Cameroon CM/1163 (XXXVIII)
 - (b) Pan-African Youth Movement CM/1164 (XXXVIII)
 - (c) Association of African Universities.. CM/1165 (XXXVIII)
 - (d) Association for the Advancement of Agricultural Sciences in Africa CM/1166 (XXXVIII)
 - (e) Pan-African Women's Organization CM/1167 (XXXVIII)
 - (f) International Congress of African Studies CM/1168 (XXXVIII)
 - (g) Supreme Council for Sport in Africa.. CM/1169 (XXXVIII)
 - (h) African Organization of Higher Institutions for Public Finance Control CM/1170 (XXXVIII)
12. Any Other Business

Organization of Work

47. On the proposal of the Chairman the Committee adopted the following working hours:

Morning Session: 10 a.m. - 1 p.m.

Afternoon Session: 4 p.m. - 7 p.m.

Adoption of the Report of the Thirty-fifth Ordinary Session of the Advisory Committee on Administrative, Budgetary and Financial Matters - Document FBM/2 (XXXVI), Agenda Item 2

48. The Report of the Thirty-fifth Ordinary Session was adopted without amendment. With regard to over-expenditures, the Ambassador of the United Republic of Cameroon was requested to draft a memorandum so as to draw the attention of the Council of Ministers to the issue in February 1982.

Adoption of the Report of the Extraordinary Session of the Advisory Committee on Administrative, Budgetary and Financial Matters Doc. FBM/3 (XXXVI), Agenda Item 3

49. The report of the Extraordinary Session was adopted with the following amendments:

- i) After paragraph 3: the Advisory Committee deplored the Secretariat's approach in committing the OAU to the tune of US\$95,000.- in signing the contract because the Committee felt that it was only being presented with a fait accompli. In fact, if the Committee did not approve of the request of the Secretariat, the Organization would lose the 10 per cent deposit. If, on the other hand, it did approve it, it would have only two weeks to find the money or the name of the OAU would be soiled in New York. The consensus was that such approach should never be adopted by the Secretariat in any future transactions that had financial implications;

ii) Between paragraphs 9 and 10, the Committee was faced with a problem it could not solve, namely, if a Member State paid the amount of US\$100,000.- as its contribution, to the regular budget, that would mean a serious drop in the budget. The Secretariat was asked to tell the Committee how that loss would be recovered.

Consideration of the 1980/81 Financial Report -

Document CM/1157 (XXXVIII)

50. The Chairman reminded the members of the Committee that this document should, as in the past be considered together with Document CM/1158 (XXXVIII): Statement of Outstanding Contributions due to the OAU Regular Budget, the MCAC and the Namibia Case as at 15 October 1981 and Document CM/1159 (XXXVIII): Report of the Board of External Auditors on the Accounts of the OAU and Comments of the General Secretariat. However, before that, the Burundi Delegation took the floor and made proposals regarding the method of work and the schedule of discussions during the Session. He stated that the report should be adopted during the Session.

51. The Congo Delegate in turn took the floor and informed members of his country's intention to ask the Organization to bear the expenses involved in maintaining its troops sent to Chad as part of the peace-keeping force. Complete documents on the matter would be submitted to the next session of the Council of Ministers scheduled for February 1982. He then announced that his country had granted an amount of 50 million CFA Francs to the SWAPO as its financial assistance for the liberation struggle.

52. The Chairman pointed out that the Advisory Committee was not competent to consider such documents which should exclusively be dealt with by the Council of Ministers. It was therefore for the Congo Delegation to have the question placed on the Agenda of the next Session of the Council of Ministers.

53. The Chairman of the Board of External Auditors was then asked to present the report of the Board contained in Document CM/1159 (XXXVIII). In presenting the Document he highlighted the salient points of the report, namely, Outstanding Contributions, Over-Expenditures, OAU Film, Commemorative Coins, Construction of the Radio Studio, Title Deed for the Secretary-General's Residence and Library. He also spoke of the problems encountered during the audit exercise in the regional and sub-regional offices. After the Chairman's introduction, the Committee began considering Document CM/1159 (XXXVIII) paragraph by paragraph, starting with the General Secretariat.

Document CM/1159 (XXXVIII) - General Secretariat

54. Paragraphs 1 - 3 relating to the introduction, scope of audit and audit certificate were adopted.

55. Paragraph 4 - Budget : According to the External Auditors, the Secretariat had been able to carry out only 50 per cent of its activities on account of Outstanding Contributions. Members wanted to know more about this point and the Chairman of the Board of External Auditors gave a number of explanations. The paragraph was then adopted.

56. Paragraph 5 - Expenditure

The basic issue here was over-expenditure and how that could be solved. The Secretariat recalled the political nature of the Organizations activities which often required missions which were not anticipated but which should be fulfilled at all costs.

57. The Committee recalled the decision taken at its Thirty-fourth Session to the effect that there should be no over-expenditures under Code 300 (Travel on Official Missions) and Code 603 (Ordinary Hospitality) and that the Secretariat should convene the Committee when the appropriations initially adopted were getting finished.

58. Some members of the Committee also emphasized the need for a Code to be entitled Unforeseen Expenses.

59. The Committee made the following recommendations after discussions:

- 1) The decision taken by the Committee at its Thirty-fourth Session on the need for the Secretariat to keep within approved appropriations should be implemented;
- 2) After 50 per cent of the amount allotted under Code 300 had been spent, the Secretariat should convene the Advisory Committee so that it may consider the need to vote supplementary appropriations so as to avoid over-expenditure.

60. Cash Position - adopted.

61. Paragraph 7 - Mechanization of the Accounting System - adopted.

62. Paragraph 8 - Pension Scheme - American Life Insurance Company - adopted.

63. Paragraph 9 - Examination of Disbursement Vouchers

The case of two officials expelled from the Headquarters of the Organization and to whom the Organization continued to pay salaries were discussed. The Secretariat explained the matter to the Committee. The two officials in question were transferred to a regional office but were not accepted by the authorities of the host countries. The Secretariat was therefore holding consultations with other Member States hosting OAU Offices, on the transfer of the two officials.

54. The Tanzania delegate then took the floor and informed the Committee of the contact made by the Secretariat in the issue his secretariat negative reply. The following recommendation was made by the Committee after the discussions:

Recommendation:

The Secretariat should do everything possible to re-deploy the two staff members before February 1982 otherwise their salaries should no longer be paid by the Organization. .33

Paragraph 10. Advances Recoverable

55. Advances due by staff members, Member States and staff members who left the Organization as at 31 May 1981 amounted to US\$720,834.39. The Members of the Committee wanted the Secretariat to explain the reasons for these advances recoverable. It was suggested that these advances should be recovered by using the services of a lawyer if the Organization had one or in any case, by any other means. After the discussions, the Committee recommended that:

- 1) The advances should be recovered from the salaries of the staff members still employed by the Organization;
- 2) The Governments of those staff members who had left the Organization be approached with the view to making the staff members refund the amount they owed;
- 3) Efforts should be made to recover from the Member States, to recover the amount they owed;
- 4) Staff members of the Organization should no longer be allowed to use the telephone and telex facilities of the Organization for private international telephone calls and telex messages.

- 5) Staff members should be requested to justify travel advances as soon as they returned from missions;
- 6) The idea of writing off debts should categorically be rejected.

66. Paragraph 11 OAU Film "Liberty in Unity"

So far, the Organization has not received the film on the Tenth Anniversary (1973) in its three working languages. Only the English version was delivered to the Secretariat. Out of a total amount of US\$220,000.00 US\$200,000.00 has already been paid for the film. Some members of the Committee suggested that the English version of the film should be considered as a documentary film and that no more payments should be made towards the French and Arabic versions. Others suggested that the balance of US\$20,000.00 be paid for the two remaining versions to be produced and so that the matter might be settled once and for all. In any case the total cost of the film was US\$220,000.00 out which the Organization has already paid US\$200,000.00. The Committee made the following recommendation after the discussions:

Recommendation

The Committee recommended that the balance of US\$20,000.00 be paid to the film producer who should deliver the French and Arabic versions of the film to the OAU Office in New York, at the latest by the time of the forth coming Assembly of Heads of State and Government.

67. Paragraph 12 - Commemorative Coins.

To date, a quantity of gold, silver and bronze coins still remained to be solved.

Decision: The Secretariat should do its possible best to sell those coins still available.

68. Paragraph 13 Construction of the Radio Studio

The Board of External Auditors wrote that although the construction work of the studio was in progress, a delay was inevitable owing to the lack of funds.

Decision: The necessary funds should be made available to enable the work to be completed.

69. Paragraph 14 Extension to the Secretary-General's Residence

The Ethiopian delegate took the floor and informed members, that the Secretary-General's residence should be considered as a historical monument and, therefore, no extension works should be undertaken on it. Furthermore, since the building belonged to the State, there was no question of a title deed. However, if the organization so desired a plot could be placed at its disposal free of charge to enable it construct a residence for the Secretary-General. The present residence was given to the OAU to house the present and future Secretaries-General.

70. After that information, the members of the Committee wanted to know whether a residence should be built for the Secretary-General or not. It was decided that a residence should be built for the Secretary-General; hence the following recommendation:

Recommendation:

The Committee recommended that the Council of Ministers consider building a residence for the Secretary-General. It further recommended that the US\$ 300,000.00 allocated be utilized for this purpose and that the Secretariat of the OAU be requested to inform the Ethiopian Government of the Organization's desire to obtain a suitable plot of land, which shall be provided free of charge.

- 71. Paragraph 15 Code 500 Communications. - Adopted.
- 72. Paragraph 16 Library. Adopted.
- 73. Paragraph 17 Erroneous Payment of Installation Allowance.

A Staff Member, although provided with accommodation was irregularly paid installation allowance to the tune of US\$2,700.00. The Staff Member left the Organization later and no measures were taken to recover the amount erroneously paid to him. Since the Staff member concerned had already left the Organization, some members of the Committee proposed that the debt be written-off. Others were against that proposal. The Secretariat was asked to explain the situation. The Staff member in question was recruited through the normal channel with the approval of his government. However, after some time, the higher authority of his country decided that his appointment should be terminated. The staff member felt he had been wronged and referred the matter to the Administrative Tribunal of the OAU. After discussing the matter, the Committee decided that a severance grant be paid to the staff member and the amount he owed be deducted from that grant.

- 74. Paragraph 18 Transport Fleet -

The Secretariat took the floor to explain to the members of the Committee the circumstances leading to the accident in which

a vehicle belonging to the Organization was damaged beyond repairs. That vehicle was placed at the disposal of a UNIDO expert on temporary attachment to the OAU. The following recommendation was made by the Committee after the discussions:

Recommendation: Since the matter is purely an administrative matter, the Secretariat should get in touch with the UNIDO for a compensation to be paid to the OAU.

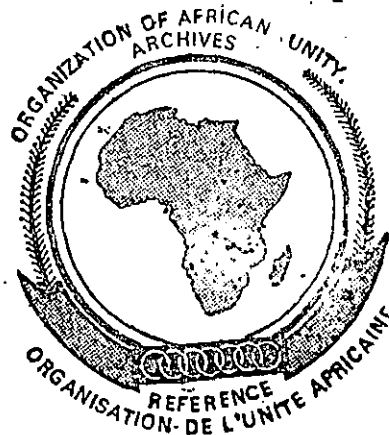
75. Paragraph 19 - Balance Sheet

The Committee recommended that the Secretariat ask the regional and sub-regional offices to submit monthly returns so that in future, the Balance Sheets could be properly prepared.

76. Paragraph 20 Inspectorate

Board of External Auditors was of the opinion that it was indispensable to increase the size of the Inspectorate Unit to enable it undertake its missions to the regional and sub-regional offices. Consequently it was proposed that the post of chief of Regional Offices established under the Budget Control Division should be transferred to the Inspectorate Unit. Members then discussed the need to increase the size of the Inspectorate Unit not only to deal with administrative and financial matters but also technical issues. Particularly the assessment of the work of the regional and sub-regional offices.

Recommendation: The Inspectorate Unit should be strengthened to deal solely with administrative and financial matters. This strengthening can be done through the creation of new posts because



there is a difference between the control done by the Inspectorate Unit and the one done by the Budget Control Division.

77. Paragraph 21-Timing of External Audit Visits - Adopted.

78. Paragraph 22-1981/82 External Audit Programme Adopted.

79. Paragraph 23-Administrative Arrangements - Adopted.

80. Paragraph 24-Acknowledgement - Adopted.

Report of the Board of External Auditors on the Accounts of the Co-ordinating Committee for the Liberation of Africa-Dar-Es-Salaam - DOC. CM/1159 (XXXVIII). Add. 1

81. Paragraphs 1 to 3-relating to the Introduction, Scope of Audit and Audit Certificate were adopted.

82. Paragraph 4-State of the Disbursement Vouchers and Cash Journal.

The Committee recommended that the Executive-Secretary of the Dar-Es-Salaam Office should endeavour to ensure that disbursement vouchers are properly kept. There should be no erasure in the Cash Journal.

83. Paragraph 5 Unauthorized Disbursement.

The Committee urged the Heads of the Dar-Es-Salaam Office to implement the recommendation of the Board of External Auditors calling for suitable arrangements to be made in future to temporarily delegate powers to the immediate senior staff members to approve

and authorize payments in the absence of the authorised signatories.

84. Paragraph 6-Unpaid Travellers' Cheques - Adopted.

85. Paragraph 7-Request for Virements -

The Committee recommended that, the Dar-Es-Salaam Office should avoid all over expenditures in future.

86. Paragraph 8-Purchases of Equipment- Adopted.

87. Paragraph 9-Printing Machinery.- Adopted.

88. Paragraph 10-Resident Internal Auditor- Adopted.

89. Paragraph 11-Cash Position;- Adopted.

90. Paragraph 12-Revenue - Adopted

91. Paragraph 13-Budget Expenditure - Adopted

92. Paragraph 14-Excess Expenditure -

The Committee emphasised the need for strict adherence to the Financial Regulations which stipulates that the certifying officer should call for explanations from the accountant in case of over-expenditures. This would help identify those responsible for the over expenditures. Emphasis was laid on the training of accountants. External Auditors were asked to show accountants their errors and how to better keep their books so as to avoid these errors in future.

93. Paragraph 15, over payment of post Adjustment Allowance- Adopted.

94. Paragraph 16 - Advances Outstanding.

The Committee recommended that the Secretariat remind Member States that they should pay the advances made to them by the Organization.

95. Paragraph 17-Dormant Advances - Adopted.96. Paragraph 18 Cash Position (Special Fund)-Adopted.97. Paragraph 19 Revenue (Special Fund) - Adopted.98. Paragraph 20 Contributions (Special Fund)- Adopted.99. Paragraph 21 Expenditure (Special Fund)- Adopted.100. Paragraph 22 Donations Accounts- Adopted.101. Paragraph 23 Other Matters - Adopted.102. Paragraph 24 General - Adopted.103. Paragraph 25 Conclusion - Adopted.

Report of the Board of External Auditors on the Accounts of the Co-ordinating Committee for the Liberation of Africa
Maputo Sub-Regional Office Doc. CM/1159 (XXXVIII) Add. 2.

104. After adopting the report, the Committee congratulated the Director of the Maputo Office on the excellent manner in which he administered the office.

Report of the Board of External Auditors on the Accounts of the Co-ordinating Committee for the Liberation of Africa.- Lusaka Sub-Regional Office Doc. CM/1159(XXXVIII)-Add. 3.

105. The Committee made the following recommendation after adopting the report.

Recommendation: The Committee recommended that the amount owed by the former Director of the Office be deducted from his pension and only the balance should be paid to him. Furthermore, the new Director was asked to implement all the recommendations made by the Board of External Auditors.

Report of the Board of External Auditors on the Accounts of the Co-ordinating Committee for the Liberation of Africa - Luanda Sub-Regional Office - Doc. CM/1159 (XXXVIII).

106. The Committee adopted this report by recommending that the Director of the Luanda Office ~~scrupulously~~ implement the recommendations of the Board of External Auditors, avoid in future any over expenditure and to administer the Office.

Report of the Board of External Auditors on the Accounts of the Inter-African Bureau of Languages-Kampala Doc. CM/1159 (XXXVIII).Add. 5.

