

**ORGANIZATION OF
AFRICAN UNITY**
SECRETARIAT
P. O. Box 3243

ADDIS ABABA

**ORGANISATION DE L'UNITE
AFRICAIN**
SECRETARIAT
B. P. 3243

COUNCIL OF MINISTERS
Ninth Ordinary Session
Kinshasa, September 1967.

CM/158/Add.3

FINANCIAL STATEMENT OF THE
PERMANENT SECRETARIAT OF THE AFRICAN GROUP
TO THE UNITED NATIONS
FOR THE FINANCIAL YEAR JUNE 1ST 1966 TO MAY 31ST 1967



Expenditure from June 1st 1966 to 31st
May 1967

Sub-Item 104EXECUTIVE SECRETARY (PEDANOU)\$750.00 a month⁺

| | |
|---|------------|
| June 1st 1966 to December 31st 1966 | \$5,250.00 |
| 1 month paid leave | 1,250.00 |
| End of year gratuity (one week's salary) | 312.50 |

DEPARTMENTAL SECRETARY (Mme. SAINT-LOT)

\$450.00 per month

| | |
|---|----------|
| June 1st 1966 to May 31st 1967 | 5,400.00 |
| 1 week's paid leave | 112.50 |
| End of year gratuity (one week's salary) | 112.50 |

SECRETARY-TRANSLATOR (Miss BRYAN)

\$380.00 a month (Secretary)

| | |
|---------------------------------|--------|
| June 1st 1966 to July 31st 1966 | 760.00 |
|---------------------------------|--------|

\$430.00 a month (\$50.00 increase in salary for translation)

| | |
|---|----------|
| August 1st 1966 to May 31st 1967 | 4,300.00 |
| 1 month's paid leave (July) | 380.00 |
| End of year gratuity (one week's salary) | 107.50 |

DRIVER-MESSENGER (Messrs. BRAMWELL AND MOISE)

| | |
|--|--------|
| Mr. Bramwell : 14 and 15th June (Salary and compensation for dismissal without notice) | 320.00 |
|--|--------|

| | |
|---|--------|
| Mr. Moise: \$320.00 a month 14th to 30th June 1966 | 181.30 |
|---|--------|

| | |
|--------------------------------|----------|
| July 1st to November 15th 1966 | 1,440.00 |
|--------------------------------|----------|

| | |
|--|--|
| \$340.00 a month (\$20 increase in salary) | |
|--|--|

| | |
|-------------------------------------|----------|
| 15th November 1966 to May 31st 1967 | 2,210.00 |
|-------------------------------------|----------|

| | |
|-------------------|-------|
| 28 hours overtime | 84.00 |
|-------------------|-------|

| | |
|---|-------|
| End of year gratuity (one week's salary) | 85.00 |
|---|-------|

| | |
|-----------------------------------|-------------|
| 1. EMOLUMENTS, SALARIES AND WAGES | \$22,305.30 |
|-----------------------------------|-------------|

| | | |
|--------------------------|-------------------------|--|
| + Total montly salaries: | \$750.00 (Sub-item 104) | |
| | 500.00 (Sub-item 107) | |
| | 1,250.00 | |

SUB-ITEM 105

| | |
|--|-----------------|
| Meal allowance | \$ 30.45 |
| 2. INDEMNITIES AND MISCELLANEOUS CHARGES | <u>\$ 30.45</u> |

SUB-ITEM 106

| | |
|---|-------------------|
| June 1st 1966 to May 31st 1967 | <u>\$6,103.69</u> |
| 3. POSTAGE, CABLES, TELEPHONES, MAINTENANCE OF OFFICE AND CARS | <u>\$6,103.27</u> |

SUB-ITEM 107

| | |
|--|--------------------|
| Rental for offices | |
| \$785.42 a month | |
| June 1st 1966 to May 31st 1967 | \$9,425.04 |
| 5% annual increase (cf : Clause 36 of contract) | 471.25 |
| Rental for Executive Secretary's premises (PEDANOU) | |
| \$500.00 a month | |
| (June 1st 1966 to December 31st 1966) | <u>\$3,500.00</u> |
| 4. RENTAL FOR OFFICES AND EXECUTIVE SECRETARY'S RESIDENCE | <u>\$13,396.29</u> |

SUB-ITEM 108

| | |
|---|-------------------|
| Cost of return ticket New York-Brasilia (Brazil) Study Group on <u>Apartheid</u> | 522.50 |
| Per diem for Executive Secretary (Brasilia Study Group on <u>Apartheid</u> : 15 days at \$20 dollars a day) | 300.00 |
| Per diem for Mr. Mohammed Sahnoun | |
| 19th to 28th of September 1966 | 208.34 |
| 28th September to 9th October 1966 | 265.30 |
| 30th November to 7th December 1966 | 108.80 |
| 7th December to 22nd December 1966 | 302.62 |
| Medical expenses for Mr. Mohammed KHOGALI | <u>139.50</u> |
| 5. ASSIGNMENT EXPENSES | |
| TRANSPORT AND TRAVEL ALLOWANCES | <u>\$1,847.06</u> |

