

**ORGANIZATION OF
AFRICAN UNITY**
SECRETARIAT
P. O. Box 3243

ADDIS ABABA

**ORGANISATION DE L'UNITE
AFRICAIN**
SECRETARIAT
B. P. 3243

COUNCIL OF MINISTERS
Ninth Ordinary Session
Kinshasa, September 1967.

CM/158/Add.3

FINANCIAL STATEMENT OF THE
PERMANENT SECRETARIAT OF THE AFRICAN GROUP
TO THE UNITED NATIONS
FOR THE FINANCIAL YEAR JUNE 1ST 1966 TO MAY 31ST 1967



Expenditure from June 1st 1966 to 31st
May 1967

Sub-Item 104EXECUTIVE SECRETARY (PEDANOU)\$750.00 a month⁺

June 1st 1966 to December 31st 1966	\$5,250.00
1 month paid leave	1,250.00
End of year gratuity (one week's salary)	312.50

DEPARTMENTAL SECRETARY (Mme. SAINT-LOT)

\$450.00 per month

June 1st 1966 to May 31st 1967	5,400.00
1 week's paid leave	112.50
End of year gratuity (one week's salary)	112.50

SECRETARY-TRANSLATOR (Miss BRYAN)

\$380.00 a month (Secretary)

June 1st 1966 to July 31st 1966	760.00
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\$430.00 a month (\$50.00 increase in salary for translation)

August 1st 1966 to May 31st 1967	4,300.00
1 month's paid leave (July)	380.00
End of year gratuity (one week's salary)	107.50

DRIVER-MESSENGER (Messrs. BRAMWELL AND MOISE)

Mr. Bramwell : 14 and 15th June (Salary and compensation for dismissal without notice)	320.00
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Mr. Moise: \$320.00 a month 14th to 30th June 1966	181.30
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July 1st to November 15th 1966	1,440.00
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\$340.00 a month (\$20 increase in salary) 15th November 1966 to May 31st 1967	2,210.00
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28 hours overtime	84.00
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End of year gratuity (one week's salary)	85.00
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1. EMOLUMENTS, SALARIES AND WAGES	\$22,305.30
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+ Total monthly salaries:	\$750.00 (Sub-item 104)	
	500.00 (Sub-item 107)	
	1,250.00	

SUB-ITEM 105

Meal allowance	\$ 30.45
2. INDEMNITIES AND MISCELLANEOUS CHARGES	<u>\$ 30.45</u>

SUB-ITEM 106

June 1st 1966 to May 31st 1967	<u>\$6,103.69</u>
3. POSTAGE, CABLES, TELEPHONES, MAINTENANCE OF OFFICE AND CARS	<u>\$6,103.27</u>

SUB-ITEM 107

Rental for offices	
\$785.42 a month	
June 1st 1966 to May 31st 1967	\$9,425.04
5% annual increase (cf : Clause 36 of contract)	471.25
Rental for Executive Secretary's premises (PEDANOU)	
\$500.00 a month	
(June 1st 1966 to December 31st 1966)	<u>\$3,500.00</u>
4. RENTAL FOR OFFICES AND EXECUTIVE SECRETARY'S RESIDENCE	<u>\$13,396.29</u>

SUB-ITEM 108

Cost of return ticket New York-Brasilia (Brazil) Study Group on <u>Apartheid</u>	522.50
Per diem for Executive Secretary (Brasilia Study Group on <u>Apartheid</u> : 15 days at \$20 dollars a day)	300.00
Per diem for Mr. Mohammed Sahnoun	
19th to 28th of September 1966	208.34
28th September to 9th October 1966	265.30
30th November to 7th December 1966	108.80
7th December to 22nd December 1966	302.62
Medical expenses for Mr. Mohammed KHOGALI	<u>139.50</u>
5. ASSIGNMENT EXPENSES	
TRANSPORT AND TRAVEL ALLOWANCES	<u>\$1,847.06</u>

SUB-ITEM 109

Calculating machine	\$ 115.50
"Prestodial" for telephone	109.73
Photocopying machine	1,292.00
Desk	142.80
Table for photocopying machine	95.00
Service car - Buick 1967	2,000.00 ⁺
Typewriter	<u>273.00</u>
6. EQUIPMENT	\$4,028.03