107. Paragraph 1 to 3 on the Introduction, Scope of Audit and Audit Certificate were- Adopted.

108. Paragraph 4 Revenue - Adopted.

109. Paragraph 5 Cash Balance - Adopted.

110. Paragraph 6 Expenditure - Adopted.
111. Paragraph 7 Excess Expenditure - Adopted.
112. Paragraph 8 Unpresented Stale Cheques - Adopted.
113. Paragraph 9 Contribution by the Uganda Government - Adopted.
114. Paragraph 10 Advances Recoverable - Adopted.
115. Paragraph 11 Refund of duty on Petrol - Adopted.
116. Paragraph 12 Staff Pay Roll and Disbursement Vouchers - Adopted
117. Paragraph 13 Education Allowance:

The Director and the Accountant should refund the amount over paid to them. Instead of 75 per cent, 100 per cent, of the Education Allowance were refunded to them.

118. Paragraph 14 Maintenance of Vehicles:

The Committee approved an amount of US\$6,000 for the purchase of a new vehicle to replace the old one whose maintenance costs has become too high. The amount of US\$ 6,000 should be raised from the savings made by the Kampala Office during the 1980/81 Financial Year.

119. The Committee also discussed the situation created by the inflation of the Ugandan currency, resulting in a loss for the Kampala Office. The Committee, therefore, made the following recommendations:

Recommendation: The Secretariat should provide the amount of US\$45,000. to make up the loss suffered by the Kampala Office as the result of the floating of the Ugandan Currency.

Besides, the Secretariat should get in touch with the nearest Ugandan Embassy with the view to obtaining from the Ugandan authorities the permission to open a dollar account for the Kampala Office.

A financial clause should henceforth be included in the Headquarters agreements ^{the} before the Organization signs with countries hosting its Offices.

120. Paragraph 15. Drivers Log Books - Adopted.

121. Paragraph 16 Telephone Accounts - Adopted

122. Paragraph 17 General - Adopted.

123. Paragraph 18 Acknowledgement - Adopted.

Report of the Board of External Auditors on the Accounts of the Scientific, Technical and Research Commission (STRC), Lagos - Doc. CM/1159(XXXVIII) Add. 6.

124. Paragraph 1 Audit of Revenue. This paragraph was adopted after the Chairman of the Board of External Auditors had informed members of the amount of US\$ 60,000.- placed in a deposit account and which yielded an interest of US\$ 4,170.

125. Paragraph 2 Audit of the Petty Cash - Adopted.

126. Budget Administration - The Committee recommended that the new Executive Secretary of the Lagos Office should endeavour to avoid over-expenditures in future. The Committee adopted the whole report on the understanding that the recommendation made by the Board of External Auditors with regard to the post to be filled would be considered at the appropriate time.

Report of the Board of External Auditors on the Accounts of the Inter-African Bureau for Soils - Bangui Doc. CM/1159 (XXXVIII)

Add.7 15

127. Prior to the consideration of this report, the Secretariat informed the Committee of the decision taken at the Thirty-fourth Ordinary Session to the effect that the Assistant Director should be made to refund the cost of the fuel he had ~~without providing~~ any justification for it.

128. The investigations made by the Secretariat on the matter revealed ^{that} the Assistant Director had used the office vehicle at the time the Director of the Bureau was on leave and he was acting. Satisfied with this explanation, the Committee decided to annul its earlier decision.

129. The Secretariat also gave explanations on the difference identified ^{between} the cash journal and the monthly returns. The difference was due to the fluctuation of the dollar rate at the time, whereas the Bureau kept on using the rate of 221 CFA Francs fixed by the Advisory Committee in November, 1979 for offices in the Franc zone. It was to remedy that situation that the Secretariat gave instructions to these offices to use for accounting purposes a monthly average rate of the CFA Francs in relation to the dollar.

130. After those explanations the Committee adopted the whole report.

Report of the Board of External Auditors on the Accounts of the Inter-African Phytosanitary Council (IAPSC), Yaounde-Document CM/1159 (XXXVIII) Add. 8.

131. Like Yaounde, Bangui is in the Franc Zone and the Secretariat had to explain once again the difference noticed by the Board of External Auditors, which was due to the fluctuations of the dollar rate in relation to the CFA Franc. After these explanations, the Committee adopted ^{the} whole report and drew the attention of the Director of the Yaounde Office and of all the Directors of the Regional and Sub-Regional Offices to the need to avoid over-expenditures.

Report of the Board of External Auditors on the Accounts of The Inter-African Bureau for Animal Resources (IBAR) Doc. CM/1159 (XXXVIII) Add. 9.

132. Paragraph 1 Brief presentation of the Office - Adopted.

133. Paragraph 2 Receipt Control - Adopted.

134. Paragraph 3 Petty Cash Control - Adopted.

135. Paragraph 4 Bank situation of the Nairobi Office as at 30 May, 1981. Since each year there are always over-expenditures in this office to the extent that during the 1980/81 Fiscal Year the office had to use bank facilities to enable it meet its expenses, the Committee wanted explanations on the situation.

136. The Director of the Nairobi Office explained that the situation was mainly due to the fact that the Office implemented projects for the Lagos Office and the expenses incurred on those

Projects were not reimbursed. The Nairobi Office also incurred expenses on behalf of other Offices which did not reimburse the amount involved.

137. The Committee expressed concern over that flagrant violation of the Financial regulations!

138. The Committee recommended that no expenses should be incurred by the Nairobi Office if funds were not available.

139. The Director of the Nairobi Office again took the floor and told members that his Office depended on the Lagos Office. Therefore, expenses were authorized by that Office. However, from time to time and in urgent cases he would incur certain expenses without first writing for the authorization of the Lagos Office.

140. In the opinion of the members of the Committee, the Director of the Nairobi Office should not carry the blame alone, the Executive Secretary of the Lagos Office also has his share of responsibility in the poor management of the Nairobi Office.

141. The new Executive Secretary of the Lagos Office informed the members of the Committee of his intention to improve the financing of projects.

142. After the discussion, the Committee took note of the report and made the following recommendations.

- 1) The Lagos Offices as well as the other offices should refund the amount owed to the Nairobi Office,

2) The other offices should first transfer funds to the Nairobi Office before the latter begins incurring any expenses;

3) Apart from joint and on going prospects covering an indefinite period, the Nairobi Office should execute projects only if the Executive Secretariat authorizes these projects and provides the necessary funds;

4) The Director of the Nairobi Office, the Accountant and all other Staff Members of the Office should be present during the visit of External Auditors. The accountant was in fact on leave at the time of the last audit exercise;

5) The Director of the Nairobi Office should effectively control the management of the Office.

Report of the Board of External Auditors on the Accounts of
the Executive Secretariat of the Organization of African
Unity to the United Nations, New York - Doc CM/1159(XXXVIII)
Annex X .

143. Paragraphs 1 to 3 relating to the Introduction, scope and audit certificate were adopted. However, the Committee recommended that Staff Members should not be allowed to proceed on leave during audit exercises.

144. Paragraph 4 : Cash Balance : adopted

145. Paragraph 5 : Budget : adopted

146. Paragraph 6 : Accountability for MCO Expenses (Miscellaneous credit order): Several members took the floor to express their opinions on this question. Some were of the opinion that all the MCO must be accounted for after their use. Whether they were issued for official missions or for home leaves. Others felt that only those MCO issued for official mission should be accounted for. On the other hand, the question as to whether it was in order to give MCO to staff members proceeding on home leave was raised.

147. At the end of the discussions the Committee recommended :

- 1) that the earlier decision regarding the justification after utilisation of all types MCO's (Official Mission home leave) should be retained ,
- 2) That the Staff Member concerned should not be asked to refund the unaccounted MCO because he was not aware of the decision of the Advisory Committee on this affair . This decision concerns this particular case only.

- 3) The question of whether MCO should be issued to Staff-Members proceeding on home leave or not will be discussed under item any other business.

148. Paragraph 7: Control over Telephone usage

The Committee recommended that the New York Office should ensure that only the Executive Secretary and the two Assistant Executive Secretaries are allowed to use the telephones for official international calls.

149. Paragraph 8: Rank Xerox Machine: adopted

150. Paragraph 9: Transport Control: adopted

151. Paragraph 10: Purchase of Chancery: The Executive Secretary provided further explanations regarding the purchase of the premises to house the New York Office. The Committee hailed the idea and took note of it. Furthermore, the Committee expressed gratitude to the Government of the People's Democratic Republic of Algeria for its prompt reaction to the call made by the current Chairman of the OAU for funds to purchase the premises. To that end, the General Secretariat was requested to send a letter of thanks to the Head of State of Algeria.

152. Paragraph 11: adopted

Report of the Board of External Auditors on the accounts of
the OAU Permanent Delegation to the UNO - Geneva - Doc CM/1159
(XXXVIII) Annex XI

153. Paragraphs 1 to 3 relating to the introduction, the scope
of the auditing and the Auditors' Certificate were adopted .
154. Paragraph 4 Balance sheet adopted
155. Paragraph 5 Loss due ^{to} foreign exchange conversions adopted
156. Paragraph 6 Revenue : adopted
157. Paragraph 7 Expenditure : adopted
158. Paragraph 8 Over-expenditure on different codes : adopted
159. Paragraph 9 Arrears of contributions : adopted
160. Paragraph 10 Telephone : After adopting this paragraph, the
Committee recommended that a more strict control be exercised
over the usage of the telephone, especially as far as private
international calls were concerned. Moreover, the Executive
Secretary should no longer authorise Staff Members at the Geneva
Office to use the Office telephone for long distance calls. This
does not apply to the Secretary-General and the Assistant
Secretaries-General.
161. Paragraph 11 Transport Control : Adopted
162. Paragraph 12 OAU Medical Scheme : Adopted
163. Paragraph 13 Unauthorized payment of salary : adopted

164. Paragraph 14 . Franking Machine The Committee recommended that the Executive Secretary should exercise a more strict control over the usage of this machine.

165. Paragraph 15 working document : Adopted

Report of the Board of External Auditors on the Accounts of the
Accra Office Doc. CM/1159 (XXXVIII) Add. XII

166. Introduction : Adopted

167. The Committee considered the report and after adopting it, made the following recommendations :

- 1) That General Secretariat get in touch with the Ghanaian Government for a dollar account to be opened for the Organization.
- 2) That in order to harmonise the situation of all the OAU Regional Offices in the Member States, the Secretariat get in touch with the Ghanaian Government so that the latter may put at the OAU's disposal premises to house its mission in Accra.

On this subject the Ghana Ambassador and the Inspector General took the floor and explained that the Ghana Government had offered the OAU Office premises at the State House, but unfortunately, the premises were never taken up by the OAU. The Ghana Government allocated the premises to another state organization.

The OAU Office therefore occupied a part of the FAO building before finally settling at the residential area in Accra where the Office's Director had found a residence with quarters which are used as offices. The share subsidiz assured the Committee that his government was guaranting building for premises in the residential area to accommodate the OAU offices.

Report of the Board of External Auditors on the Accounts of the Centre for Linguistic and Historical Studies by Oral Traditions Niamey. Doc CM/1159 (XXXVIII) Add. XIII

168. The Committee adopted this report and congratulated the Director of the Office for his good management.

Report of the Board of External Auditors on the Accounts of O.A.U. Delegation to the League of Arab States, Tunis DOC CM/1159 (XXXVIII) Add. XIV

169. The Committee adopted the Report of the Tunis Office which was recently opened, and recommended that the Secretariat get in touch with the Tunisian Government to inform it of the normal practice according to which African countries hosting any OAU regional Office, offers premises to house the Office. Besides, the Secretariat was requested to recruit quickly an accountant for the Office.

Report of the Board of External Auditors on the Accounts of the OAU Office to the ACP/EEC, Bruxelles - Doc CM/1159 (XXXVIII) Add. XV

170. Paragraphs 1 to 3 relating to the Introduction, scope and Auditors certificate were adopted.

171. Paragraph 4 : Cash Balance : Adopted.

172. Paragraph 5 Status of the Office : The Director of the Office informed the Committee that efforts had been made to speed up the process for the ratification by the Belgian Parliament of the Headquarters agreement of this office in January 1982.

173. Paragraph 6 : Revenue adopted

174. Paragraph 7 : Expenditure : Adopted

175. Paragraph 8 : Over - Expenditure on various codes : The Committee emphasized the fact that it had already been decided that there should be no more over-expenditure on code 603 : (Ordinary hospitality) yet, there is an over-expenditure on this code amounting to U.S. \$ 881.25 which in the opinion of some members of the Committee, the Director of the Brussels Office should refund despite the explanation furnished by him.

176. The Committee recommended that this sum of US \$ 881.25 should not be refunded by the Director, who, however, must in future avoid any over-expenditure under this code. Considering the poor management of this office, members of the Committee suggested that the report be examined paragraph by paragraph.

177. Paragraph 9 : Advances : The Committee took note of this paragraph.

178. Paragraph 10 : Over Payment of Post Adjustment Allowances

In the External Auditors' Report on the accounts of the 1979/80 Financial Year, which was examined by the Advisory Committee at its Thirty-Fourth Ordinary Session, it was pointed out that the Director and his accountant had irregularly been paid Post-Adjustment Allowance calculated on the basis of the U.N. multiplier used by the Director instead of the OAU rates, which was however communicated to him by the Headquarters. The Committee then decided that the Director and his accountant should refund these over payments. Yet, no refund has so far been made by the Director and the Accountant, and as of today, the sums to be refunded amount to over US \$ 36.000.00 for the Director and over US \$ 20.000 for the Accountant, precisely because during the 1980/81 financial year they continued to apply the United Nations multiplier.

179. The Committee felt that the two Staff Members must refund these amounts to the Organization.

Recommendation : The Committee recommended :

- 1) that the Director and the Accountant refund the over-payments they had received in terms of Post Adjustment Allowance ;
- 2) that, since the matter was administrative, it was up to the General Secretariat to take the appropriate decision ;

180. Besides, some members of the Committee proposed that the Director of the Office should be relieved of his Office within the Organisation ; other members proposed that his duties of Director of the Brussels Office be terminated and finally other members stated that since it was an administrative problem, the Director should be tried before the Disciplinary Board. Following those discussions, the Committee recommended the following :

- 1) that the Director and the Accountant refund the over-payments they had received in terms of Post-Adjustment allowance ;
- 2) that, since the matter was administrative, it was up to the General Secretariat to take the appropriate decision ;

181. When the Committee had finished examining the report of the Board of External Auditors, the Chairman moved a vote of thanks in favour of the External Auditors. That was adopted by the Committee.

Consideration of the Draft Programme and Budget for the
Fiscal Year 1982/83 - Doc. CM/1160(XXXVIII) Part One

182. The Rwanda Delegation took the floor and made the following proposals:

- 1) that in future the Draft Budget should have two major parts, the first one would be "The General Budget", the second "Investment Budget", which will be devoted to the development activities in Africa within the framework of the Lagos Plan of Action. This Investment Budget will be fed with funds partly drawn from the ordinary contributions;
- 2) that the OAU specialized agencies be requested to submit their draft resolution to the OAU Headquarters for consideration and evaluation as to their financial implication;

In this connection, the General Secretariat could, if it deems it fit, consult the Advisory Committee.

On the other hand, the Committee of the Council of Ministers should, in future, try to limit the number of resolutions, particularly those which tend to weigh on the Organization's budget;

- 3) that the Secretariat, as a general rule, should acknowledge receipt of the letters from Governments or Diplomatic Missions of Members States, especially when these letters related to candidatures for vacant posts on the files of the already existing Staff Members. The General Secretariat should deal with these cases rapidly and communicate to the Governments concerned their final decision. Furthermore, every

outgoing correspondence must strictly bear the signature of the Secretary-General or, in his absence, of the Assistant Secretary-General acting on his behalf ;

- 4) that the General Secretariat should extend the usual advantages recognised in the Staff Rules and Regulation for expatriate Staff Members , to any Staff Member of the Organization whom the home government wants to be recognised ; such the category and terms of service not withstanding, as long as the Staff member is not a national of the host country .

183. Following the clarification given by the Secretary-General regarding funding agreements which should have been signed with institutions like FAO and UNDP the Committee requested the Secretary-General to inform the Council of Ministers before signing those agreements.

Furthermore, the Secretary General should communicate the essential clauses of these Agreements to Members States.

184. The Secretary General explained that those were not formal agreements as such bearing his signature. It was as a result of various contacts and negotiations that those institutions provided for certain funds in their respective programmes to finance some OAU activities. The Secretary-General said that the Council of Ministers and the Assembly of Heads of State and Government are regularly informed about these contacts and negotiations.

185. The Committee approved all the above mentioned proposals.

186. After considering Code 100: Personal Emoluments, with regard to the Office of the Secretary-General and the Assistant

Secretaries-General, the Cabinet of the Secretary General comprising the Inspector General's Office, the Residence of the Secretary and the Assistant Secretaries General, the Afro Arab Co-operation Division, Registry, Protocol Division, Press and Information Division, Legal Division Security Section, the Advisory Committee remarked that the increases recorded in the personal emoluments are the normal annual increments.

