



ORGANIZATION OF AFRICAN UNITY

**56TH ORDINARY SESSION OF THE
COUNCIL OF MINISTERS
22 - 27 JUNE 1992**

AND

**28TH ASSEMBLY OF HEADS OF
STATE AND GOVERNMENT
29 JUNE - 01 JULY 1992
DAKAR, SENEGAL**

**General Information
&
Protocol Guidelines**

**PRO 1992
GEN (E.1)**

**Document prepared by the Protocol
Division of the Organization of
African Unity in co-operation
with the Protocol Department of
the Ministry of Foreign Affairs
of the Republic of SENEGAL**

1. Introduction

The information contained in this document is for the attention of the participants of the 56th Ordinary Session of the Council of Ministers and the 28th Assembly of Heads of State and Government of the Organization of African Unity (OAU) which will be held in Dakar, Senegal, from 22 to 27 June and 29 June to 1 July, 1992, respectively.

2. Dakar Joff Airport

The Dakar Joff Airport, located 18 (eighteen) kilometers from Dakar, is linked to the city by two dual carriage ways. Consequently, it does not take more than twenty-five minutes to drive from the airport to town.

3. Status and number of delegates

To enable the Government of Senegal to meet delegates most conveniently, it is important that all Member States inform the Protocol Division of the OAU and the Protocol Department of the Ministry of Foreign Affairs of Senegal of the status and number of delegates attending the 28th Assembly of Heads of State and Government and the 56th Ordinary Session of the Council of Ministers.

Such information will help the Government of Senegal in particular to organize the arrival ceremonies and reserve accommodation for the delegations. This information should be sent to:

- OAU Protocol Division:
P.O. Box 3243 Addis Ababa, Ethiopia.
Tel: 517700 Ext. 270,
Telex: 21046 OUA/OAU and Fax (251) - 517844 and
513036.

- Protocol Department,
P.O. Box 4044, Dakar, Senegal,
Ministry of Foreign Affairs, Senegal.
Telex: 21792/21776/21650
Tel: 22 47 29
Fax: 238488

4. Vehicles

A number of car hire companies of good reputation have been contacted to provide private means of transportation to delegations. Particulars of these companies, their charges and the type of vehicles they rent out will be made available in Dakar before the start of the Conference.

5. Hospitality for delegates

The Government of Senegal will provide hospitalities to Heads of State and their spouses.

Hospitality will cover accommodation, meals and transportation. In addition, each delegation will be provided with:

A. For Heads of State and Government

- (i) one (1) Limousine
- (ii) one motor escort

B. For Ministers

one saloon car

C. Pool

- (i) Pick-ups to transport the luggages of the Heads of State will be provided.
- (ii) Trucks will be available to transport heavier baggages.

6. Transportation for other delegates

All other delegates will be transported in buses from Dakar International Airport to their respective places of residence.

The Government will also provide buses to shuttle between the hotels and other places of residence and to the Conference Centre.

7. Private Planes

Presidential or private planes transporting delegates to the Summit will land at the Dakar Joffe airport. Relevant information should be communicated to the Protocol Division of the Ministry of Foreign Affairs of the Republic of Senegal as follows:

- (a) Name of carrier;
- (b) Make and type of aircraft;
- (c) Entry and Exit points in Senegal;
- (d) Call Sign;
- (e) Points of departure and destinations;
- (f) Dates and times of arrival and departure;
- (g) Purpose of the flight and number of passengers.

8. Baggage tags

You will find attached baggage tags which should be placed on all baggages belonging to participants of the Summit and Council's Sessions. This will enable the officials of the working team at the Dakar Airport to identify easily, the suitcases of the participants, thus reducing time that the arriving delegates will spend at the airport.

9. Communication facilities

Arrangements have been made to enable delegations to communicate with their individual governments by telephone, radio, telex and telefax. For this purpose, English, French, Portuguese and Arabic key-board telex machines will be installed and will be easily accessible to delegates.

Fast postal services will also be in operation during the Summit. Delegates will have to pay for using these facilities. The approval of the Government of Senegal will be required for the importation of such communication equipment as "walkie-talkies" into the country. Request for such approvals should be submitted to the Protocol Department of the Ministry of Foreign Affairs of Senegal three months before the start of the Summit.

10. Security

Security will be provided at all entry points, at the Conference Center and in all the hotels and lodges where invited guests will stay. Similarly, security will be provided at the Airport where all the presidential and private planes will be parked. However, details about the security personnel accompanying the Heads of State and Government should be communicated to the Senegalese authorities well before their arrival through the Protocol Service, Ministry of Foreign Affairs, Dakar.

11. Arms

It should be noted that the body guards of the Heads of State and Government will be allowed to carry only a limited number of arms. The Senegalese Government will decide on

the maximum limit of arms to be carried. The type and serial numbers of the arms should be communicated, in advance to:

Chef du Protocole
Ministere des Affaires Etrangeres
Boite Postale 4044
Dakar, Senegal, for onward transmission to the
Senegalese authorities concerned.

