



**ORGANIZATION OF
AFRICAN UNITY**

Secretariat
P. O. Box 3243

منظمة الوحدة الافريقية
السكرتارية
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**ORGANISATION DE L'UNITE
AFICAINE**

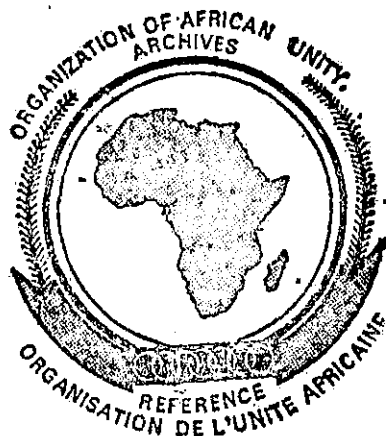
Secretariat
B. P. 3243

COUNCIL OF MINISTERS
اديس ابابا
Addis Ababa
Twenty-sixth Ordinary Session
Addis Ababa - February 1976

CM/698 (XXVI)

CONSIDERATION OF APPLICATIONS FOR SUBVENTION

ASSOCIATION OF SOCIAL WORK EDUCATION IN AFRICA



C410698

52.1.

MICROFICHE

ASSOCIATION FOR SOCIAL WORK EDUCATION IN AFRICA

Ref: ASW/001/75

October 28, 1975

Mr. William Eteki Mboumoua
Administrative Secretary-General
Organization of African Unity
P.O. Box 3243
Addis Ababa

Your Excellency,

I wish to seize this opportunity to present the highest respect of the Association for Social Work Education in Africa (ASWEA) and mine to Your Excellency and the esteemed Organization of African Unity (OAU). As a follow-up to our conversation with Your Excellency on May 22, 1975, and subsequent, fruitful meetings and discussions we have had with the officials of the Social and Economic Division of the OAU, the Secretariat of ASWEA takes the liberty of writing this application to your Organization for financial support to the projects outlined in the subsequent pages (and the attached work plan).

ASWEA is a regional, professional Organization, established under the auspices of the Economic Commission for Africa, in 1971, to promote social development education and activities in Africa. The Association is composed of 39 member schools of social work and community development training centres in Africa and 57 associate individual members from Africa and other parts of the world (a list of members is attached). The members of the Executive Board are elected from Egypt, Ivory Coast, Uganda, Ethiopia, Mali, Tunisia, and the UNECA as an Ex-Officio Member. The headquarters of the Association is housed in the premises of the Ethiopian University, Addis Ababa, Ethiopia; and operated in two languages: French and English.

The Association has been recognized by the Ethiopian Government as a professional, non-profit making, regional organization. It also has affiliations with the ECA, the International Association of Schools of Social Work (IASSW), the International Council on Social Welfare (ICSW), Nairobi Office, and the Friedrich-Ebert Stiftung (FES) of West Germany. It is considered as the "spokesman of social work education in Africa". The Association has been granted an Observer Status by the Organization of African Unity, at the OAU Ministerial Council held in Kampala, Uganda, in April 1974.

The acquisition of an OAU Observer Status has helped to promote the activities of the Association tremendously. This meant the recognition of an esteemed Organization like the OAU of the contributions of a young Organization like the ASWEA, which, whenever possible tries to coordinate its modest attempts (to promote Pan-Africanism) to the activities of the OAU. The status has also gained ASWEA the acceptance and positive response of African Governments in promoting the membership and activities in the region. ASWEA is already affiliated to many international professional organizations including the International Federation of Social Workers (IFSW) Africa Region. ASWEA has applied for consultative status with the UNECA which will strengthen and promote its contacts and relations with the African Governments and International and African agencies. Application for affiliated membership with the Association of African Universities (AAU) has already been made by the Secretariat. The recognition and confidence of such organizations like the OAU and the ECA (which had already delegated some of its activities to ASWEA) have helped in gaining more recognition for the Association.

It is worth mentioning that the Association had on several occasions considered and had found it beneficial to involve the OAU in its regional activities. In 1973, when it organized a conference on the Relationship Between Social Work Education and National Social Development Plans in Africa, held in Lome, Togo, we have had the privilege of having OAU Representatives who gave a most encouraging address to our Assembly. Also, in 1974, at a professional workshop on Techniques of Teaching and Methods of Field Work Evaluation, the welcoming address by an OAU Representative to the participants of the workshop, in Debre Zeit, Ethiopia had helped to boost the morale of all concerned. Subsequently, in the Secretariat of the Association, it has been agreed and highly endorsed that the Organization of African Unity should be approached to be an Ex-Officio Member of the Executive Board of ASWEA. In fact, request has already been made to the Organization asking for a Representative to attend meetings of the Working Group (the resident arm) of the Executive Committee of ASWEA, so that a closer contact with and observation of ASWEA's activities could be facilitated.