Decision :

- 1) The Committee adopted the following proposals submitted by the General Secretariat under Code 100 :
 - a) The Office of the Secretary General and the Assistant Secretaries General \$US 300,958.00
 - b) Inspector General's Office 57,232.00
 - c) Household Staff at the Residence of the Secretary General and the Assistant Secretaries-General 46,123.00
 - d) Afro-Arab Co-operation 62,440.00
 - e) Cabinet of the Secretary General 84,042.00
 - f) Registry 42,707.00
 - g) Protocol Division 83,439.00
 - h) Press and Information Division 173,569.00
 - i) Legal Division : The Committee felt that the US \$ 36,988 appropriations for the Human Rights Section could be cancelled for the time being. This then brings to US \$ 77,315 appropriations approved by the Committee for this Division 77,315.00
Cameroon expressed reservations on the present structure of this Division, which was inconsistent with the new structures of the OAU adopted by the Council of Ministers held in Nairobi in February, 1979.
 - j) Security Service 63,021.00

2) Total budgetary appropriations under code 100 :

(Personal Emoluments) for all the above-mentioned services and divisions amounted US \$ 524,345.00

Administration and Conferences Department

187. During the consideration of appropriations under code 100 (Personal Emoluments) of the Administration and Conferences Department, the committee insisted on the need for having précis-writers in the three working languages of the OAU to take notes during the meetings of the different bodies of the Organisation.

The Staff of this category should, therefore, be recruited immediately
Decisions : The Committee decided :

1) to adopt appropriations under Code 100 for the Administration and Conferences Department as follows :

- a) Directorate US \$ 33,014.00
- b) Personnel Division US \$ 142,506.00
- c) Conferences Division US \$ 922,628.00
- d) Library Section US \$ 36,932.00
- e) Maintenance Service Section US \$ 277,683.00

2) That the total budget estimates for the Administration and Conferences Department amount to US \$ 1,412,763

Finance Department

188. The Committee considered the budget estimates presented by the General Secretariat for the Finance Department and decided to :

- 1) adopt the budget estimates submitted by the General Secretariat for the various services of the Finance Department ;

- 2) approve the sum of US \$ 326,900 for the Finance Department.

Political Department

189. The Committee considered the budget estimate submitted by the General Secretariat for Political Department and decided to:

- 1) adopt the estimates submitted by the General Secretariat for the various Sections of the Political Department ;
- 2) approve the sum of U S \$ 189,700.00 for the Political Department ;

Economic Development and Co-Operation Department

190. The Committee considered the budget estimates submitted by the General Secretariat for the Economic Development and Co-operation Department and decided to:

- 1) adopt the budget estimates presented for this Department;
- 2) approve the sum of US \$ 560,504.00 for the Economic Development and Co-operation Department ;

Education, Science, Cultural and Social Affairs Department

191. The Committee considered budget estimates submitted by the General Secretariat for this Department. The Committee insisted on the need for the recruitment of a nutritionist, if need be, from among the candidates presented by Member States which have already exceeded their quota.

Decision : The Committee decided to :

- 1) adopt the budget estimates submitted by the General Secretariat for the Education, Science ,Cultural and Social Affairs Department but abolished the Science and Technology Section.

- 2) approve the sum of US\$ 512,106.00 for this
Department

192. The Committee recommended that the General Secretariat allow the OAU clinic to treat member of the African Diplomatic Corps accredited to Addis Abeba.

Code 101. Studies and Consultants' Fees

193. The Committee considered the budget estimates submitted by the General Secretariat under this Code and decided to re-allocate the US \$ 25,000.00 appropriations approved under this code for the 1981/82 fiscal year.

Code 102. Temporary Assistance

194. The Committee considered the budget estimates of US \$ 30,000 submitted under this Code by the General Secretariat and decided to adopt them.

Code 103. Overtime and Night Differential

195. The Committee considered the budget estimates of US\$ 1,914.00 and US \$ 10,603 submitted by the General Secretariat under this Code and decided to adopt them.

196. The Committee considered the budget estimates submitted by the General Secretariat under Codes 200 and 218 and after some amendments decided to :

- 1) approve the budget estimates submitted under these code as follows :

a)	Code 200 : Travel on Initial Recruitment	US\$	150,000.00
b)	Code 201 : Travel on Home Leave		200,000.00
c)	Code 202 : Travel on Transfer		22,000.00
d)	Code 203 : Installation Allowance		120,000.00
e)	Code 204 : Dependency Allowance		189,500.00
f)	Code 205 : Housing Allowance		1,393,000.00
g)	Code 206 : OAU Pension Scheme		2,297,018.00
h)	Code 207 : OAU Insurance Scheme		60,000.00
i)	Code 208 : OAU-Medical Service(contract Staff)		150,000.00
j)	Code 209 : Gratuity on completion of Service (Contract Staff)		80,000.00
k)	Code 212 : Education Allowance		238,000.00
l)	Code 213 : Post Adjustment Allowance (Political Appointees and Statu- tory Staff)		650,000.00
m)	Code 214 : Training Scheme		20,000.00
n)	Code 215 : Interview for New Appointments		10,000.00
o)	Code 216 : Gratuity on Completion of Service(Political Appointees)		135,670.00
p)	Code 217 : Travel on termination from OAU Service		60,094.00
q)	Code 218 : Acting Allowance		30,000.00

) approve the sum of US \$ 3,804,282.00 for all the codes from 200 to 218.

) As for Code 205, (Housing Allowance) the amount should be considered as a provisional figure, In fact, the General Secretariat should in the near future prepare a list of staff members showing the amounts of money they pay for their houses so as to enable the Advisory Committee to make a global study of the question for the Headquarters as well as for the Regional and Sub-regional Offices ; the analysis will then be submitted to the Council of Ministers. The Study should aim at harmonising the Housing Allowance at the Headquarters and in the Regional and Sub-Regional Offices. Algeria exposed reservation on Code 201.

197. The Committee considered the budget estimates prepared by the General Secretariat under Codes 300 to 311. (Travel on Official Mission) and decided to allocate a global appropriation of US\$ 600,000 and charge the Secretary General with the responsibility of dividing the amount among the different services, on the understanding that there must not be any over-expenditure at all on these codes. The Secretariat must submit to the Advisory Committee the document showing the distribution it shall have effected at the level of the various services.

198. The Committee considered the budget estimates submitted by the General Secretariat for Codes 400 to 406 (Rental and Maintenance of Equipment and Premises) and after some amendements, decided to :

1) adopt them as follows

a) Code 401 : Maintenance of Vehicles	US \$	40,000
b) Code 402 : Maintenance of Equipment	US \$	10,000
c) Code 403 : Maintenance of Premises	US \$	30,000
d) Code 404 : Utilities (Electricity & Water)	US \$	25,000
e) Code 405 : Alteration to Premises	US \$	25,000
f) Code 406 : Insurance of Vehicles and Equipment	US \$	15,000

2) approve the sum of US \$ 145,000.00 for all the Codes from 400 to 406.

199. The Committee examined the budget estimates submitted by the General Secretariat under Codes 500 to 504 (Communications) and after some amendements decided to :

1) adopt the Budget estimates submitted under these codes as follows :

a)	Code 500 : Cables	US \$	200,000.00
b)	Code 501 : Telephone Service		30,000.00
c)	Code 502 : Postage		15,000.00
d)	Code 503 : Pouch		2,000.00
e)	Code 504 : Freight and Transportation of Official Documents		2,100.00

2. approve the amount of US \$ 249,100.00 for all these codes. However, the General Secretariat should reduce, in as far as possible, the number and the length of the texts of cables and, take the necessary measures to restrict the use of telephones for long distance calls to a small number of Staff Members only.

200. The Committee considered the budget estimates prepared by the General Secretariat under codes 600 617 (Miscellaneous Supplies and Services) and after some amendments, decided to

1) adopt them as follows :

a)	Code 600 : Stationery and Office Supplies	US \$	90,000.00
b)	Code 601 : Bank Charges and Revenue Stamps		50,000.00
c)	Code 603 (i) : Ordinary Hospitality		10,000.00
d)	Code 603 (ii) : OAU Day Reception		7,000.00
e)	Code 604 : Staff Welfare		5,000.00
f)	Code 605 : Library Books and Services		10,000.00
g)	Code 606 : Subscription to Newspapers and Periodicals		10,000.00
h)	Code 607 : Other Supplies and Services		20,000.00
i)	Code 608 : Printing of Documents		10,000.00
j)	Code 609 : Publication of OAU and other Reviews		8,000.00
k)	Code 612 : OAU flags in various sizes		2,000.00
l)	Code 616 : Subvention to Africa Organ.		300,000.00
2)	Approve the sum of US \$ 527,000.00 for all these codes,		

201. The Committee examined the budget estimates submitted by the General Secretariat under codes 700 to 711 (Capital Expenditure) and after some amendments, decided to :

1) adopt the budget estimates submitted as follows :

- | | | | |
|----|--|-------|-----------|
| a) | Code 702 : Furniture and Fixtures | US \$ | 10,000.00 |
| b) | Code 703 : Office Equipment | | 20,000.00 |
| c) | Code 704 : Internal Reproduction
Equipment | | 10,000.00 |
| d) | Code 705 : Telecommunications Service
and Equipment | | 50,000.00 |
| e) | Code 706 : Press and Information
Equipment and Purchase
of Films etc ... | | 20,000.00 |
| f) | Code 707 : Purchases of Vehicles | | 25,000.00 |
| g) | Code 708 : Interpretation Equipment | | 16,200.00 |

2) approve the sum of US \$ 151,200.00 for all these codes

202. The Committee recommended that a global study on the construction of conference hall complex be first of all undertaken including an estimation of the cost of modern interpretation equipment as well as for the renovation of offices.

203. The Committee examined the budget estimates prepared by the Secretariat under Codes 800 to 888 : (Conferences, Council Meetings, Committee meetings, seminars) and after some amendments, decided to :

1) adopt the budget estimates submitted by the General Secretariat under these codes as follows :

- | | | |
|----|---|------------|
| a) | Code 800 : Assembly of Heads of State
and Government | 200,000.00 |
| b) | Code 801 : Council of Ministers | 200,000.00 |

c)	Code 804 : Meeting of the OAU Defence Commission	US \$ 57,000.00
d)	Code 806 : Fifth Session of the Conference of African Ministers of Social Affairs	6,500.00
e)	Code 808 : Meeting of the Advisory Committee on Administrative, Budgetary and Financial Matters	35,000.00
f)	Code 809 : Meeting of the Board of External Auditors	40,000.00
g)	Code 811 : Seventh Session of the OAU Labour Commission	57,000.00
h)	Code 812 : Conference of OAU Trade Ministers	5,000.00
i)	Code 817 : Meeting of three Panels of Advisory Scientific Experts	88,665.00
j)	Code 823 : Meeting of the Ad Hoc Administrative Tribunal of the OAU	16,000.00
k)	Code 824 : Special Fund for the Running of the Executive Bodies of the Afro-Arab Co-operation	50,000.00
l)	Code 827 : Meeting of Ad Hoc Committee on Drought and Natural Disasters in Africa	21,471.00
m)	Code 835 : Conference of African Ministers of Industry	24,000.00
n)	Code 839 : Experts meeting on the Settlement of Matters relating to the Social Security of Migrant Workers	30,000.00
o)	Code 850 : OAU/ECA Joint Meeting on Trade and Development	31,350.00
p)	Code 853 : Commission of Mediation Conciliation and Arbitration	20,000.00
q)	Code 856 : Meeting of the Standing Committee Sanctions	50,000.00

- r) Code 870 : Meeting of the Joint
Disciplinary Board US \$ 15,000.00
- s) Code 872 : All African Women
Conference 70,000.00
- t) Code 885 : Meeting of the Administrative
Co-ordinating Committee of
the OAU Specialised Agencies 15,000.00
- u) Code 888: Conference of African Ministers
of Scientific Research 15,000.00

) approve the amount of US \$ 1,046,986 for all these codes.

3) call upon the OAU General Secretariat to get in touch with the E.C.A. Executive Secretariat so as to drawing a work programme on the implementation of the Lagos Plan of Action. It is only after this work will have been done and approved by the Council of Ministers that appropriation will be voted for Codes dealing with the implementation of the Lagos Plan of Action.

204. The Committee considered the budget estimates prepared by the General Secretariat under Codes 900 to 911 (Implementation of Resolution) and after some amendements decided to :

- f) adopt them as follows :
- a) Code 901 : Political Department US \$ 121,711.00
- b) Code 902 : Economic Development
and Co-operation Dept. 61,609.00
- c) Code 903 : Education, Science, Social
and Cultural Department 148,000.00
- d) Code 906 : Fund for Assistance and
Co-operation 1,303,701.00

The General Secretariat should
convene the Advisory Committee before
utilising the appropriations made under
this Code which must be used to assist
African countries in need.

- e) Code 911 : Fund for the Promotion
of African Scientific and
Cultural Research US \$ 50,000.00

205. Codes 907 (OAU contribution towards the establishment of Centres for the Promotion of Industrialisation and Industrial Co-operation) 908 (OAU Contribution towards the Establishment of the African Centre for Applied Research and Training in Social Development) ; OAU Contribution towards the establishment of the African Institute for Readaptation of the Disabled People) , 909 (Implementation of the Lagos Plan of Action) and 910 (Solidarity Fund for Natural Calamities and Disasters were abolished because they were a duplication of Code 906 (Fund for Assistance and Co-operation) which in the light of the decision taken at the Summit held in Mauritius Island, should be granted an appropriation representing 15 % of the Organization's Budget so that the General Secretariat can finance aid and co-operation programmes at the level of Member States and specialized African Agencies.

206. After considering the budget for the Headquarters, the Advisory Committee decided to make three general recommendations :

General Recommendations

1) The General Secretariat should do every thing possible to fill up the vacant posts. To this end, the General Secretariat should transmit to the Member States in good time the list of vacant posts .

2) With regard to recruitment, the Advisory Committee recommended that the Council of Ministers consider the possibility of having one member of the Advisory Committee participate in the deliberation of the Recruitment Board.

3) Henceforth, the General Secretariat should, when examining the personal emoluments, inform the Advisory Committee of the posts still vacant.

267. The Committee then considered document CM/1162 (XXXVIII)
Draft Budget for the Refugees Division

208. The document was presented by the Acting Secretary-General who indicated that the expenses for this division are financed by donations from various donors. He further said that although this draft budget had been approved by the Co-ordination Committee and by the Committee of 15 on Refugees, the Secretariat felt that it was the practice to submit it to the Advisory Committee for approval.

209. At the Advisory Committee's request, the Acting Secretary General gave further information about the donation so far received namely :

- US \$ 1,000,000.00 from Libya
- US \$ 100,000.00 from the United Nations High Commission
for Refugees

In the light of the above, the Committee adopted the Draft Budget for the Refugees Division, amounting to 476,057.44 and decided that the US \$ 1,000,000.00 donated by Libya be used to finance aid programmes for refugees only.

Furthermore, the Committee sincerely thanked the Libyan Government for its kind gesture.

210. The Committee then considered Document CM/1160(XXXVIII).
Draft Budget and Programme for the Fiscal year running from
1st June 1982 to 31st May 1983 - Part Two

271. Before considering the budgets for the Regional and Sub-Regional Offices, it is important first of all to draw the attention to the following General recommendation adopted by the Advisory Committee :

- 1) Henceforth, all Directors of Regional and Sub-Regional Offices should submit to the Advisory Committee written reports on the activities of their Offices ;
- 2) The General Secretariat should do everything possible to harmonise the status of accountants in the Regional and Sub-Regional Offices, in fact, there is no homogeneity in their positions ;
- 3) No OAU Staff Member shall have the right to be issued with an MCO's when proceeding on an official mission ;
- 4) The General Secretariat should start negotiation with African Governments hosting OAU Offices with the view to obtaining free premises for the offices as well as opening an external Account for the financial operations of these offices ;
- 5) The General Secretariat must do everything possible to fill the vacant posts in the Regional and Sub-Regional Offices ;
- 6) All the Budgetary incomes of the Regional and Sub-Regional Offices must be transferred to the Organisation's Headquarters, at the end of every financial year, that's 31st May of each year.

212. The Executive Secretary was then given the floor to present a report on the activities of the Office of the Members of the Committee.

213. The Executive Secretary emphasized the need for guidelines, and a philosophy to guide the activities of the Office. For him, the issue was that of defining objectives and doing everything possible to achieve those objectives. The implementation of some projects should also be rationalised because it seemed as if some of these projects never come to an end at all. All the offices falling under the purview of the Commission are inter-dependent and must work jointly to realize the objectives to be fixed.