It should be pointed out, from the beginning, that the carrying of arms in the Conference Centre is prohibited. Should there be any difficulty, the relevant information should be communicated to the OAU Protocol Division for transmission to the Host country.

12. Arrival Ceremony and Procedure

Heads of State and Government will be received, upon their arrival at the International Airport of Dakar Joff by their host, President Abdou Diouf, President of the Republic of Senegal and by the Secretary-General of the Organization of African Unity, H.E. Mr. Salim Ahmed Salim. The Airport ceremony will include the firing of twenty-one gun salute, playing of the National Anthems and inspection of a Guard of Honour. Member States will be duly informed of any change in this regard.

Other delegates will be met by their counterparts, an Assistant Secretary-General and by the Protocol Services of the Ministry of Foreign Affairs and of the General Secretariat of the OAU.

In the event where cultural displays will be included in the programme, Member States will be informed well in advance.

The Senegalese authorities would gratefully appreciate it if the Heads of State and Government using private planes would arrive at the Airport de Dakar Joff at the following time:

Morning : from 0900 hrs. to 1300 hrs.
Afternoon : from 1500 hrs. to 1800 hrs.

13. Visa and Health Formalities

All delegates and observers with the exception of citizens from the ECOWAS Member States, should obtain entry visa. Those from countries where Senegal has no representation and, therefore, cannot obtain visas before their departure for Dakar, steps will be taken for them to be issued with visas at the Dakar airport upon arrival.

All participants should come with their vaccination certificates showing that they have been vaccinated against Yellow Fever and Typhoid Fever.

Officials from the Protocol Division will be on hand at the Airport to assist participants.

14. Members of the Press

Members of the international press are welcome to cover the 28th Assembly of Heads of State and Government and the 56th Ordinary Session of the Council of Ministers in Dakar. They should contact the OAU Press and Information Division at the following address well before the Ministerial meeting:

OAU Press and Information Division
Box 3243
Addis Ababa, Ethiopia
Tel. 51 77 00 ext. 241
Telex 21046 OAU/OAU ET
Fax (251) - 1-517844 and 513036

The same information should be communicated to:

The Ministry of Communication

Bd. de la Republique

Dakar, Senegal

Fax 214504

Tel. 23 10 65

23 22 84 or

Ministry of Foreign Affairs

Bureau de Press et Information

Tel. 23 13 69

Telex 21792/21776/21650

Fax 238488

15. Registration of delegates to the 56th Ordinary Session of the Council of Ministers

Registration of delegates by the OAU attending the 56th Ordinary Session of the Council of Ministers will start on June 20 1992, at the "Palais des Congres King Fahd de Dakar", in accordance with the following time table:

Saturday, 20 June 1992

Morning : 0900 hrs. - 1300 hrs.

Afternoon : 1500 hrs. - 1800 hrs.

Sunday 21 June 1992

Morning : 0900 hrs. - 1300 hrs.

Afternoon : 1500 hrs. - 1800 hrs.

Monday 22 June 1992

Morning : 0900 hrs. - 1300 hrs.

16. Registration of Delegates for the 28th Assembly of Heads of State and Government

The General Secretariat of the Organization of African Unity will register all participants to the 28th Assembly of Heads of State and Government in accordance with the official letter of accreditation submitted to the OAU by each Member State. The registration programme is as follows:

Saturday 27 June 1992

Morning : 0900 hrs. - 1300 hrs.

Afternoon : 1500 hrs. - 1800 hrs.

Sunday 28 June 1992

Morning : 0900 hrs. - 1300 hrs.

Afternoon : 1500 hrs. - 1800 hrs.

Monday 29 June 1992

Morning : 0900 hrs. - 1300 hrs.

17. Security Registration

The Government of Senegal will register all delegates, observers and other participants attending the 26th Assembly of the Heads of State and Government. This will take place from 27 to 29 June 1992 from 09H00 to 13H00 in the morning and from 15H00 to 18H00 in the afternoon at the King Fahd Conference Centre.

18. Badges to be distributed by the OAU

The following badges will be distributed to delegates, observers and the Press:

- a) Delegate - P
- b) Delegate
- c) Observer - P
- d) Observer -
- e) Press

The difference between the badges bearing the letter 'P' and those without the letter 'P' is as follows:

All delegates with badges bearing the letter 'P' will be the only ones authorized to enter the Plenary Hall of King FAHD Conference Center during the deliberations of the Heads of State and Government. *Each delegation will receive only 4 (four) badges bearing the letter 'P'*. This restriction will help prevent over-crowding at the Plenary Hall. All participants issued with badges marked "Delegate" and "Observer" will follow the proceedings from the galleries of the Conference Center, with the exceptions of the closed Sessions.

IMPORTANT NOTICE

ONLY DELEGATES AND OBSERVERS WITH BADGES BEARING THE LETTER "P" WILL BE ALLOWED IN THE PLENARY HALL DURING THE SESSION OF THE ASSEMBLY OF HEADS OF STATE. THE SECURITY SERVICES HAVE BEEN DULY INSTRUCTED TO SEE TO THE IMPLEMENTATION OF THIS DIRECTIVE.