Financial Resources

Since its inception, in 1971, ASWEA had been receiving the assistance of the Friedrich-Ebert-Stiftung (FES) of West Germany which had been providing its annual budget and paid for a German Expert, the Director of the Information Centre. The agreement with this German Foundation was initiated and secured with the ultimate assumption that ASWEA will be financed later

on by African source(s). It is only logical that a regional, professional Organization like ASWEA should be supported by organizations that recognize its contributions and believe in its objectives within the region. At the present annual membership fees are as follows:

- a) US\$ 30 for member Institution and
- b) US\$ 10 for Individual associate member

ASWEA is, also getting financial support through joint projects with the International/Regional Organizations as it has been mentioned above. e.g. UNICEF has financed the compilation of case studies and US\$ 10,000.- was allocated for this purpose.

In collaboration with the International Association of Schools of Social Work, ASWEA is going to hold its Third Pan-African Conference on Social Work Education: Realities and Aspirations 1) IASSW will pay the maintenance of participants which has been estimated roughly by US\$25,000.00 -- US\$40,000.00.

The Secretariat of the Association is trying very hard and through different ways and means to plan for joint projects with some African countries, but unfortunately some of our efforts have failed due to the lack of funds available or unforeseen circumstances which were taking place within some other African countries that have been approached.

The main objectives of the Association are as follows:

- a) To promote teaching and research in the field of social development in Africa;
- b) To establish and maintain higher standards among all types of institutions engaged in different levels of social work education;
- c) To promote the exchange of information and experience in social work education among social work educators in Africa and others interested in the profession throughout the world;
- d) To promote cooperation between schools of social work, institutions and centres carrying out national programmes of education in the field of social services and social development;
- e) To take an interest in all problems connected with social work education in Africa; to maintain higher standards of ethical conduct in social work; to advance the professional education of social workers; and to enhance the status of social work in Africa; and

- f) To encourage social workers to fulfil their responsibilities in national social development planning including the promotion of popular participation, etc.

In order to implement the above objectives laid down for the Association, the following activities have been undertaken since 1971, by the two components of the Association offices, the Secretariat of the Association and the Information Centre which are responsible for the better allocation of the annual budget:

1. Workshops and Conferences

So far, ASWEA has organized two conferences on: (a) Social Work Training and Administration (Addis Ababa, March 1971), (b) Relationship Between Social Work Education and Social Development Planning (Lome, Togo, December 1973).

ASWEA's Third Conference (c) will be held in Addis Ababa, in April 1976, on "Social Work Education: Realities and Aspirations".

For the year of 1976 there will be only about US\$50,000 allocated for ASWEA's projects and programmes which in any case will be far less than the estimated financial costs of the projects which ASWEA has planned to carry out. (Please see Work Plan).

For 1974/1975, two workshops on Techniques of Teaching and Methods of Field Work Evaluation have been organized; one for the Anglophone countries which had been held in "Debre Zeit, Ethiopia, December 1974", and the second for the Francophone African countries which will be held in Douala Cameroon in December 1975.

These workshops and Conferences are meant for Community Development and Social Work Practitioners, Lecturers, Instructors and Supervisors. Qualified and experienced lecturers of social work and ASWEA staff members have served/will serve as resource persons. ASWEA is planning to organize short courses and seminars on the national levels (Plan page 9).

Other two sub-regional workshops for 1977 need direct financial support of OAU. (Please see ASWEA's Five Years Work Plan page 7).

Estimated Cost:

2 workshops US\$ 50,000.00

2. Fellowships

For potential social work educators within Africa is one of the main work plans of ASWEA. Finance is needed to make this project possible within Africa. (Please see Work Plan Page 9).