214. The General Secretariat also intervend to point out the lack of co-ordination between Regional Offices and the Headquarters the poor circulation of information between the Headquarters and the Regional Offices whose Heads undertake activities without informing the Headquarters.

215. The Committee was of the opinion that it was necessary to review the whole philosophy of work at the Regional Offices in their entirety by, for instance the drawing up of five-year programmes so that the work of thos offices in the various fields could produce useful results for our countries and, by organising meetings of Ministers concerned with the work of the Commission with the view to defining a work programme.

215. Code 100: Personal Emoluments:

The Executive Secretary drew the attention of the Committee to the prevailing situation with regard to the salaries of the locally recruited staff following the increase of the minimum salaries by the Federal Government of Nigeria to 120 Naira while the Organisation pays less than that for the locally recruited staff. Hence, it was proposed that the 40% salary increase granted to the whole of the OAU staff with effect from 1st June, 1981, be worked out on the basis of 100 Naira as the minimum salary. The financial implication would amount to US\$5,287.00.

217. The Committee approved this review of the salary scale for the locally recruited staff of the STRC Office, Lagos, with effect from 1st June, 1982. In the light of which the Committee decided to:

- 1) adopt the budget estimates prepared by the General Secretariat under this Code 100(Personal Emoluments, for the STRC, Office, Lagos);
- 2) approve an amount of US\$446,103.00 for this Code.

218. The Committee considered the budget estimates submitted by the General Secretariat under Code 102:(Temporary Assistance and Overtime Differential) and decided to approve the appropriation amounting to US\$5,956.00 for this code.

219. The Committee considered budget estimates presented by the General Secretariat under Codes 200 and 214:(Common Staff Costs), and, after same amendments, decided to:

- 1) approve the budget estimates presented under these codes as follows :

a) Code 201 : Travelling on Home Leave	US \$	7,500.00
b) Code 203 : Installation Allowance		15,000.00
c) Code 204 : Dependency Allowance		35,800.00
c) Code 205 : Housing Allowance		31,000.00
d) Code 206 : Pension Fund		58,367.00
e) Code 207 : Insurance Scheme		20,845.00
F) Code 208 : OAU Clinic		25,000.00
g) Code 212 : Education Allowance		25,000.00
h) Code 213 : Post Adjustment Allowance		65,518.00

- 2) approve an amount of US \$ 283,230.00 for these codes .

220. The Committee considered the budget estimates submitted by the General Secretariat under Code 304 : Travel on Official Mission and decided to approve the amount of 18,000 US \$ for this Code.

221. The Committee considered the budget estimates submitted by the General Secretariat under Codes 400 to 406 (Rental and Maintenance of Equipement and Premises) and decided to adopt the budget estimates submitted under these codes as follows :

1) adopt the budget estimates submitted under these code as follows :

- a) Code 401 : Maintenance of Vehicles US \$ 10,000.00
- b) Code 402 : Maintenance of Equipement 24,000.00
- c) Code 403 : Maintenance of Premises 15,000.00
- d) Code 404 : Utilities (Electricity & water) 3,000.00
- e) Code 406 : Insurance of Vehicles 6,000.00

- 2) approve the amount of US \$ 38,000 for these codes

222. The Committee considered the budget estimates prepared by the General Secretariat under Codes 500 to 504 (Communications) and decided to :

1) adopt the budget estimates submitted under these codes
as follows :

a)	Code 500 : Cables	US \$	6,000.00
b)	Code 501 : Telephone Service		5,000.00
c)	Code 502 : Postage		5,000.00
d)	Pouch		1,000.00
e)	Code 504 : Freight and Transportation of Official Documents		500.00

2) approve an amount of US \$ 17,500.00 for all these codes

223. The Committee considered the budget estimates submitted
by the General Secretariat under codes 600 to 610.
(Miscellaneous supplies and services) and decided to

1) adopt the budget estimates submitted under these codes
as follows :

a)	Code 600 : Stationery and Office Supplies	SUS\$	12,000
b)	Code 601 : Bank Charges and Revenue Stamps		8,000
c)	Code 603(i): Ordinary Hospitality		1,500
d)	Code 603(ii): OAU Day Reception		3,000
e)	Code 604 : Staff Welfare		300
f)	Code 605 : Library Books and Services		3,000
g)	Code 606 : Subscription to Newspaper and Periodicals		1,800
h)	Code 607 : Other Supplies and Services		3,000
i)	Code 608 : Printing of Scientific Reports and Journals		45,000
j)	Code 610 : Training Programme and Research		80,000

2) approve an amount of US \$ 157.600 for all those codes

224. The Committee considered the budget estimates prepared by the General Secretariat under Codes 700 to 709 (Capital Expenditure) and decided to :

1) adopt the Budget estimates submitted under these codes as follows :

- | | |
|--------------------------------------|----------------|
| a) Code 700 : Land and Buildings | US \$ 5,000.00 |
| b) Code 702 : Furniture and Fixtures | 2,000.00 |
| c) Code 703 : Office Equipement | 4,000.00 |
| d) Code 707: Purchase of Vehicules | 2,000.00 |

2) approve a sum of US \$ 23,000.00 for all these codes.

225. The Committee considered the Budget estimates prepared by the General Secretariat under Codes 800 to 802 : (Conferences and Meetings), and decided to :

1) adopt the budget estimates prepared under these codes as follows :

- | | |
|---|--------------|
| a) Code 800 : Technical Meetings seminars | US \$ 60,000 |
|---|--------------|

The Algerian Delegation expressed reservations on this Code.

The Committee emphasized that in future the financial implications of resolutions should be examined before submitting them to the Council of Ministers.

- | | |
|--|----------------|
| b) Code 801 : Meeting of the Panel of Experts
of the Scientific Commission of
Africa | US\$ 50,000.00 |
|--|----------------|

c) OAU contribution to Joint Projects US \$ 350,000

2) approve the sum of US \$ 410,000.00 for all these codes .

Inter - African Phytosanitary Council, Yaounde

226. The acting Director submitted the report on the activities of this office which falls under the authority of the African Phytosanitary Council which is a Panel of Experts drawn from OAU Member States and Meeting once every two years ;

227. The Committee asked the General Secretariat to give reasons why the Acting Director had not yet been confirmed on his post and why the vacant post had not yet been filled .

Following the explanation furnished by the General Secretariat, the Committee decided that the present situation of the Acting Director of this office should be regularized as quickly as possible and that the existing vacant posts should also be filled as soon as possible.

228. The Committee proceeded to the consideration of the budget estimates submitted by the General Secretariat under Code 100 (Personnal Emoluments and decided to approve a sum of US\$ 173,302 for this Code.

229. The Committee considered the budget estimates submitted under Code 101 (Scientific Services) and decided to approve the appropriations of US \$ 33,800 for this Code. Algeria expressed reservations on this Code.

230. The Committee considered the budget estimates prepared by the General Secretariat under Code 102 : (Temporary Assistance) and decided to approve an appropriation of 2,000.00 US \$ for this Code.

231. The Committee considered the budget estimates submitted by the Secretariat under Codes 200 to 213 (Common Staff Costs) and decided to:

1. adopt the budget estimates presented under the above Codes as follows:

(a) Code 201 : Travels on Home Leave and on Separation	US \$ 5,000.00
(b) Code 203 : Installation Allowance	US \$ 10,000.00
(c) Code 204 : Dependency Allowance	US \$ 19,200.00
(d) Code 205 : Housing Allowance	US \$ 74,880.00
(e) Code 206 : OAU Pension Fund	US \$ 24,145.00
(f) Code 207 : OAU Insurance Scheme	US \$ 8,623.00
(g) Code 208 : OAU Medical Scheme	US \$ 10,000.00
(h) Code 212 : Education Allowance	US \$ 4,000.00
(i) Code 213 : Poste Adjustment Allowance	US \$ 36,102.00

2. approve an amount of US \$ 191,950.00 for all the Codes.

232. The Committee considered the budget estimates submitted under Code 305 : (Travels on Official Missions), and decided to approve an appropriation of US \$ 12,000.00 under this Code.

233. The Committee considered the budget estimates submitted by the Secretariat under Codes 400 to 406 (Maintenance of Equipment and Premises) and decided to:

1. adopt the budget estimates presented under the above Codes as follows:

(a) Code 401 : Maintenance of Vehicles	US \$ 5,000.00
(b) Code 402 : Maintenance of Equipment	US \$ 1,000.00
(c) Code 403 : Maintenance of Premises	US \$ 1,000.00
(d) Code 404 : Electricity and Water	US \$ 2,000.00
(e) Code 405 : Alteration to Premises	US \$ 1,000.00
(f) Code 406 : Insurance of Vehicles and Equipment	US \$ 6,000.00

2. approve an amount of US \$ 16,000.00 for all these Codes.

234. The Committee considered the budget estimates submitted by the Secretariat under Codes 500 to 504 (Communications) and decided to approve an appropriation of US \$ 8,000.00 for all these Codes.

235. The Committee considered the budget estimates submitted by the Secretariat under Codes 600 to 609 (Miscellaneous Supplies and Services) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 600 : Stationary and Office Supplies	US \$	5,000.00
(b) Code 601 : Bank charges and Revenue Stamps	US \$	2,000.00
(c) Code 603(i) : Ordinary Hospitality	US \$	500.00
(d) Code 603(ii) : OAU Day Reception	US \$	1,500.00
(e) Code 604 : Staff Welfare	US \$	300.00
(f) Code 605 : Books and Library Services	US \$	1,500.00
(g) Code 606 : Subscription to Newspapers and Periodicals	US \$	500.00
(h) Code 607 : Miscellaneous Supplies and Services	US \$	500.00
(i) Code 608 : Printing of Publications and bulletins	US \$	40,000.00
(j) Code 609 : Translation and Miscellaneous Secretarial Services	US \$	1,000.00

2. approve an amount of US \$ 52,000.00 for all these Codes.

236. The Committee considered the budget estimates submitted by the Secretariat under Codes 700 to 706 (Capital Expenditures) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 701 : Improvement to Premises	US \$	100.00
(b) Code 702 : Furniture and Fixtures	US \$	1,000.00
(c) Code 704 : Reproduction Equipment	US \$	1,500.00
(d) Code 705 : Telecommunications Equipment	US \$	1,800.00

2. approve an amount of US \$ 3,400.00 for all these Codes.

INTERAFRICAN BUREAU FOR SOILS (BIS), BANGUI

237. The Director presented the activities of the Bureau which conducts studies on soils. He reported on the projects of the Office. However, due to inadequate material and human resources all the objectives could not be implemented.

238. The Committee then considered the budget estimates submitted by the Secretariat under Code 100 (Staff Emoluments) and decided to approve an amount of S\$121,667.00 for this Code.

239. The Committee considered the budget estimates submitted by the Secretariat under Codes 200 to 213 (Common Staff Costs) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

- | | |
|---|-----------------|
| (a) Code 201 : Travels on Home Leave and on Separation,
(Deduction of Excess Luggage and Per diem) | US \$ 23,658.00 |
| (b) Code 204 : Dependency Allowance | US \$ 12,100.00 |
| (c) Code 205 : Housing Allowance | US \$ 52,800.00 |
| (d) Code 206 : OAU Pension Scheme | US \$ 17,206.00 |
| (e) Code 207 : Insurance Scheme | US \$ 16,145.00 |
| (f) Code 208 : OAU Medical Scheme | US \$ 10,000.00 |
| (g) Code 212 : Education Allowance | US \$ 14,400.00 |
| (h) Code 213 : Post Adjustment Allowance | US \$ 39,616.00 |

2. approve an amount of US \$ 175,925.00 for all these Codes.

240. The Committee considered the budget estimates submitted by the Secretariat under Code 308 (Travel on Official Mission) and decided to approve an appropriation of US \$ 15,000.00 for this Code.

241. The Committee considered the budget estimates submitted by the Secretariat under Codes 400 to 406 (Rental and Maintenance of Equipment and Premises) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

- | | |
|--|----------------|
| (a) Code 401 : Maintenance of Vehicles | US \$ 8,000.00 |
| (b) Code 402 : Maintenance of Equipment | US \$ 2,000.00 |
| (c) Code 403 : Maintenance of Premises | US \$ 2,000.00 |
| (d) Code 404 : Electricity and Water | US \$ 3,000.00 |
| (e) Code 405 : Alteration to Premises | US \$ 4,000.00 |
| (f) Code 406 : Insurance of Vehicles and Equipment | US \$ 4,500.00 |

2. approve an amount of US \$ 23,500.00 for all these Codes.

242. The Committee considered the budget estimates submitted by the Secretariat under Codes 500 to 504 (Communications) and decided to approve an appropriation of US \$ 4,500.00 for all these Codes.

243. The Committee considered the budget estimates submitted by the Secretariat under Codes 600 to 609 (Miscellaneous Supplies and Services) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 600 : Stationery and Office Supplies	US \$ 3,000.00
(b) Code 601 : Bank Charges and Revenue Stamps	US \$ 1,500.00
(c) Code 603(i) : Ordinary Hospitality	US \$ 500.00
(d) Code 603(ii) : OAU Day Reception	US \$ 1,500.00
(e) Code 604 : Staff Welfare	US \$ 300.00
(f) Code 605 : Books and Library Services	US \$ 4,000.00
(g) Code 606 : Subscription to Newspapers and Periodicals	US \$ 2,500.00
(h) Code 607 : Miscellaneous Supplies and Services	US \$ 600.00
(i) Code 608 : Printing of Publications and Bulletins	US \$ 40,000.00
(j) Code 609 : Translation and additional Secretarial Services	US \$ 1,600.00

2. approve an amount of US \$ 55,500.00 for all these Codes.

244. The Committee considered the budget estimates submitted by the Secretariat under Codes 700 to 709 (Capital Expenditure) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 701 : Alterations to Premises	US \$ 500.00
(b) Code 702 : Furniture and Layout	US \$ 1,500.00
(c) Code 703 : Office Equipment	US \$ 3,000.00
(d) Code 704 : Internal Reproduction Equipment	US \$ 3,000.00
(e) Code 705 : Telecommunications Equipment	US \$ 2,000.00
(f) Code 709 : Miscellaneous Equipment	US \$ 7,000.00

2. approve an amount of US \$ 17,000.00 for these Codes.

INTERAFRICAN BUREAU FOR ANIMAL RESOURCES (IBAR), NAIROBI

245. The Director presented the report on the activities of the Bureau to the Committee. He explained that they concerned mainly animal health and resources. He made special reference to the lack of staff. The Director then briefed the meeting on the progress made with the implementation of the various projects prepared on plague, trypanosomiasis, and on animals production and protection.

245. The Committee considered the budget estimates submitted by the Secretariat under Code 100 (Staff Emoluments) and approved the amount of US \$ 283,745.00 for this Code.

247. The Committee considered the budget estimates submitted by the Secretariat under Code 102 (Temporary Assistance) and Code 103 (Overtime and Night differential) and decided to approve an amount of US \$ 1,500.00 for each of the Codes.

248. The Committee considered the budget estimates submitted by the Secretariat under Codes 200 to 213 (Common Staff Costs) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 201 : Travel on Home Leave and on Separation (deduction of excess luggage and per diem)	US \$ 27,300.00
(b) Code 204 : Dependency Allowance	US \$ 24,000.00
(c) Code 205 : Housing Allowance	US \$ 181,440.00
(d) Code 206 : OAU Pension Fund	US \$ 32,514.00
(e) Code 207 : OAU Insurance Scheme	US \$ 6,000.00
(f) Code 208 : OAU Medical Scheme	US \$ 16,000.00
(g) Code 212 : Education Allowance	US \$ 18,000.00
(h) Code 213 : Post Adjustment Allowance	US \$ 78,000.00

2. approve an amount of US \$ 383,254.00 for all these Codes.

249. The Committee considered the budget estimates submitted by the Secretariat under Code 306 (Travel on Official Mission) and decided to approve an appropriation of US \$ 20,000.00 for this Code.

250. The Committee considered the budget estimates submitted by the Secretariat under Codes 401 to 405 (Rental and Maintenance of Equipment and Premises) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 401 : Maintenance of Vehicles	US \$ 11,000.00
(b) Code 402 : Maintenance of Equipment	US \$ 3,000.00
(c) Code 403 : Maintenance of Premises	US \$ 4,000.00
(d) Code 405 : Insurance of Vehicles and Equipment	US \$ 3,500.00

2. approve an amount of US \$ 21,500.00 for these Codes.

251. The Committee considered the budget estimates submitted by the Secretariat under Codes 500 to 504 (Communications) and decided to approve an amount of US \$ 13,200.00 for these Codes.