19. The Press Gallery

The special booths located at the Conference hall will be reserved for members of the Press who will be allowed to cover only the general debates.

20. Photographers/Cameramen

To avoid congestion, photographers and cameramen accredited by the Ministry of Foreign Affairs will be authorized to enter the Plenary Hall in small groups.

21. Provisional Programme for the Opening of the 56th Ordinary Session of the Council of Ministers

The provisional programme for the Opening Ceremony of the 56th Ordinary Session of the Council of Ministers is as follows:

- 1500 hrs. : Meeting of Heads of delegations
- 1600 hrs. : Opening Ceremony of the 56th Ordinary
Session of the Council of Ministers
- 1930 hrs. : Reception (by invitation)

A Programme detailing the daily activities will be distributed to all participants as from Friday, 19 June 1992.

22. Provisional Programme for the Opening Ceremony of the 28th Summit of Heads of State and Government

The provisional programme for the Opening Ceremony of the 28th Assembly of Heads of State and Government is as follows:

- 1000 hrs. : Registration
- 1500 hrs. : Closed-door meeting of the Heads of State
and Government and Heads of Delegations.
- 1600 hrs. : Opening of the 28th Assembly of Heads of
State and Government.

The detailed programme for the Opening Ceremony of the Summit will be distributed to all the participants as from 27 June 1992.

23. Closed Session of the Heads of State and Government and Heads of Delegations

A closed meeting of the Heads of State and Government and Heads of Delegation will be held on 29 June 1992 at 1500 hours before the Opening Ceremony of The Assembly of Heads of State. This meeting will take place in one of the Committee rooms which will be specified at a later date. It should be noted that only the Heads of State and Government, the Heads of Delegation and the Ministers of Foreign Affairs will take part in the meeting.

All officials including "Aides de Camp", interpreters and Security personnel are urged upon to refrain from entering the meeting room.

24. Departure from Dakar

The OAU and the Government of Senegal will take all necessary measures to facilitate the departures from Dakar, of the Heads of State and Government and other delegations. However, in order to avoid any difficulty, each delegation is requested to inform the OAU Protocol Division and the Protocol Service of Senegal the departure date and time of the Heads of State and Government and other delegations.

25. Other information

(i) The Climate of Dakar in June

Senegal enjoys two climatic seasons:

The dry Season and the rainy season. The dry season starts from November to Mid-June and the rainy seasons from June to October.

The Summit Conference will take place at the beginning of the rainy season. The temperature in Dakar is high during this period accompanied, sometimes, by the sea breeze.

(ii) Currency

The Currency of Senegal is the CFA Francs. One United States dollar equals 290 Frs CFA, although this rate fluctuates on the open market. There are Bureau de Change as well as Commercial Banks available at the Conference Center and in the City.

(iii) Restaurants

There are very good restaurants and snack-bars at the hotels where delegates will stay as well as in the city at varying prices.

(iv) Medical Services

Medical Services will be provided in all the major hotels where delegates will stay as well as at the Conference Centre. The city of Dakar also has a large number of hospitals and clinics where delegates can go should the need arise.

N.B: Member States will be provided with detailed information on the hotels, their number, addresses, room rates and possible facilities offered to delegates as well as taxi charges within the city, cultural and commercial activities envisaged during the Conference, etc...

LIST OF HOTELS AND PRICES ON FRs CFA AS AT 30 JANUARY 1992

Hotel	Single Room	Double Room	Suite		Breakfast	Observation
			Junior	Double		
NGOR	23,500	25,500	60,000	70,000	1,500	+ Frs tax per person/input..
SAVANA	39,000	-	75,000	-	3,300	+ Frs 400 tax
DIARAMA	19,500	21,500	-	-	1,500	-
TERANGA	35,800	39,800	-	85,000	3,500	-
NOVOTEL *	33,000	35,500	65,000	90,000	2,900	+ Frs:400 tax
LAGON II	24,400	28,800	-	48,800	1,800	-
CROIX DU SUD	22,400	24,800	-	50,000	1,700	+ Frs 400 tax
AL AFIFA	19,000	21,000	27,000	-	2,200F Buffet, 1,800F for room	+ Frs 400 tax
AFRITEL	18,700	20,800	40,400	-	2,000	-
NINA	14,900	17,300	-	-	1,500	-
CALAO	18,000	14,000	-	-	1,500	-
INDEPE-NDANCE	20,000	22,500	50,000	75,000	Breakfast included in price of room	Lunch 6,500
MERIDIEN KING FADH	50,000	-	100,000	-	4,000	Lunch 6,500 Dinner 6,500

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Organs

African Union Commission

1992-06-29

56th Assembly of heads of state and government 29 June-01 July 1992

Organization of African Unity

Ministry of Foreign Affairs of the Republic of Senegal

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