EstimatedCost: 10 students for 3 years study US\$57,500.003. Staff Exchange

This is a programme whereby an African social work/community development lecturer/instructor from one country will teach in another institution in a hosting country for a limited period of time. This is meant to enrich the theoretical and practical experience of both the guest and the hosting staff in the field of social work. ASWEA had been forced to postpone carrying out this valuable project planned for 1974 due to the lack of funds. It is hoped that this project will attract the interest of OAU, so that ASWEA can carry it out effectively. The estimated fund needed for this project is included in ASWEA Work Plan. (See Work Plan Page 11).

4. Curricula

ASWEA has succeeded to compile up-to-date curricula of African schools of social work and community development centre. Compilation of curricula will serve as cross-reference to schools who wish to modify/alter their respective curricula. To continue compilation of African schools' curricula and to looking into depth of these curricula, the financial support of OAU is also needed.

Through compilation of curricula, and comparative studies of these curricula in relation to the African social realities, ASWEA can achieve its main goal of indigenization and standardizing social work training in Africa.

5. Case Studies in Social Development

In an attempt to promote the development and use of indigenous teaching material, ASWEA has, in cooperation with UNICEF and UNECA, undertaken the Case Studies Project whereby 66 cases of actual field experiences of African social workers and community development workers from East African countries have been collected, compiled and edited for use as teaching materials for social work schools and community development training centres. A similar project is underway in the West African countries.

6. Newsletter/Journal

To provide a public forum for the writings of African social workers and social work educators and encourage original thinking on social work education and related fields based on the African situation, ASWEA published a bi-annual bilingual professional

journal: Journal for Social Work Education in Africa; and so far three volumes have already been issued since June 1974.

According to ASWEA's five years' work plan, ten volumes in English and 10 in French will be published and financial support of OAU will give ASWEA the opportunity to continue issuing this professional journal, which is regularly published in both English and French.

A newsletter, formally published to promote exchange of information between institutions and the ASWEA Secretariat (Six issues, 1972 - 1974, of which have already been published), has now been merged with the Journal. (Please see Plan page 16).

7. Documents

From time to time, special reports of new findings and articles in the field of social work and community development have been published as documents series. So far, five series have been printed. Sixth, seventh and eighth series, proceedings of ASWEA's conferences and workshops have been published during the last three years, and the Directory of Social Welfare Activities in Africa and compilation of curricula of social work and community development training centres are now available.

ASWEA's five years Work Plan includes planning, editing and publishing text books and readers on social development, as one of ASWEA's approaches to indigenize social work's teaching material. (Please see Plan page 17).

ASWEA Secretariat has been entrusted with the responsibility of publishing the Third Edition of the Directory of Regional Social Welfare Activities in Africa. This Directory was first published by UNECA and is now up-dated by ASWEA information centre, which will promote the exchange of up-to-date information related to social development activities amongst African countries.

8. Research

For 1977, the Association plans to undertake by itself and sponsor two research projects which will help toward the indigenization of social work/community development education (Please see Plan, page 12).

Estimated

Cost: 2 studies US\$ 64,000.00
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ASWEA's Financial Resources

ASWEA will face real financial problem in the coming year of 1977. The main resource of finance for ASWEA provided by Friedrich-Ebert-Stiftung (FES) of West Germany. According to Article No. 9 of the Agreement between ASWEA and FES, the Agreement will be in force for a period of two years (1975 and 1976) which brings the total period of cooperation to almost 6 years. It is understood that beyond this period, a renewal would be possible for only one year by mutual agreement, provided the Association has been able during this period to make arrangements for the continued operation after 1977. Agreement about such renewal should be reached at least three months before the current one is due to expire.

I refer to a line in FES - ASWEA Agreement, "while this Agreement is in force, the Association and FES will endeavour to develop other resources to enable the Association take over the project partially". (See attached copy of Agreement).

During the short history of ASWEA, the Secretariat has succeeded to develop other limited financial resources through different joint programmes between ASWEA and other international and regional organizations.

We are hereby, with great pleasure, enclosing ASWEA's documents and publications. We hope that you would appreciate the effective and tangible programmes, projects and activities ASWEA is performing on the Africa level.

We hope that Your Excellency will consider and support our application for OAU's grant to ASWEA's Budget for 1977 which will be discussed by the OAU's ministerial council in February 1976.

With the assurance of my highest consideration for Your Excellency and the OAU.

Yours sincerely,

Signed

Mukhtar I. Agouba,
Executive Secretary.