252. The Committee considered the budget estimates submitted by the Secretariat under Codes 600 to 610 (Miscellaneous Supplies and Services) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 600 : Stationery and Office Supplies	US \$ 12,000.00
(b) Code 601 : Bank charges and Revenue Stamps	US \$ 500.00
(c) Code 603(i) : Ordinary Hospitality	US \$ 500.00
(d) Code 603(ii) : OAU Day Reception	US \$ 1,500.00
(e) Code 604 : Staff Welfare	US \$ 300.00
(f) Code 605 : Books and Library Services	US \$ 5,000.00
(g) Code 606 : Subscription to Newspapers and Periodicals	US \$ 2,000.00
(h) Code 60 : Other Supplies and Services	US \$ 1,000.00
(i) Code 608 : Printing of Scientific Publications and Bulletins	US \$ 70,000.00
(j) Code 610 : Board of Editors of the Bulletin	US \$ 2,000.00

2. approve an amount of US \$ 94,800.00 for all these Codes.

253. The Committee considered the budget estimates submitted by the Secretariat under Codes 700 to 707 (Capital Expenditure) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 701 : Alteration to Premises	US \$ 3,000.00
(b) Code 702 : Furniture and Layout	US \$ 2,000.00
(c) Code 703 : Office Equipment	US \$ 1,000.00
(d) Code 704 : Telecommunications Equipment	US \$ 3,000.00

2. approve an amount of US \$ 9,000.00 for all these Codes.

254. The Committee considered the budget estimates submitted by the Secretariat under Code 800 (Conferences and Meetings) and decided to approve an amount of US \$ 4,000.00 for this Code.

OAU EXECUTIVE SECRETARIAT AT THE UNITED NATIONS, NEW YORK

253. The Executive Secretary briefed the Committee on the activities of the New York Office, which consist mainly of working in close cooperation with the fifty African missions based in New York.

254. The Executive Secretary provided further explanation on the purchase of the building to accommodate the Office and the renovations made before moving into it. An amount of US\$ 776,000.00 would be needed for that purpose. A delegation proposed that the Committee's bureau should proceed to New York in order to discuss with the architect the alterations to be carried out and then submit a report to the Advisory Committee which would finally determine the total amount to be allocated for the work.

255. Some members of the Committee were against and others were for the proposal. Other members suggested that only one member of the bureau should go to New York and, in collaboration with the other members of the Committee, at present on mission in New York, should get in touch with the architect and discuss the work to be done. About that also opinions differed. Some members of the Committee felt that since ^{the} issue involved was technical, an expert consultant should study the files. However, the reply was that the fees would be too high. The first two proposals were put to vote but none of them received the required majority.

256. As it was becoming more and more difficult to take a decision, the Committee suspended discussions on that matter and requested the Chairman to undertake consultations on it. After his consultations, the Chairman informed the Committee members that the trend which reflected the general consensus was that the bureau of the Advisory Committee should proceed to New York to examine, with the architect, the work to be undertaken and then to make a report to the Advisory Committee with any possible counter proposals.

Decision : The Committee decided to endorse that proposal with reservations from Senegal, Mali and objection from Egypt.

257. The Committee considered the budget estimates submitted by the Secretariat under Code 100 (Staff Emoluments) and decided to approve an amount of US \$ 220,640.00 for this Code after upgrading the post of Documentalist from CL5 to P1.

260. The Committee considered the budget estimates submitted by the Secretariat under Code 100 (a) (Special Allowances) and decided to approve the appropriations of US \$ 10,200.00 provided for under this Code.

261. The Committee considered the budget estimates submitted by the Secretariat under Codes 200 to 214 (Common Staff Costs) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 201 : Travels on Home Leave and on Separation	US \$	29,000.00
(b) Code 203 : Installation Allowance	US \$	5,000.00
(c) Code 204 : Dependency Allowance	US \$	4,000.00
(d) Code 205 : Housing Allowance	US \$	197,760.00
(e) Code 206 : OAU Pension Fund	US \$	10,943.70
(f) Code 207 : OAU Insurance Scheme	US \$	28,600.00
(g) Code 208 : OAU Medical Scheme	US \$	25,000.00
(h) Code 212 : Education Allowance	US \$	18,000.00
(i) Code 213 : Post Adjustment Allowance	US \$	75,000.00
(j) Code 214 : Overtime Allowance	US \$	2,000.00

2. approve an amount of US \$ 395,303.00 for all these Codes.

262. The Committee considered the budget estimates submitted by the Secretariat under Code 300 (Travel on official mission) and decided to approve an amount of US \$ 15,000.00 for this Code.

263. The Committee considered the budget estimates submitted by the Secretariat under Codes 400 to 406 (Rental and Maintenance of Equipment and Premises) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 400 : Rental of Premises	US \$	15,000.00
(b) Code 401 : Maintenance of Vehicles	US \$	15,000.00
(c) Code 402 : Maintenance of Equipment	US \$	2,000.00
(d) Code 403 : Maintenance of Premises	US \$	400.00
(e) Code 404 : Electricity and Water	US \$	1,000.00
(f) Code 406 : Insurance of Vehicles and Equipment	US \$	5,000.00

2. approve an amount of US \$ 38,000.00 for all these Codes.

254. The Committee considered the budget estimates submitted by the Secretariat under Codes 500 to 504 (Communications) and decided to approve US \$ 25,000.00 for all these Codes.

255. The Committee considered the budget estimates submitted by the Secretariat under Codes 600 to 609 (Miscellaneous Supplies and Services) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 600 : Stationery and Office Supplies	US \$ 6,500.00
(b) Code 601 : Bank charges and Revenue stamps	US \$ 300.00
(c) Code 603(i) : Ordinary Hospitality	US \$ 2,000.00
(d) Code 603(ii): OAU Day Reception	US \$ 6,500.00
(e) Code 604 : Staff welfare	US \$ 300.00
(f) Code 606 : Subscription to newspapers and Periodicals	US \$ 1,500.00
(g) Code 607 : Other Supplies and Services	US \$ 500.00
(h) Code 608 : Printing of documents	US \$ 1,000.00
(i) Code 609 : OAU Bulletins	US \$ 2,500.00

2. approve an amount of US \$ 24,100.00 for all these Codes.

256. The Committee considered the budget estimates submitted by the Secretariat under Codes 700 to 707 (Capital Expenditure) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 702 : Furniture and Fixtures	US \$ 6,000.00
(b) Code 703 : Office Equipment	US \$ 12,500.00
(c) Code 706 : Information Equipment	US \$ 5,500.00

2. approve an amount of US \$ 24,000.00 for all these Codes.

COORDINATING COMMITTEE FOR THE LIBERATION OF AFRICA, DAR ES-SALAAM

267. The Executive Secretary was of the opinion that since all the members of the Advisory Committee were following very closely and were fully conversant with the activities of the Coordinating Committee, it was not necessary to make a statement thereon. He then presented the draft budget of the entire Coordinating Committee and indicated certain amendments he had made thereon. After that the Committee considered the budget estimates submitted by the Secretariat under Code 100 (Staff Emoluments) and decided to approve an amount of US \$ 287,511.00 for this Code.

268. The Committee considered the budget estimates submitted by the Secretariat under Codes 200 to 213 (Common Staff Costs) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 201 : Travels on Home Leave and on Separation	US \$	38,000.00
(b) Code 203 : Installation Allowance	US \$	6,000.00
(c) Code 204 : Dependency Allowance	US \$	15,000.00
(d) Code 205 : Housing Allowance	US \$	105,600.00
(e) Code 206 : OAU Pension Fund	US \$	25,000.00
(f) Code 207 : OAU Insurance Scheme	US \$	8,600.00
(g) Code 208 : OAU Medical Scheme	US \$	8,400.00
(h) Code 212 : Education Allowance	US \$	20,000.00
(i) Code 213 : Post Adjustment Allowance	US \$	68,503.00

2. approve an amount of US \$ 294,503.00 for all these Codes.

269. The Committee considered the budget estimates submitted by the Secretariat under Code 300 (Travel on Official Mission) and decided to approve an amount of US \$ 35,000.00 for this Code.

270. The Committee considered the budget estimates submitted by the Secretariat under Codes 401 to 406 (Rental of Premises and Maintenance of Equipment) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 401 : Maintenance of vehicles	US \$	10,000.00
(b) Code 402 : Maintenance of Equipment	US \$	2,000.00
(c) Code 403 : Maintenance of Premises	US \$	4,000.00

(d) Code 404 : Electricity and water

US \$ 6,500.00

(e) Code 405 : Alteration to Premises

US \$ 2,500.00

(f) Code 406 : Insurance of vehicles and Equipments

US \$ 3,000.00

2. approve an amount of US \$ 28,000.00 for all these Codes.

271. The Committee considered the budget estimates submitted by the Secretariat under Codes 500 to 504 (Communications) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 500 : Cables and Telex

US \$ 6,000.00

(b) Code 501 : Telephone Service

US \$ 6,000.00

(c) Code 502 : Postage

US \$ 1,000.00

(d) Code 503 : Diplomatic Pouch

US \$ 1,000.00

(e) Code 504 : Freight and Transportation of
Official documents

US \$ 500.00

2. approve an amount of US \$ 14,500.00 for all these Codes.

272. The Committee considered the budget estimates submitted by the Secretariat under Codes 600 to 608 (Miscellaneous Supplies and Services) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 600 : Stationery and Office Supplies

US \$ 6,000.00

(b) Code 601 : Bank Charges and Fiscal Stamps

US \$ 420.00

(c) Code 603(i) : Ordinary Hospitality

US \$ 1,500.00

(d) Code 603(ii) : OAU Day Reception

US \$ 2,500.00

(e) Code 604 : Staff Welfare

US \$ 300.00

(f) Code 605 : Books and Library Services

US \$ 1,000.00

(g) Code 606 : Subscription to newspapers and Periodicals

US \$ 1,000.00

(h) Code 607 : Miscellaneous Supplies and Services

US \$ 1,000.00

(i) Code 608 : Printing of documents

US \$ 800.00

2. approve an amount of US \$ 14,520.00 for all these Codes.

273. The Committee considered the budget estimates submitted by the Secretariat under Codes 701 to 707 (Capital Expenditure) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

- | | | |
|--|-------|----------|
| (a) Code 701 : Alteration to Premises | US \$ | 1,000.00 |
| (b) Code 702 : Furniture and Fixtures | US \$ | 1,000.00 |
| (c) Code 703 : Office Equipment | US \$ | 1,000.00 |
| (d) Code 706 : Press and Information Equipment | US \$ | 1,000.00 |

2. approve an amount of US \$ 4,000.00 for all these Codes.

272. The Committee considered the budget estimates submitted by the Secretariat under Code 800 (Conferences and Meetings) and decided to approve the amount of US \$ 111,600.00 for this Code.

COORDINATING COMMITTEE FOR THE LIBERATION OF AFRICA, LUSAKA SUB-REGIONAL OFFICE

273. The Committee considered the budget estimates submitted by the Secretariat under Code 100 (Staff Emoluments) and decided to approve the amount of US \$ 40,880.00 for this Code.

273. The Committee considered the budget estimates submitted by the Secretariat under Codes 201 to 213 (Common Staff Costs) and decided to:

1. adopt the budget estimates under these Codes as follows:

- | | | |
|--|-------|-----------|
| (a) Code 201 : Travels on Home Leave and on Separation | US \$ | 4,233.00 |
| (b) Code 204 : Dependency Allowance | US \$ | 2,500.00 |
| (c) Code 205 : Housing Allowance | US \$ | 22,000.00 |
| (d) Code 206 : OAU Pension Fund | US \$ | 5,700.00 |
| (e) Code 207 : OAU Insurance Scheme | US \$ | 2,035.00 |
| (f) Code 208 : OAU Medical Scheme | US \$ | 2,000.00 |
| (g) Code 212 : Education Allowance | US \$ | 3,600.00 |
| (h) Code 213 : Post Adjustment Allowance | US \$ | 11,865.00 |

2. approve an amount of US \$ 53,930.00 for all these Codes.

277. The Committee considered the budget estimates submitted by the Secretariat under Code 300 (Travel on Official Mission) and decided to approve an amount of US \$ 9,000.00 for this Code.

278. The Committee considered the budget estimates submitted by the Secretariat under Codes 400 to 406 (Rental of Premises and Maintenance of Equipment) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 401 : Maintenance of Vehicles	US \$	3,000.00
(b) Code 402 : Maintenance of Equipment	US \$	500.00
(c) Code 403 : Maintenance of Premises	US \$	500.00
(d) Code 404 : Electricity and Water	US \$	600.00
(e) Code 406 : Insurance of Vehicles and Equipment	US \$	1,500.00

2. approve an amount of US \$ 6,100.00 for all these Codes.

279. The Committee considered the budget estimates submitted by the Secretariat under Code 501 (Communications) and decided to approve an amount of US \$ 5,000.00 for this Code.

280. The Committee considered the budget estimates submitted by the Secretariat under Codes 600 to 608 (Miscellaneous Supplies and Services) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 600 : Stationery and Office Supplies	US \$	1,000.00
(b) Code 601 : Bank Charges and Fiscal Stamps	US \$	500.00
(c) Code 603(i) : Ordinary Hospitality	US \$	500.00
(d) Code 603(ii) : OAU Day Reception	US \$	1,500.00
(e) Code 604 : Staff Welfare	US \$	300.00
(f) Code 606 : Subscription to newspapers and Periodicals	US \$	300.00
(g) Code 607 : Miscellaneous Supplies and Services	US \$	700.00
(h) Code 608 : Printing of documents	US \$	600.00

2. approve an amount of US \$ 5,400.00 for all these Codes.

281. The Committee considered the budget estimates submitted by the Secretariat under Code 702 (Furniture and Fixtures) and decided to approve an amount of US \$ 2,000.00 for this Code.

COORDINATING COMMITTEE FOR THE LIBERATION OF AFRICA. MAPUTO SUB-REGIONAL OFFICE

282. The Committee considered the budget estimates submitted by the Secretariat under Code 100 (Staff Emoluments) and decided to approve an amount of US \$ 44,247.00 for this Code, after cancelling the post of Economist (P2-2).

283. The Committee considered the budget estimates submitted by the Secretariat under Codes 201 to 213 (Common Staff Costs) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 201 : Travels on Home Leave and on Separation	US \$ 1,500.00
(b) Code 204 : Dependency Allowance	US \$ 2,000.00
(c) Code 205 : Housing Allowance	US \$ 13,920.00
(d) Code 206 : OAU Pension Fund	US \$ 6,000.00
(e) Code 207 : OAU Insurance Scheme	US \$ 2,662.00
(f) Code 208 : OAU Medical Scheme	US \$ 1,000.00
(g) Code 212 : Education Allowance	US \$ 4,800.00
(h) Code 213 : Post Adjustment Allowance	US \$ 8,000.00

2. approve an amount of US \$ 39,882.00 for all these Codes.

284. The Committee considered the budget estimates submitted by the Secretariat under Code 300 (Travel on Official Mission) and decided to approve an amount of US \$ 6,000.00 for this Code.

285. The Committee considered the budget estimates submitted by the Secretariat under Codes 401 to 406 (Rental of Premises and Maintenance of Equipment) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 401 : Maintenance of Vehicles	US \$ 3,000.00
(b) Code 402 : Maintenance of Equipment	US \$ 1,500.00
(c) Code 403 : Maintenance of Premises	US \$ 2,000.00
(d) Code 404 : Electricity and Water	US \$ 1,000.00
(e) Code 406 : Insurance of Vehicles and Equipment	US \$ 2,500.00

2. approve an amount of US \$ 9,000.00 for all these Codes.

286. The Committee considered the budget estimates submitted by the Secretariat under Codes 500 to 504 (Communications) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 500 : Cables and Telex	US \$ 4,500.00
(b) Code 501 : Telephone Service	US \$ 1,500.00

- (c) Code 502 : Postage US \$ 300.00
- (d) Code 503 : Diplomatic Pouch US \$ 1,000.00
- (e) Code 504 : Freight US \$ 300.00

2. approve an amount of US \$ 7,600.00 for all these Codes.

237. The Committee considered the budget estimates submitted by the Secretariat under Codes 600 to 608 (Miscellaneous Supplies and Services) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

- (a) Code 600 : Stationery and Office Supplies US \$ 1,500.00
- (b) Code 601 : Bank charges and Fiscal Stamps US \$ 500.00
- (c) Code 603(i) : Ordinary Hospitality US \$ 500.00
- (d) Code 603(ii) : OAU Day Reception US \$ 1,500.00
- (e) Code 604 : Staff Welfare US \$ 300.00
- (f) Code 606 : Subscription to newspapers US \$ 500.00
- (g) Code 607 : Miscellaneous Supplies and Services US \$ 800.00
- (h) Code 608 : Printing of documents US \$ 1,200.00

2. approve an amount of US \$ 6,800.00 for all these Codes.