SUB-ITEM 109

| | |
|--------------------------------|---------------|
| Calculating machine | \$ 115.50 |
| "Prestodial" for telephone | 109.73 |
| Photocopying machine | 1,292.00 |
| Desk | 142.80 |
| Table for photocopying machine | 95.00 |
| Service car - Buick 1967 | 2,000.00 + |
| Typewriter | <u>273.00</u> |
| 6. EQUIPMENT | \$4,028.03 |

1. SUB-ITEM 104

EMOLUMENTS SALARIES AND WAGES 22,305.30

2. SUB-ITEM 105

30.45

3. POSTAGE, CABLES, TELEPHONES, MAINTENANCE OF
OFFICE AND CARS

6,103.69

4. SUB-ITEM 107

RENTAL OF OFFICE AND EXECUTIVE SECRETARY'S
RESIDENCE

13,396.29

5. ASSIGNMENT COSTS, TRANSPORT AND PER DIEM

1,847.06

6. EQUIPMENT, COST OF FURNITURE

4,028.03

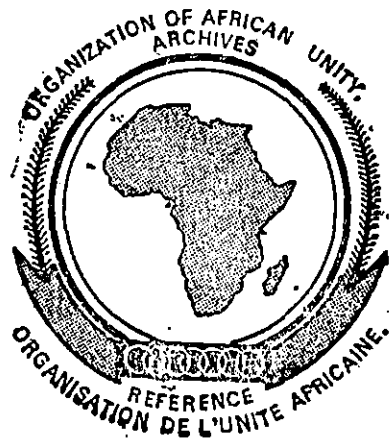
TOTAL \$ 47,710.82

+ The Buick service car (1967) was acquired following the sale of the 1966 Buick service car at \$2,000.00 and the Ford Falcon service car (1964) at \$971.50, the real purchase price of the 1967 Buick, being \$4,000.00.

The sum of \$971.50 was credited directly to the accounts of the Secretariat (See page 4, Assets) which clarifies the payments of \$2,000.00 to the salesman of the Buick car (1967) to whom the (1966) Buick was sold.

ASSETS

| | |
|---|----------------------|
| Balance as at June 1st 1966 | \$ 15,310.52 |
| Credited from Addis Ababa 13.9.66 | 12,000.00 |
| Cancelled cheque No. 372 | 90.00 |
| Aetna Insurance Company Cheque | 356.82 |
| Credited from Addis 12.12.66 | 12,000.00 |
| Credited from Addis 28.2.67 | 12,000.00 |
| Sale of Ford Falcon (1964) car | 971.50 |
| Cancelled cheque No. 788 | 11.79 |
| Balance of contributions by the African Group to the Budget of African Liberation Day from May 25th 1966 to May 25th 1967 | 1,419.40 |
| TOTAL 54,160.63 | 54,160.63 |
| Expenditure from 1.6.66 to 31.5.67 | - 47,710.82 |
| Balance as at 31.5.1967 | \$ 6,449.81 ===== |



PERSONNEL

a) Secretary (bilingual)

| | |
|--------------------|-------------------------------|
| Name | Paulette E. SAINT-LOT |
| Nationality | Haitian |
| Date of engagement | April 24th, 1964 |
| Annual salary | \$5,400.00 (\$450.00 a month) |

b) Secretary Translator (Bilingual)

| | |
|--------------------|-------------------------------|
| Name | Hazel Bryan |
| Nationality | Jamaican |
| Date of engagement | October 24th 1965 |
| Annual Salary | \$5,160.00 (\$430.00 a month) |

c) Driver-Messenger

| | |
|--------------------|-------------------------------|
| Name | Gerard Moise |
| Nationality | Haitian |
| Date of engagement | June 14th 1966 |
| Annual Salary | \$4,080.00 (\$340.00 a month) |

INVENTORY

AS AT MAY 31st 1967

- I. ENTRANCE HALL
Empty
- II. SECRETARIAT HALL
 - 1 Chair
 - 1 Steel desk
 - 1 Gestetner roneotype machine
 - 1 photocopying machine "Savin Sahara 200"
 - 1 Smith-Corona typewriter
 - 2 small steel desks
 - 1 stenographers swivel-seat
 - 1 "Prestodial" (for telephone)
- III. CONFERENCE HALL
 - 2 Conference tables
 - 5 Metal shelves
 - 18 Chairs
- IV. FIRST OFFICE
 - 1 Desk
 - 2 Armchairs
 - 1 Swiveling executive seat
 - 1 tea-table (Quadri-angular)
 - 1 Settee
 - 2 metal shelves
- V. SECOND OFFICE
 - 1 Wooden desk
 - 1 armchair
 - 1 Chair
- VI. THIRD OFFICE
 - 2 metal desks
 - 1 swivel-seat
 - 2 chairs
 - 1 "Olivetti-Underwood" typewriter
 - 1 "Olivetti-Underwood" Calculating machine
 - 1 "Pitney-Bowes" addressograph

VII. FOURTH OFFICE

- 1 metal desk
- 1 stenographer's swivel seat
- 1 "Underwood" typewriter
- 1 Chair

VIII. STOREROOM

- 1 metal cupboard

- IX.
- 1 Buick 67 Service car
 - 1 Electric clock



1967-09

Financial Statement of the Permanent Secretariat of the African Group to the United Nations for the financial year June 1st 1966 to May 31st 1967

Organization of African Unity

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