Enclosures:

- Work Plan
- List of members
- Copy of Agreement
- Documents and publications.

cc: Dr. Abdul Ghaffar
Social and Economic Division (OAU)

ASSOCIATION FOR SOCIAL WORK EDUCATION IN AFRICA (ASWEA)

WORK PLAN (1976 - 1980)

Historical Background:

The history of the Association for Social Work Education in Africa (ASWEA) goes back to the 1965 Alexandria Seminar for Social Work Educators in Africa. The Seminar was organized by the Economic Commission for Africa (ECA). This Seminar strongly recommended the formation of an association for social work education in Africa; and soon after an Interim Committee, the members of which came from Egypt, Ethiopia, Ivory Coast, Ghana, Mali and Tunisia, was formed to draft the constitution for the proposed association. By 1967, the constitution had been drafted and circulated to institutions for comments, as a result of which thirteen institutions expressed their willingness to form the association. These institutions were from Egypt, Ethiopia, Ghana, Ivory Coast, Uganda, Senegal, Rwanda, Nigeria, Togo, Zaire and Madagascar.

In 1969, when the ECA and the International Association of Schools of Social Work (IASSW) organized the Second Expert Group Meeting of Social Work Educators in Africa in Addis Ababa, Ethiopia, preparations toward the realization of the association were already underway. To carry the work further, a new Working Committee was formed; and this Committee, with the help of ECA, contacted as many institutions as possible inviting them to be founding members. This Committee also was quite involved in the preparation toward the Third Expert Group Meeting of Social Work Educators and Administrators in Africa who met in Addis Ababa in 1971. This Meeting which focused on Social Work Training and Administration (Teaching Materials) held from 15 - 23rd March served as the inaugural occasion for the Association for Social Work Education in Africa. (ASWEA).

Objectives of ASWEA:

The following are the objectives of the Association as laid down in its constitution:

- a) To promote teaching and research in the field of social work in Africa;

- b) To establish and maintain higher standards among all types of institutions engaged in different levels of social work education;
- c) To promote the exchange of information and experience in social work education among social work educators in Africa and others interested in the profession throughout the world;
- d) To promote cooperation between schools of social work, institutions and centres carrying out national programmes of education in the field of social services and social development;
- e) To take an interest in all problems connected with social work education in Africa, to maintain higher standards of ethical conduct in social work in Africa, to advance the professional education of social workers in Africa, and to enhance the status of social work in Africa;
- f) To uphold the principles of Universal Human Rights for all people in collaboration with international organizations;
- g) To encourage all social workers to fulfil their responsibilities in national social development planning including the promotion of popular participation.

The governing body of the Association is the General Assembly which elects the members of the Executive Board. Currently, the members of the Executive Committee are:

Dr. Ahmed Kamal Ahmed (Egypt)	President	President
Mme Antoinette Achy Bokassa (Ivory Coast)	1st Vice-President	
Dr. Eric P. Kibuka (Uganda)	2nd Vice-President	
Mr. Kebebew Daka (Ethiopia)	Treasurer	
Mlle Hirut Imru (Ethiopia)	Member	
Mlle Hawa Diallo (Mali)	Member	
The UNECA	Ex-Officio	Member

The headquarters of the Association is housed in the premises of the University of Ethiopia, Addis Ababa. The office is composed of the Secretariat and Information Centre. The officers of the Secretariat and Information Centre are:

Mr. Mukhtar I. Agouba (Sudan)	Executive Secretary
Dr. Rolf Umbach (W. Germany)	Director of Information Centre
Mr. Arega Yimam (Ethiopia)	Vice-Director of Information Centre.

Sources of Finance:

The Association's annual budget has been generously provided by the Friedrich-Ebert Stiftung (FES) of West Germany since March 1971. The foundation also financed a study by a German Expert on schools of social work in Africa the report of which (Pilot Study of Schools for Social Work in Africa, Karbert, 1970) formed the basis for the subsequent activities of the Association. (For details on the amount provided by FES and the expenditures over the years, please see the table attached at the end of this report).

ASWEA also wishes to acknowledge the timely assistance of the United Nations Children's Fund (UNICEF) of US \$10,000 in 1972 toward a Case Studies Project; the contributions of the Ethiopian Government in providing office space within its university premises; and the United Nations Economic Commission For Africa's (UNECA) sustained technical support to the activities of the Association.

According the Constitution of the Association, other sources of finance are expected to come from membership fees (US \$30 for institutions and US \$10 for individuals annually). Gifts, legacies and contributions from interested national, regional and international organizations as well as individuals are also welcome.