238. The Committee considered the budget estimates submitted by the Secretariat under Codes 700 to 709 (Capital Expenditures) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

- (a) Code 702 : Furniture and fixtures US \$ 2,000.00
- (b) Code 704 : Internal Reproduction Equipment US \$ 300.00
- (c) Code 707 : Purchase of Vehicles US \$ 7,000.00

2. approve an amount of US \$ 9,300.00 for all these Codes.

COORDINATING COMMITTEE FOR THE LIBERATION OF AFRICA, LUANDA SUB-REGIONAL OFFICE

239. The Committee considered the budget estimates submitted by the Secretariat under Code 100 (Staff Emoluments) and decided to approve an amount of US \$ 44,037.00 for this Code.

290. The Committee considered the budget estimates submitted by the Secretariat under Codes 200 to 213 (Common Staff Costs) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 201 : Travels on Home Leave and on Separation	US \$	1,600.00
(b) Code 204 : Dependency Allowance	US \$	3,400.00
(c) Code 205 : Housing Allowance	US \$	4,416.00
(d) Code 206 : OAU Pension Fund	US \$	5,034.00
(e) Code 207 : OAU Insurance Scheme	US \$	1,800.00
(f) Code 208 : OAU Medical Scheme	US \$	1,000.00
(g) Code 212 : Education Allowance	US \$	3,600.00
(h) Code 213 : Post Adjustment Allowance	US \$	7,505.00

2. approve an amount of US \$ 28,355.00 for all these Codes.

291. The Committee considered the budget estimates submitted by the Secretariat under Code 300 (Travel on Official Mission) and decided to approve an amount of US \$ 6,400.00 for this Code.

292. The Committee considered the budget estimates submitted by the Secretariat under Codes 400 to 406 (Rental of Premises and Maintenance of Equipment) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 401 : Maintenance of Vehicles	US \$	2,000.00
(b) Code 402 : Maintenance of Equipment	US \$	1,000.00
(c) Code 403 : Maintenance of Premises	US \$	2,000.00
(d) Code 404 : Electricity and Water	US \$	1,000.00
(e) Code 406 : Insurance of Vehicles and Equipment	US \$	1,200.00

2. approve an amount of US \$ 7,200.00 for all these Codes.

293. The Committee considered the Budget estimates submitted by the Secretariat under Codes 500 to 504 (Communications) and decided to:

1. adopt the budget estimates under these Codes as follows:

(a) Code 500 : Cables	US \$	1,000.00
(b) Code 501 : Telephone Service	US \$	1,200.00
(c) Code 502 : Postage	US \$	300.00

2. approve an amount of US \$ 2,500.00 for all these Codes.

294. The Committee considered the budget estimates submitted by the Secretariat under Codes 600 to 608 (Miscellaneous Supplies and Services) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 600 : Stationery and Office Supplies	US \$	2,000.00
(b) Code 601 : Bank Charges and Fiscal Stamps	US \$	500.00
(c) Code 603(i) : Ordinary Hospitality	US \$	500.00
(d) Code 603(ii) : OAU Day Reception	US \$	1,500.00
(e) Code 604 : Staff Welfare	US \$	300.00
(f) Code 606 : Subscription to Newspapers	US \$	500.00
(g) Code 607 : Miscellaneous Supplies and Services	US \$	500.00
(h) Code 608 : Printing of documents	US \$	500.00

2. approve an amount of US \$ 6,300.00 for all these Codes.

295. The Committee considered the budget estimates submitted by the Secretariat under Codes 700 to 709 (Capital Expenditure) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 702 : Furniture and Lay out	US \$	8,000.00
(b) Code 703 : Office Equipment	US \$	3,000.00
(c) Code 704 : Internal Reproduction Equipment	US \$	5,000.00
(d) Code 705 : Telecommunications Equipment	US \$	2,000.00
(e) Code 708 : Interpretation Equipment	US \$	1,000.00

2. approve an amount of US \$ 19,000.00 for all these Codes.

INTERAFRICAIN BUREAU OF LANGUAGES, KAMPALA

296. The Director presented the activities of the Bureau whose main aim is to promote the development of African Languages and the training of Secretaries and Typists in African Languages. For that purpose, the Bureau publishes books in the African Languages.

297. After that presentation, the Committee considered the budget estimates submitted by the Secretariat under Codes 100 (Staff Emoluments) and decided to approve an amount of US \$ 117,124.00 for this Code.

298. The Committee considered the budget estimates submitted by the Secretariat under Code 102 (Temporary Assistance) and decided to approve an amount of US \$ 1,000.00 for this Code.

299. The Committee considered the budget estimates submitted by the Secretariat under Codes 201 to 213 (Common Staff Costs) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 201 : Travels on Home Leave and on Separation	US \$	4,000.00
(b) Code 203 : Installation Allowance	US \$	5,000.00
(c) Code 204 : Dependency Allowance	US \$	7,000.00
(d) Code 205 : Housing Allowance	US \$	81,680.00
(e) Code 206 : OAU Pension Fund	US \$	11,060.00
(f) Code 207 : OAU Insurance Scheme	US \$	3,300.00
(g) Code 208 : OAU Medical Scheme	US \$	4,000.00
(h) Code 212 : Education Allowance	US \$	6,000.00
(i) Code 213 : Post Adjustment Allowance	US \$	27,300.00

2. approve an amount of US \$ 129,340.00 for all these Codes.

300. The Committee considered the budget estimates submitted by the Secretariat under Code 300 (Travel on Official Mission) and decided to approve an amount of US \$ 5,000.00 for this Code.

301. The Committee considered the budget estimates submitted by the Secretariat under Codes 400 to 406 (Rental of Premises and Maintenance of Equipment) and decided to:

1. adopt the budget estimates presented under these Codes as follows:

(a) Code 401 : Maintenance of Vehicles	US \$	6,000.00
(b) Code 402 : Maintenance of Equipment	US \$	1,000.00
(c) Code 403 : Maintenance of Premises	US \$	2,500.00
(d) Code 404 : Electricity and Water	US \$	1,000.00
(e) Code 406 : Insurance of Vehicles and Equipment	US \$	2,000.00

2. approve an amount of US \$ 12,500.00 for all these Codes.

302. The Committee considered the Budget estimates submitted by the Secretariat under Codes 500 to 504 (Communications) and decided to approve an amount of US\$ 7,000 for these Codes.

303. The Committee considered the Budget estimates submitted by the Secretariat under Codes 600 to 615 (Supplies and Miscellaneous Services) and decided to:

- 1) Approve the Budget estimates presented under these Codes as follows:

	<u>US\$</u>
a) Code 600: Stationery and Office Supplies.	3,000
b) Code 601: Bank charges and revenue stamps	500
c) Code 603: (i) Ordinary hospitality	500
d) Code 603: (ii) OAU Day reception	1,500
e) Code 604: Staff welfare	300
f) Code 605: Library books and periodicals.	2,500
g) Code 606: Subscription to newspapers	300
h) Code 607: Others supplies & services	1,000
i) Code 608: Printing and publications	25,000
j) Code 609: Translation	300
k) Code 615: Research	10,000

- 2) Approve a total of US\$ 44,900 for these Codes.

304. The Committee considered the Budget estimates submitted by the Secretariat under Codes 702 to 707 (Capital Expenditure) and decided to:

- 1) Approve the Budget estimates presented under these Codes as follows:

	<u>US\$</u>
a) Code 702: Furniture and Fixture	5,000
b) Code 703: Office equipment	1,000

- 2) Approve a total of US\$ 6,000 for these Codes.

305. The Committee considered the Budget estimates submitted by the Secretariat under Code 800 (Conferences and meetings) and decided to approve an amount of US\$ 65,000 for this Code.

Executive Secretariat of the OAU in Geneva

306. The Executive Secretary briefed the Committee on the activities of his Secretariat especially those relating to the economic field. He told the Committee that the vacant posts of Deputy Executive Secretary in charge of economic matters and of Economist which were vacant had been filled and that the Secretariat could now function smoothly to the satisfaction of the African Group.

307. He then spoke of the loss suffered by the staff as a result of the cancellation of the dollar devaluation allowance.

308. After this the Committee considered the Budget estimates submitted by the Secretariat under Code 100 (Staff emoluments) and decided to approve an amount of US\$ 248,032 for this Code.

309. The Committee considered the Budget estimates submitted by the Secretariat under Code 102 (Temporary assistance) and in view of the fact that all the posts have been filled, decided not to approve any appropriation under this Code.

310. The Committee considered the Budget estimates submitted by the Secretariat under Codes 200 to 214 (Common staff costs) and decided to:

- 1) Approve the Budget estimates submitted under these Codes as follows:

a)	Code 201: Travel on home leave	US\$ 47,000
b)	Code 204: Dependency Allowance	7,850
c)	Code 205: Housing Allowance	171,840
d)	Code 206: OAU Pension Scheme	25,200
e)	Code 207: OAU Insurance Scheme	10,000
f)	Code 208: OAU Medical Scheme	25,000
g)	Code 212: Education Allowance	68,000
h)	Code 213: Post Adjustment Allowance	59,918
i)	Code 214: Overtime Allowance	1,200

- 2) Approve an amount of US\$ 416,514 for all these Codes.

311. The Committee considered the Budget estimates submitted by the Secretariat under Code 300 (Travel on official missions) and decided to approve an amount of US\$ 22,000 for this Code.

312. The Committee considered the Budget estimates submitted by the Secretariat under Codes 400 to 406 (Rental of premises and maintenance of equipment) and decided to:

1) Approve the Budget estimates presented under these Codes as follows:

a) Code 400:	Rental of premises	US\$ 49,230
b) Code 401:	Maintenance of vehicles	4,000
c) Code 402:	Maintenance of equipment	1,000
d) Code 403:	Maintenance of premises	1,000
e) Code 404:	Water & Electricity	1,500
f) Code 406:	Insurance of vehicles and equipment	3,600

2) Approve an amount of US\$ 60,330 for all these Codes.

313. The Committee considered the Budget estimates submitted by the Secretariat under Code 500 (Communications) and decided to approve an amount of US\$ 12,000 for this Code.

314. The Committee considered the Budget estimates submitted by the Secretariat under Codes 600 to 608 (Supplies and ^{Services} Miscellaneous) and decided to:

1) Approve the Budget estimates submitted under these Codes as follows:

		US\$
a) Code 600:	Stationery and office supplies	4,000
b) Code 601:i)	Bank charges and revenue stamps	5,000
c) Code 603:i)	Ordinary hospitality	1,300
d) Code 603:ii)	OAU Day	5,000
e) Code 604:	Staff Welfare	300
f) Code 605:	Library books and services	1,000
g) Code 606:	Subscription of newspapers and periodicals	1,200
h) Code 607:	Supplies & Miscellaneous Services	2,000
i) Code 608:	Printing of documents	

2) Approve an amount of US\$ 21,300 for all these Codes after cancelling Code 601(ii) (Exchange lost).

315. The Committee considered the Budget estimates submitted by the Secretariat under Codes 700 (Capital Assets) and decided to

1). Approve the Budget estimates presented under these Codes as follows:

a) Code 700: Purchase of premises to accommodate the Permanent Office.

After discussing this item, the Committee recommended that the purchase of a block of flats to accommodate the Geneva office be postponed/next year in view of the Organization's current financial situation and other commitments that it would have to meet. Consequently, the estimate of US\$200,000 submitted under this Code should be cancelled.

b) Code 702: Furniture & Fixture	US\$ 3,000
c) Code 703: Office equipment	1,000
d) Code 706: Information services	1,000
e) Code 707: Purchase of vehicles	8,000

2) Approve an amount of US\$ 13,000 for all these Codes.

Scientific Secretariat for the Joint OAU/FAO/WHO/ Commission
for Food and Nutrition, Accra, Ghana

316. The Director presented the report on the activities of his office which, in collaboration with FAO and WHO, deals with food and nutrition matters in Africa.

317. The Committee considered the Budget estimate submitted by the Secretariat under Code 100: (Staff Emoluments) and decided to approve an amount of US\$ 56,112.00 for this Code.

318. The Committee considered the Budget estimates submitted by the Secretariat under Code 100(ii) (Contribution for the dissemination of technical information) and decided to approve an amount of US\$ 5,000 for this Code.

317. The Committee considered the Budget estimates submitted by the Secretariat under Codes 200 to 213 (Common Staff Costs) and decided to:

- 1) Approve the Budget estimates submitted under these Codes as follows:

a) Code 201:	Travel on home leave	US\$ 4,000
b) Code 204:	Dependency Allowance	500
c) Code 205:	Housing Allowance	15,360
d) Code 207:	OAU Insurance Scheme	2,000
e) Code 208:	OAU Medical Scheme	3,000
f) Code 212:	Education Allowance	2,400
g) Code 213:	Post Adjustment Allowance	9,500

- 2) Approve an amount of US\$ 36,700 for all these Codes.

320. The Committee considered the Budget estimates submitted by the Secretariat under Code 300 (Travel on official mission) and decided to approve an amount of US\$ 14,250 for this Code.

322. The Committee considered the Budget estimates submitted by the Secretariat under Codes 400 to 406 (Rental and maintenance of equipment and premises) and decided to:

- 1) Approve the Budget estimates submitted under these Codes as follows:

a) Code 400:	Rental of premises	US\$ 12,000
b) Code 401:	Maintenance of vehicles	5,000
c) Code 402:	Maintenance of equipment	500
d) Code 403:	Maintenance of premises	1,000
e) Code 404:	Water and electricity	2,500
f) Code 406:	Insurance of vehicles and equipment	1,200

- 2) Approve an amount of US\$ 22,200 for all these Codes.

323. The Committee considered the Budget estimates submitted under Codes 500 to 504 (Communications) and decided to:

- 1) Approve the Budget estimates submitted under these Codes as follows:

a) Code 500:	Cables	US\$ 2,500
b) Code 501:	Telephone	1,000
c) Code 502:	Postage	200
d) Code 503:	Diplomatic pouches	450
e) Code 504:	Freight and transportation of official documents	250

- 2) Approve an amount of US\$ 4,400 for all these Codes.

323. The Committee considered the Budget estimates submitted by the Secretariat under Codes 600 to 607 (Supplies and Miscellaneous Services) and decided to:

- 1) Approve the Budget estimates submitted under these Codes as follows:

	US\$
a) Code 600: Stationery and office supplies	2,000
b) Code 601: Bank charges and revenue stamps	1,000
c) Code 603:i) Ordinary hospitality	500
d) Code 603:ii) OAU Day reception	1,500
e) Code 604: Staff welfare	300
f) Code 605: Library books & services	500
g) Code 606: Subscription to newspapers and periodicals	200
h) Code 607: Supplies and other services	300

- 2) Approve an amount of US\$ 6,300 for all these Codes.

324. The Committee considered the Budget estimates submitted by the Secretariat under Codes 701 to 707 (Capital Assets) and decided to:

- 1) Approve the Budget estimates submitted under these Codes as follows:

a) Code 701: Alteration to premises	US\$ 500
b) Code 702: Furniture and Fixtures	1,500
c) Code 703: Office equipment	4,850
d) Code 706: Press and Information	200

- 2) Approve an amount US\$ 7,050 for all these Codes.

Centre for Linguistic and Historical Studies by
Oral Tradition, Niamey

325. The Committee considered the Budget estimates submitted by the Secretariat under Code 100 (Staff Emoluments) and decided to approve an amount of US\$ 198,179 for this Code.

326. The Committee considered the Budget estimates submitted by the Secretariat under Code 102 (Temporary Assistance) and decided to approve an amount of US\$ 300 for this Code.

327. The Committee considered the Budget estimates submitted by the Secretariat under Codes 200 to 213 (Common Staff Costs) and decided to:

1) Approve the Budget estimates submitted under these Codes as follows:

a)	Code 201:	Travel on home leave	US\$ 4,000
b)	Code 203:	Installation Allowance	12,960
c)	Code 204:	Dependency Allowance	20,200
d)	Code 205:	Housing Allowance	82,560
e)	Code 206:	OAU Pension Scheme	20,000
f)	Code 207:	OAU Insurance Scheme	7,192
g)	Code 208:	OAU Medical Scheme	2,500
h)	Code 212:	Education Allowance	14,400
i)	Code 213:	Post Adjustment All.	62,536

2) Approve an amount of US\$ 226,348 for all these Codes

328. The Committee considered the Budget estimates submitted by the Secretariat under Code 305 (Travel on official mission) and decided to approve an amount of US\$ 13,000 for this Code.