1. SUB-ITEM 104

EMOLUMENTS SALARIES AND WAGES 22,305.30

2. SUB-ITEM 105

30.45

3. POSTAGE, CABLES, TELEPHONES, MAINTENANCE OF
OFFICE AND CARS

6,103.69

4. SUB-ITEM 107

RENTAL OF OFFICE AND EXECUTIVE SECRETARY'S
RESIDENCE

13,396.29

5. ASSIGNMENT COSTS, TRANSPORT AND PER DIEM

1,847.06

6. EQUIPMENT, COST OF FURNITURE

4,028.03

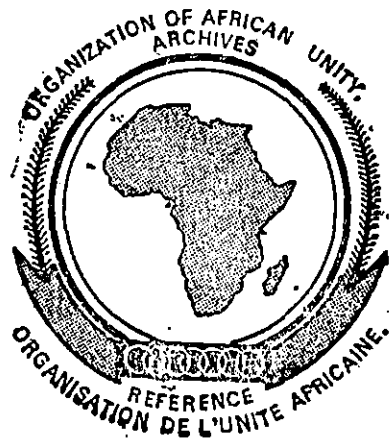
TOTAL \$ 47,710.82

⁺ The Buick service car (1967) was acquired following the sale of the 1966 Buick service car at \$2,000.00 and the Ford Falcon service car (1964) at \$971.50, the real purchase price of the 1967 Buick, being \$4,000.00.

The sum of \$971.50 was credited directly to the accounts of the Secretariat (See page 4, Assets) which clarifies the payments of \$2,000.00 to the salesman of the Buick car (1967) to whom the (1966) Buick was sold.

ASSETS

Balance as at June 1st 1966	\$ 15,310.52
Credited from Addis Ababa 13.9.66	12,000.00
Cancelled cheque No. 372	90.00
Aetna Insurance Company Cheque	356.82
Credited from Addis 12.12.66	12,000.00
Credited from Addis 28.2.67	12,000.00
Sale of Ford Falcon (1964) car	971.50
Cancelled cheque No. 788	11.79
Balance of contributions by the African Group to the Budget of African Liberation Day from May 25th 1966 to May 25th 1967	1,419.40
TOTAL 54,160.63	54,160.63
Expenditure from 1.6.66 to 31.5.67	- 47,710.82
Balance as at 31.5.1967	\$ 6,449.81 =====



PERSONNEL

a) Secretary (bilingual)

Name	Paulette E. SAINT-LOT
Nationality	Haitian
Date of engagement	April 24th, 1964
Annual salary	\$5,400.00 (\$450.00 a month)

b) Secretary Translator (Bilingual)

Name	Hazel Bryan
Nationality	Jamaican
Date of engagement	October 24th 1965
Annual Salary	\$5,160.00 (\$430.00 a month)

c) Driver-Messenger

Name	Gerard Moise
Nationality	Haitian
Date of engagement	June 14th 1966
Annual Salary	\$4,080.00 (\$340.00 a month)

INVENTORY

AS AT MAY 31st 1967

- I. ENTRANCE HALL
Empty
- II. SECRETARIAT HALL
 - 1 Chair
 - 1 Steel desk
 - 1 Gestetner roneotype machine
 - 1 photocopying machine "Savin Sahara 200"
 - 1 Smith-Corona typewriter
 - 2 small steel desks
 - 1 stenographers swivel-seat
 - 1 "Prestodial" (for telephone)
- III. CONFERENCE HALL
 - 2 Conference tables
 - 5 Metal shelves
 - 18 Chairs
- IV. FIRST OFFICE
 - 1 Desk
 - 2 Armchairs
 - 1 Swiveling executive seat
 - 1 tea-table (Quadri-angular)
 - 1 Settee
 - 2 metal shelves
- V. SECOND OFFICE
 - 1 Wooden desk
 - 1 armchair
 - 1 Chair
- VI. THIRD OFFICE
 - 2 metal desks
 - 1 swivel-seat
 - 2 chairs
 - 1 "Olivetti-Underwood" typewriter
 - 1 "Olivetti-Underwood" Calculating machine
 - 1 "Pitney-Bowes" addressograph

VII. FOURTH OFFICE

- 1 metal desk
- 1 stenographer's swivel seat
- 1 "Underwood" typewriter
- 1 Chair

VIII. STOREROOM

- 1 metal cupboard

- IX.
- 1 Buick 67 Service car
 - 1 Electric clock



1967-09

Financial Statement of the Permanent Secretariat of the African Group to the United Nations for the financial year June 1st 1966 to May 31st 1967

Organization of African Unity

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