329. The Committee considered the Budget estimates submitted by the Secretariat under Codes 401 to 406 (Rental of Premises and Maintenance of Equipment) and decided to:

1) Approve the Budget estimates submitted under these Codes as follows:

a)	Code 401:	Maintenance of vehicles	US\$ 7,500
b)	Code 402:	Maintenance of equipment	2,500
c)	Code 403:	Maintenance of premises	2,000
d)	Code 404:	Water and electricity	10,000
e)	Code 406:	Insurance of vehicles and equipment	3,000

2) Approve an amount of US\$ 25,000 for all these Codes.

330. The Committee considered the Budget estimates submitted by the Secretariat under Codes 500 to 504 (Communications) and decided to approve an amount of US\$ 8,000 for all these Codes.

331. The Committee considered the Budget estimates submitted by the Secretariat under Codes 600 to 615 (Supplies and Miscellaneous Services) and decided to:

- 1) Approve the Budget estimates submitted under these Codes as follows:

a)	Code 600:	Stationery & Office Supplies	US\$ 3,000
b)	Code 601:	Bank charges & revenue stamps	300
c)	Code 603:	(i) Ordinary hospitality	500
d)	Code 603:	(ii) OAU Day reception	1,500
e)	Code 604:	Staff Welfare	300
f)	Code 605:	Library books & services	1,000
g)	Code 606:	Subscription to newspapers and periodicals	400
h)	Code 607:	Supplies & Miscellaneous Services	1,000
i)	Code 608:	Printing of Documents and publication	20,000
j)	Code 609:	Translation and other secretarial services	600
k)	Code 610:	Research training projects	6,000
l)	Code 615:	African language books	3,000

- 2) Approve an amount of US\$ 37,600 for all these Codes.

332. The Committee considered the Budget estimates submitted by the Secretariat under Codes 701 to 707 (Capital Assets) and decided to:

- 1) Approve the Budget estimates presented under these Codes as follows:

a)	Code 701:	Alteration to premises	US\$ 1,000
b)	Code 702:	Furniture & Fixture	2,000
c)	Code 705:	Communications equipment	400
d)	Code 706:	Press & Information	400

- 2) Approve an amount of US\$ 3,000 for all these Codes.

333. The Committee considered the Budget estimates submitted by the Secretariat under Codes 800 to 802 (Conferences & Meetings) and decided to approve an amount of US\$ 10,000 for all these Codes.

334. The Committee considered the Budget estimates presented under Codes 901 to 904 (contributions to research works) and decided to:

- 1) Approve the Budget estimates presented under these Codes as follows:

	US\$
a) Code 901: Campaign work in Member States	30,000
b) Code 902: Campaign work by the office	10,000
c) Code 903: Films on oral tradition	5,000
d) Code 904: Scientific works	3,000

- 2) Approve an amount of US\$ 48,000 for all these Codes.

Technical Medical Assistance to the Comoros

335. The Committee reallocated the amount of US\$ 1 approved for this office and decided to recommend its closure to the Council of Ministers.

OAU Permanent Delegation at the Arab League

336. The Executive Secretary briefed the Committee on the establishment of this new office. He mentioned the difficulties he encountered. He also reported the difficulties he faced in recruiting a qualified accountant due to the inadequate funds approved for that purpose.

337. The Committee decided that the post of accountant at the Tunis Office be raised to P2 as in the other Executive Secretariats and that the current GS9 post be filled by the account clerk.

338. The Committee then considered the Budget estimates submitted by the Secretariat under Code 100 (Staff Emoluments) and decided to approve an amount of US\$ 110, 852 for this Code.

339. The Committee considered the Budget estimates submitted by the Secretariat under Codes 201 to 213 and decided to:

- 1) Approve the Budget estimates submitted by the Secretariat under these Codes as follows:

a) Code 201: Travel on home leave	US\$ 10,000
b) Code 204: Dependency Allowance	4,800

- c) Code 205: Housing Allowance US\$ 59,520
- d) Code 206: OAU Pension Scheme 13,620
- e) Code 207: OAU Insurance Scheme 4,865
- f) Code 208: OAU Medical Scheme 4,000
- g) Code 212: Education Allowance 16,800
- h) Code 213: Post Adjustment All. 37,794

2) Approve an amount of US\$ 151,399 for all these Codes.

340. The Committee considered the Budget estimates submitted by the Secretariat under Code 300 (Travel on official missions) and decided to approve an amount of US\$ 13,000 for this Code.

341. The Committee considered the Budget estimates submitted by the Secretariat under Codes 400 to 406 (Rental & maintenance of equipment and premises) and decided to:

1) Approve the Budget estimates presented under these Codes as follows:

- a) Code 400: Rental of premises US\$ 21,000
- b) Code 401: Maintenance of vehicles 500
- c) Code 402: Maintenance of equipment 500
- d) Code 403: Maintenance of premises 500
- e) Code 404: Water & Electricity 2,000
- f) Code 405: Renovation of premises 500
- g) Code 406: Insurance of vehicles and equipment 2,000

2) Approve an amount of US\$ 28,000 for all these Codes.

342. The Committee considered the Budget estimates submitted by the Secretariat under Codes 500 to 504 (Communications) and decided to approve an amount of US\$ 3,000 for all these Codes.

343. The Committee considered the Budget estimates prepared by the General Secretariat under these codes and decided to:

- 1) approve the Budget estimates as follows:

	U.S.\$
a) Code 600: Stationery and office Supplies	2,000.00
b) Code 601: Bank charges and revenue stamps	500.00
c) Code 603(I): Ordinary Hospitality	1,500.00
d) Code 603(II) O.A.U. Day Reception	3,000.00
e) Code 604: Staff Welfare	300.00
f) Code 605: Subscription to newspapers..	500.00
g) Code 607: Miscellaneous supplies and services	500.00
h) Code 608: Printing of Documents	500.00

- 2) approve the amount of 8,800 U.S. dollars for all these codes:

344. The Committee considered the Budget estimates submitted by the General Secretariat under Codes 702 to 707: (Capital Expenditure) and decided to:

- 1) adopt the Budget estimates submitted as follows:

	U.S.\$
a) Code 704: Telecommunications Equipment	5,500.00
b) Code 707: Purchase of Vehicles	7,000.00

- 2) approve an amount of U.S. \$12,500.00 for all these codes.

The O.A.U. Permanent Delegation to the ACP/EEC Group, Brussels.

345. The Director presented a report on the activities of this Office which is charged with monitoring the activities of the ACP/EEC Group and the implementation of the Lome Agreement. He pointed out that it was vital to fill the post of an economist and to establish a post for a translator to enable the office to play its role fully.

346. After the above remarks, the Committee considered the Budget estimates prepared by the General Secretariat under Code 100: (Personal Emoluments) and decided to approve an amount of US\$101,264 for this code.

347. The Committee considered the Budget estimates submitted by the General Secretariat under Code 102: (Temporary Assistance) and decided to approve an amount of U.S.\$1,500 for this Code.

348. The Committee considered the Budget estimates submitted by the General Secretariat under Codes 203 to 213 and decided to:

- 1) adopt the Budget estimates prepared under these codes as follows:

	U.S.\$
a) Code 203: Installation allowance.....	4,500.00
b) Code 204: Dependency allowance	4,300.00
c) Code 205: Housing allowance	48,000.00
d) Code 206: OAU Pension Scheme	7,452.00
e) Code 207: OAU Insurance Scheme	5,000.00
f) Code 208: OAU Medical Scheme	10,000.00
g) Code 212: Education allowance	20,000.00
h) Code 213: Post Adjustment allowance...	27,034.00

- 2) approve the sum of US\$ 127,786 for all these codes.

349. The Committee considered the Budget estimates submitted by the General Secretariat under Code 300: (Travel on Official Missions) and decided to approve the amount of U.S.\$10,000.00 for this code.

350. The Committee considered the Budget estimates submitted by the General Secretariat under Codes 400 to 406: (Rental and Maintenance of Premises and Equipment) and decided to:

) approve the Budget estimates submitted under these Codes as follows:

U.S.\$

a) Code 400:	Rent of premises:	28,000.00
b) Code 401:	Maintenance of vehicles.....	3,000.00
c) Code 402:	Maintenance of equipment.....	1,000.00
d) Code 403:	Maintenance of premises.....	2,000.00
e) Code 404:	Utilities (electricity and water).....	1,800.00
f) Code 406:	Insurance of vehicles and Equipment	2,000.00

) approve an amount of US\$37,800.00 for all these Codes.

51. The Committee considered the Budget estimates prepared by the General Secretariat under Code 500: (communications) and decided to approve the sum of U.S.\$8,000.00 for this Code.

52. The Committee considered the Budget estimates prepared by the General Secretariat under Codes 600 to 608: (Miscellaneous supplies and services) and decided to:

) approve the Budget estimates submitted under these Codes as follows:

U.S.\$

a) Code 600:	Stationery and office supplies....	3,000.00
b) Code 601:	Bank charges and revenue stamps..	2,000.00
c) Code 603(i):	Ordinary hospitality	1,000.00
d) Code 603(ii):	O.A.U. Day Reception	5,000.00
e) Code 604:	Staff welfare	300.00
f) Code 605:	Library books	800.00
g) Code 606:	Subscription to Newspapers and Periodicals	500.00
h) Code 607:	Miscellaneous supplies and services	500.00

) approve an amount of US\$12,600 for all these codes.

353. The Committee considered the Budget-estimates submitted by the General Secretariat under Code 703: (office equipment) and decided to approve the sum of US\$500.00 for this Code.

The Inter-African Bureau for Research on
Tropical Forests: Libreville.

354. Considering that this Bureau has not yet started functioning, the Committee decided to re-allocate for the 1982/83 fiscal year US\$415,990.00 appropriations previously approved for the Bureau.

Consideration of Document FBM/5 (XXXVI): Amendments
to Articles 26(iv) (a) and 27 of the Staff
Regulations

355. The consideration of this document was entrusted to a sub-committee composed of the following countries: Niger (Chairman), Egypt, Guinea, Zaire and Zambia, (Members).

356. The Chairman of the Sub-Committee submitted the conclusions of the Sub-Committee's deliberations to the Advisory Committee and requested it to adopt them.

357. With regard to Article 26 paragraph 4 of the Staff Regulations, the Secretariat indicated that in the present state of affairs, no provision has been made for the payment of the travel expenses (round trip), of the spouse accompanying the body of the deceased staff member to his country of origin.

358. In view of the difficulties the spouse may be facing in settling all these problems, it is necessary that the Organization bears the travel expenses (round trip) of the spouse to accompany the body of the deceased and to return to the duty station to handle these problems.

359. Concerning the amendments to Article 27 of the Staff Regulations, the Secretariat emphasized the contradiction existing between Article 23 paragraph 1 and Article 27 paragraph 1 (iii). While Article 23 paragraph 1 speaks of working days, Article 27 paragraph 1 (iii) only speaks of a maximum of 2 months. This amendment is therefore being proposed so as to harmonize the two texts. Henceforth reference will only be made to working days.

360. In the light of the explanations and information furnished to the Members of the Advisory Committee at their request, the following decision was taken:

361. The Advisory Committee decided to approve the amendments to Articles 26 (iv) (a) and 27 of the Staff Regulations as follows:

1) Amendments to Article 26, (iv) (a):

"in the case of the death of a staff member at his duty post, the Secretary-General shall authorize that the spouse, or in her absence, close relation living with the deceased at the duty post, and one of his own representatives accompany the body. The Organization shall bear the cost of the return tickets for the above mentioned persons."

2) Amendement to Article 27 Paragraph I (iii)
of the Staff Regulations.

A staff member who, at the time of his resignation, shall have accumulated annual leave, shall be paid in lieu thereof a sum of money equivalent to his/her salary or wage for the period of such accrued leave corresponding to the following ceilings:

- a) Fifty-six (56) working days excluding compensatory days for a staff member in Group I or II.
- b) Fifty-two (52) working days excluding compensatory days for a staff member in Group II (1st and 2nd categories) within at least Five (5) years service.
- c) Forty (40) working days excluding compensatory days for a staff member in Group III (1st and 2nd category) within Five (5) years of service.

Consideration of Documents CM/II.63 (XXXVIII) to
CM/II.70 (XXXVIII) - Application for Subventions from
African Organisations.

362. The Advisory Committee entrusted the consideration of this question to a Sub-Committee composed of: Niger (Chairman), Egypt, Guinea, Zaïre and Zambia (Members).

363. The Chairman of the Sub-Committee submitted the conclusions of the Sub-Committee's deliberations to the Advisory Committee and requested it to adopt them. Those conclusions would ensure, like for the 1981/82, financial year, no subventions be granted to the African Organisations, since the General Secretariat could only pay U.S.\$130,750 out of the US\$ 500,000 approved for the 1980/81 Fiscal Year. For this reason, it is advisable that no subventions be granted until the General Secretariat had completely resolved the situation.

364. Following the discussions that ensued, the Committee decided to allocate US\$ 300,000 to the African Organizations during the 1982/83 Budget, distributed among the various organisations as follows:

	U.S.\$
a) The Encyclopaedia Africana Project	18,000.00
b) The African Committee for the Trade Union Co-ordination and Action Against Apartheid and Colonialism	18,000.00
c) Association for the Advancement of Agricultural Science in Africa	21,000.00
d) Association for Social work Education in Africa	15,000.00
e) Pan-African Women's Organisation	21,000.00
f) African Universities Association	24,000.00
g) Organisation of African Trade Union Unity	39,000.00
h) International Association for the Development of Documentation of Libraries and Archives in Africa	15,000.00
i) Centre for the Co-ordination of Research and Documentation in Social Sciences for Africa South of the Sahara	15,000.00
j) Pan-African Youth Movement	18,000.00
k) Supreme Council for Sports in Africa	51,000.00
l) Institute for International Relations of Cameroon	15,000.00
m) International Congress of African Studies	15,000.00
n) African Organisation of Higher Institutions for Public Finance Control..	15,000.00

Consideration of the Application for Funds for the Organisation of the Meetings of the Coordination Committee and of the Permanent Commission for the Afro-Arab Co-operation:
Document FBM/6(XXXVI)

365. The Committee considered this document and after some amendments decided to approve a sum of US \$81,249 for the Organisation of these meetings.

Consideration of New Posts for the 1982/83 Fiscal Year
Document CM/1161(XXXVIII)

366. The Committee considered this document and decided to approve the following proposals made there to by the General Secretariat:

- 1) 1 post of a cataloguer for the Library Section.
- 2) 1 post of a plumber for the Maintenance Section.
- 3) 1 post of a Secretary for the French Pool in the Conference Division.
- 4) 1 post of a Laboratory Technician for the O.A.U. Clinic.
- 5) 1 post of a co-ordinator in the Labour and Social Affairs Division.
- 6) 2 posts of bilingual Secretaries in the New York Office.
- 7) 1 post of an Accountant, at P2, for the Tunis Office

Consideration of the Effects of the Suppression of
the Dollar Devaluation on the Salaries of the Staff
of the O.A.U. Secretariat. Document FBM/8(XXXVI)

367. The Committee decided to defer the consideration of this document until ILO Expert who is currently carrying out a study on these issue submitted his report.

Consideration of the Salaries of Drivers, Messengers,
Cleaners, Gardeners, Guards and Lift Boys: Document
FBM/9(XXXVI)

368. The Committee considered this document and decided as follows:

- 1) That the post of 'Driver' be up-graded from GS3 to GS5.
- 2) That the posts of Messenger, Cleaner, Guard and Lift Boy be up-graded from GS2 to GS4.
- 3) That the post of Gardner be up-graded from GS2 to GS3.
- 4) The General Secretariat should take into account the length of service in making the necessary reclassification and adjustments. In other words, in changing the grades the staff members concerned should keep their respective positions on the new scales.

A.O.B.- Any Other BusinessApplication for Funds to Complete the Construction of the Radio-Station.

369. The Committee considered this document and decided to allocate an appropriation of US\$50,000 to facilitate the completion of the construction works. U.S.\$25,000 of this sum would be taken from the savings realized during the 1981/82 Fiscal Year while the other U.S.\$25,000 will be provided for in the 1982/83 Financial Year.

Review of the O.A.U. Pension Scheme

370. Pursuant to the recommendations formulated by the Board of External Auditors on this question, the Advisory Committee decided that the Sub-Committee, composed of Cameroon, Ghana, Nigeria and Libya, set up for this purpose, study the question and submit a report to the Advisory Committee.

Interpreters

371. Interpreters expressed their concern about the difficult conditions under which they work which are contrary to international norms. The Committee called upon the General Secretariat to provide for three interpreters per booth and to apply for the necessary funds. It should also do everything possible to pay the interpreters their entitlements in time.

Scale of Assessment of Member States

372. Nigeria and several Members of the Committee having expressed reservations on the unfair nature of the now Scale of Assessment adopted in Nairobi in June 1981, the Committee recommended that:

- 1) the General Secretariat place this item on the Agenda for the Thirty-Eighth Ordinary Session of the Council of Ministers to be held in February 1982;

- 2) the General Secretariat informs all the Member States and those Member States serving on the Ad Hoc Committee to study of these questions.

373. On the other hand, the Committee was of the opinion that, even if Member States did not agree with the new Scale of Assessment, they should nonetheless pay their contributions.

Vacant Posts

374. The Committee recommended that the General Secretariat furnish it with information on the situation after the forthcoming meeting of the Recruitment Board, scheduled for the beginning of December, 1981.

MCO

375. The issue here is that should staff members, on the occasion of their home leave, continue, as in the past, be issued with MCOs, apart from their tickets, to pay for the excess luggage and the non-accompanied luggage for themselves and other members of their families.

376. Following the discussions which ensued the Committee decided that a Status Quo should be maintained and that staff members should continue to be issued with the MCOs on the occasion of their home leave, and that they account for them on their return from their leaves Algeria, Liberia, Ghana, Congo and Zaire expressed reservations.

377. The Bureau of the Advisory Committee reported on the mission the Committee had requested it to carry out in New York in connection with the Building recently acquired to accommodate the Organization's Office in New York. The Members of the Bureau accompanied by the architect and the contractor visited the site and inspected the renovation work done so as to make the Building suitable for Office use. The amount spent stood at US\$952,185 including the cost of equipment for the conference hall and the security system. This sum should be paid in the following manner:

- 10% on signing of the contract,
- 10% as soon as work begins on the building,
- and the rest in the course of the renovation work.

378. For this reason and in view of possible unforeseen expenses that may be incurred, the Committee has earmarked a sum of US\$1,000,000 in the 1982/83 Budget to cover the renovation of the Building.

379. The total Budget for the 1982/83 Fiscal Year amounts to US\$21,806,266.00 representing an increase of US\$2,291,195.00 (11.74%) was approved.

380. After all the agenda items had been exhausted, the Chairman expressed his thanks to the members of the Committee and the General Secretariat, for the work they had accomplished. He declared the Thirty-sixth Ordinary Session of the Advisory Committee on Administrative, Budgetary and Financial Matters, closed at 7 p.m. on 27 November, 1981.

CM/1156 (XXXVIII) Rev.1

Annex I

C I R C U L A R

No. 4/1980

Office of the Head of the Civil
Service of the Federation,
Establishments Division,
New Secretariat,
Ikoyi, Lagos.

Ref. No. PSRU-1.2/IV/476

10th April, 1980.

The Secretary to the Government
of the Federation;
The Inspector-General of Police;
All Permanent Secretariat and Heads
of Extra-Ministerial Departments of
the Government of the Federation,
All Secretaries to the Government
of the States;
All Permanent Secretaries to State
Ministries/Departments of Establishments;
The Executive Secretary,
National Universities Commission;
All General Managers of Parastals
All Directors of Administration;
University Teaching Hospitals.

ADJUSTED SALARY SCALE (1980)

Following the recent decision of the Federal Government to fix the National Minimum Wage at ₦ 1,200 per annum the following salary scales have been approved with effect from 1st April, 1980 for public servants on grade levels 01 - 06:

<u>Grade</u>	<u>Steps</u>							<u>Incremental</u>
<u>Level</u>								<u>Rates</u>
	1	2	3	4	5	6	7	
	N	N	N	N	N	N	N	
01	1200	1224	1248	1272	1296	1320	1350	24/30
02	1236	1266	1296	1326	1356	1386	1416	+ 30
03	1284	1320	1356	1398	1440	1482	1524	+ 36/42
04	1500	1542	1584	1626	1668	1710	1752	+ 42
05	1740	1812	1884	1956	2028	2100	2172	+ 72
06	2196	2292	2388	2484	2580	2676	2772	+ 96

These salaries supersede those indicated for grade levels 01 - 06 in Establishments Circular No. 3/1979 Ref. No. PSRU. 1.2/228 of 1st April, 1979.

2. The salary scales for Grade Levels 07 and above remain unchanged.

(K.F. Adebolu)

for Permanent Secretary

(Establishments Department)

Office of the Head of the Civil Service
of the Federation.

NEW SALARY SCALE FOR LOCAL STAFF OAU/STRC LAGOSWITH EFFECT FROM 1st APRIL, 1980

(All figures in Dollars)

Grade Level	1	2	3	4	5	6	7	8	9	10	
01	1324	1360	1397	1933	1970	2006	2052	2098	2143	2189	37/46
02	1379	1924	1970	2016	2061	2107	2152	2198	2244	2289	16
03	1952	2006	2061	2125	2189	2253	2316	2380	2444	2509	55/64
04	2280	2344	2408	2472	2535	2599	2663	2727	2791	2855	64
05	2645	2754	2864	2973	3083	3192	3301	3411	3520	3630	110
06	3338	3484	3630	3776	3922	4068	4219	4359	4505	4651	140
07	4305	4487	4669	4852	5084	5217	5399	5581	5764	5946	182
08	5417	5645	5873	6101	6329	6557	6785	7013	7246	7469	220
09	7095	7342	7588	7834	8080	8326	8573	8819	9065	9312	240
10	3755	9001	9240	9494	9740	9986	10232	10489	10725	10971	246

CM/1156 (XXXVIII) Rev.1

Annex III

Page 3

Description	Salary Scale	Old Approved 1981/82+40%	New Appropriatio 1981/82 + 40%	Difference
Executive Secretary	P6-1	23,996	23,996	Not Applicab
Secretary (English)	GS9-5	10674	11312	638
Clerk/Typist	GS5-8	4137	4775	638
Internal Auditor	P2-10	15876	15876	Not Applicab
Audit Clerk/Typist	GS4-5	2835	3549	714
Audit Assistance	GS7-3	5823	6537	714
Stenographer	GS7-3	5823	6537	714
Chief Accountant	P2-10	15876	15876	Not Applicab
Assistant Accountant	GS9-6	11019	11656	667
Clerk/Typist	GS5-6	3830	4469	669
Accounts Clerk	GS7-4	6077	6793	716
Accounts Clerk	GS5-5	3678	4316	638
Accounts Clerk	GS4-7	3013	3728	715
Stenographer	GS7-7	6843	7559	716
Information Officer	P2-2	12964	12964	Not Applicab
Publication Clerk	GS5-9	4290	4928	638
Publication Clerk	GS5-5	3678	4816	663
				<u>8755</u>

Description	Salary Scale	Old Approved 1981/82 + 40%	New Appropriation 1981/82 + 40%	Difference
Doc. & Conf. Officer	P2-2	12964	12964	Not Applicable
Admin. Assistant	CL5-10	11844	11844	Not Applicable
Gen. Service Officer	GS9-7	11364	12002	638
Translator (English)	P3-2	15792	15792	Not Applicable
Translator (French)	P3-4	16576	16576	Not Applicable
Translator (Arabic)	P3-3	16184	16184	Not Applicable
Secretary (Arabic)	CLS-3	6944	6944	Not Applicable
Post Room Clerk	GS5-9	4290	4928	638
Post Room Clerk	GS4-7	3013	3728	715
Post Room Clerk	GS5-7	3983	4621	638
Doc. Room Supervisor	GS7-9	7354	8070	716
Registry Supervisor	GS7-10	7610	8324	714
Registry Clerk	GS4-10	3282	2997	285
Registry Clerk	GS4-7	3013	3728	715
Phone Operator	GS4-7	3013	3728	715
Telephonist/Recept.	GS5-5	3678	4316	638
Security Guard	GS5-5	3678	4316	638
Motor Driver/Mechanic	GS5-8	4137	4775	638
Motor Driver	GS4-5	2835	3549	714
Motor Driver	GS3-9	2604	3422	818
				18405

CM/1156 (XXXVIII)

Rev. 1982

Annex III

Page 5

Description	Salary Scale	Old Approved 1981/82 + 40%	New Appropriation 1981/82 + 40%	Difference
3 Office Messengers	GS3-7	7278	9727	2449
2 Office Cleaners	GS2-5	3931	5771	1840
2 Gardners	GS2-9	2222	3142	920
Gardners	GS2-9	2222	3142	920
2 Night Watchmen	GS2-9	2222	3142	920
Night Watchmen	GS1-5	1736	2758	1022
Assist. Execut. Secr.	P4-4	19880	19880	Not Applicab.
Agricultural Unit Off.	P2-2	12964	12964	Not Applicab.
French Secretary	CL5-10	11844	11844	Not Applicab.
Stenographer(English)	GS5-10	4444	5082	638
Typist (French)	GS4-9	3192	3907	715
Assist. Exec. Secr.	P4-10	22400	22400	Not Applicab.
Scientific Officer	P3-3	16184	16184	Not Applicab.
Secretary (English)	GS5-5	3115	4316	1201
Secretary (French)	GL3-10	8708	8708	Not Applicab.
Typist English	GS4-8	2744	3818	1074
				30104

CM/1156 (XXXVIII) Rev.1

Annex I

C I R C U L A R

No. 4/1980

Office of the Head of the Civil
Service of the Federation,
Establishments Division,
New Secretariat,
Ikoyi, Lagos

Ref. No. PSRU-1.2/IV/476

10th April, 1980.

The Secretary to the Government
of the Federation;
The Inspector-General of Police;
All Permanent Secretariat and Heads
of Extra-Ministerial Departments of
the Government of the Federation,
All Secretaries to the Government
of the States;
All Permanent Secretaries to State
Ministries/Departments of Establishments;
The Executive Secretary,
National Universities Commission;
All General Managers of Parastals
All Directors of Administration;
University Teaching Hospitals.

ADJUSTED SALARY SCALE (1980)

Following the recent decision of the Federal Government to fix the National Minimum Wage at ₦ 1,200 per annum the following salary scales have been approved with effect from 1st April, 1980 for public servants on grade levels 01 - 06:

<u>Grade</u>	<u>Steps</u>							<u>Incremental</u>
<u>Level</u>								<u>Rates</u>
	1	2	3	4	5	6	7	
	N	N	N	N	N	N	N	
01	1200	1224	1248	1272	1296	1320	1350	24/30
02	1236	1266	1296	1326	1356	1386	1416	+ 30
03	1284	1320	1356	1398	1440	1482	1524	+ 36/42
04	1500	1542	1584	1626	1668	1710	1752	+ 42
05	1740	1812	1884	1956	2028	2100	2172	+ 72
06	2196	2292	2388	2484	2580	2676	2772	+ 96

These salaries supersede those indicated for grade levels 01 - 06 in Establishments Circular No. 3/1979 Ref. No. PSRU. 1.2/228 of 1st April, 1979.

2. The salary scales for Grade Levels 07 and above remain unchanged.

(K.F. Adebolu)

for Permanent Secretary

(Establishments Department)

Office of the Head of the Civil Service
of the Federation.

NEW SALARY SCALE FOR LOCAL STAFF OAU/STRC LAGOS

WITH EFFECT FROM 1st APRIL, 1980

(All figures in Dollars)

Grade Level	1	2	3	4	5	6	7	8	9	10	
01	1824	1860	1897	1933	1970	2006	2052	2098	2143	2189	37/46
02	1879	1924	1970	2016	2061	2107	2152	2198	2244	2289	16
03	1952	2006	2061	2125	2189	2253	2316	2380	2444	2509	55/64
04	2280	2344	2408	2472	2535	2599	2663	2727	2791	2855	64
05	2645	2754	2864	2973	3083	3192	3301	3411	3520	3630	110
06	3338	3484	3630	3776	3922	4068	4219	4359	4505	4651	146
07	4305	4487	4669	4852	5084	5217	5399	5581	5764	5946	182
08	5417	5645	5873	6101	6329	6557	6785	7013	7246	7469	228
09	7095	7342	7588	7834	8080	8326	8573	8819	9065	9312	246
10	3755	9001	9240	9494	9740	9986	10232	10489	10725	10971	246

CM/1156 (XXXVIII) Rev.1

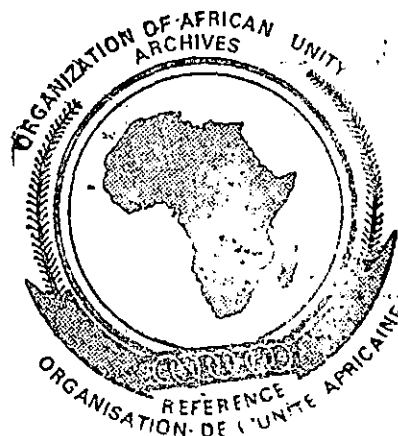
Annex III

Page 3

Description	Salary Scale	Old Approved 1981/82+40%	New Appropriatio 1981/82 + 40%	Difference
Executive Secretary	P6-1	23,996	23,996	Not Applicab
Secretary (English)	GS9-5	10674	11312	638
Clerk/Typist	GS5-8	4137	4775	638
Internal Auditor	P2-10	15876	15876	Not Applicab
Audit Clerk/Typist	GS4-5	2835	3549	714
Audit Assistance	GS7-3	5823	6537	714
Stenographer	GS7-3	5823	6537	714
Chief Accountant	P2-10	15876	15876	Not Applicab
Assistant Accountant	GS9-6	11019	11656	667
Clerk/Typist	GS5-6	3830	4469	669
Accounts Clerk	GS7-4	6077	6793	716
Accounts Clerk	GS5-5	3678	4316	638
Accounts Clerk	GS4-7	3013	3728	715
Stenographer	GS7-7	6843	7559	716
Information Officer	P2-2	12964	12964	Not Applicab
Publication Clerk	GS5-9	4290	4928	638
Publication Clerk	GS5-5	3678	4816	668
				8755

Description	Salary Scale	Old Approved 1981/82 + 40%	New Appropriation 1981/82 + 40%	Difference
Doc. & Conf. Officer	P2-2	12964	12964	Not Applicable
Admin. Assistant	CL5-10	11844	11844	Not Applicable
Gen. Service Officer	GS9-7	11364	12002	638
Translator (English)	P3-2	15792	15792	Not Applicable
Translator (French)	P3-4	16576	16576	Not Applicable
Translator (Arabic)	P3-3	16184	16184	Not Applicable
Secretary (Arabic)	CLS-3	6944	6944	Not Applicable
Post Room Clerk	GS5-9	4290	4928	638
Post Room Clerk	GS4-7	3013	3728	715
Post Room Clerk	GS5-7	3983	4621	638
Doc. Room Supervisor	GS7-9	7354	8070	716
Registry Supervisor	GS7-10	7610	8324	714
Registry Clerk	GS4-10	3282	2997	715
Registry Clerk	GS4-7	3013	3728	715
Radio Operator	GS4-7	3013	3728	715
Telephonist/Recept.	GS5-5	3678	4316	638
Security Guard	GS5-5	3678	4316	638
Motor Driver/Mechanic	GS5-3	4137	4775	638
Motor Driver	GS4-5	2835	3549	714
Motor Driver	GS3-9	2604	3422	818
				18405

Description	Salary Scale	Old Approved 1981/82 + 40%	New Appropriation 1981/82 + 40%	Difference
3 Office Messengers	GS3-7	7278	9727	2449
2 Office Cleaners	GS2-5	3931	5771	1840
2 Gardners	GS2-9	2222	3142	920
Gardners	GS2-9	2222	3142	920
2 Night Watchmen	GS2-9	2222	3142	920
1 Night Watchmen	GS1-5	1736	2758	1022
Assist. Execut. Secr.	P4-4	19880	19880	Not Applicab.
Agricultural Unit Off.	P2-2	12964	12964	Not Applicab.
French Secretary	CL5-10	11844	11844	Not Applicab.
Stenographer(English)	GS5-10	4444	5082	638
Typist (French)	GS4-9	3192	3907	715
Assist. Exec. Secr.	P4-10	22400	22400	Not Applicab.
Scientific Officer	P3-3	16184	16184	Not Applicab.
Secretary (English)	GS5-5	3115	4316	1201
Secretary (French)	GL3-10	8708	8708	Not Applicabl
Typist English	GS4-8	2744	3818	1074
				30104



1982-02

Report on the Activities of the Advisory Committee on Administrative, Budgetary and Financial Matters for the Period February 1981 to January 1982

Organization of African Unity

Organization of African Unity

<https://archives.au.int/handle/123456789/10143>

Downloaded from African Union Common Repository