Activities (as laid down in the Constitution):

The two components of the Association's offices, the Secretariat and Information Centre, are responsible for:

- a) the production and distribution of a journal;
- b) the promotion of staff exchange programme amongst schools of social work;
- c) providing social work schools/training centres with information about new books in the field of social work;
- d) answering all enquiries about social work education in Africa;
- e) organizing meetings, seminars, conferences, etc. in the area of social work education;
- f) encouraging the participation of African schools of social work in international meetings;
- g) making arrangements for the representation of schools of social work in the continent of Africa whenever the need arises;

- The International Council on Social Welfare (ICSW), Nairobi;
- The Organization of African Unity (OAU).

Activities of ASWEA from 1971 - 1975:

1) Professional Meetings:

- a) Conference on Social Work Training and Administration (Teaching Materials), held in Addis Ababa, Ethiopia, from 15 - 23rd March, 1971, attended by representatives of schools of social work and administrators of social service centres from 17 African countries.
- b) Conference on The Relationship Between Curricula of Schools of Social Work and National Development Plans, December 3 - 12, 1973, Lomé, Togo.
- c) Workshop on Techniques of Teaching and Methods of Field Work Evaluation, December 2 - 12, 1974, Debre Zeit, Ethiopia, for French-speaking members.
- d) Workshop on Techniques of Teaching and Methods of Field Work Evaluation, December 8 - 14, Douala, Cameroon, for French-speaking members. (under preparation).

2) Publications (Teaching Materials):

a) Newsletters:

In order to promote exchange of information between member schools and to report on the activities of the office, ASWEA had published newsletters (in mimeographed form) which ended at the sixth issue. This Newsletter has now been merged with the professional journal of the Association.

b) Journal for Social Work Education in Africa:

This is a bi-annual journal of the Association meant to encourage social work educators and practitioners to share their experiences and ideas in the field of social work and community development/related fields. This Journal carries articles, experiences in social work education, case study series, bibliography and news from the office and member institutions. So far, Volume 1 Nos. 1 & 2; and Volume 2, No. 1 have been published.

c) Documents:

These include special report on new experiences in social work/community development training and practice, reproduced and translated by ASWEA; and proceedings of ASWEA's meetings. One of the Documents is a compilation of curricula of schools of social work, done at the request of member schools to help them in their curricula development. So far, 8 Documents have been published:

- Document 1, "An Effort in Community Development in the Lakota Sub-Prefecture", (1972);
- Document 2, "Community Services, Lakota Project METHODOLOGY" (1972);
- Document 3, "The Important Role of Supervision in Social Welfare Organization", (1972);
- Document 4, "The Use of Films in Social Development Education", (1972);
- Document 5, Guidelines for Making Contact With Young People in Informal Groups in Urban Areas, (translated into French from Makerere University publication), (1973);
- Document 6, Relationship Between Social Work Education and National Social Development Plan, proceedings of ASWEA's conference in Lomé, Togo, (1973);
- Document 7, Curricula of Schools of Social Work and Community Development Training Centres in Africa, (1974);
- Document 8, Directory of Social Welfare Activities in Africa; Third Edition (1975); originally published by the Economic Commission for Africa (UNECA);
- Document 9, Report of ASWEA's Workshop on Techniques of Teaching and Field Work Evaluation, (1974) is being printed.

d) Case Studies of Social Development Activities in Africa:

In an attempt to indigenize teaching materials for African schools of social work, ASWEA launched the Case Studies project in 1972 in cooperation with the United Nations Children's Fund (UNICEF) and the Economic Commission for Africa (UNECA). The project involved the compilation of case records of experiences of social work/community development workers in some selected countries in Africa. In 1973 a Compilation of Case Studies of Social Development in Africa was mimeographed and sent to members for use as teaching materials in the classrooms. A similar project was undertaken in some west and east African countries.

ASSOCIATION FOR SOCIAL WORK EDUCATION

IN AFRICA - ASWEA

WORK PLAN (1976 - 1980)

For the next five years, the Association for Social Work Education in Africa (ASWEA) plans to undertake activities that lead toward the indigenization of social work in Africa. The profession has been borrowed from the West, and now has to undergo quite a critical evaluation by African social work educators and practitioners as to its relevance, in its present form, to the needs and realities of the African countries. On the basis of a thorough evaluation of previous activities and subsequent findings of the needs of member institutions, ASWEA will involve itself in projects that will help toward the production and promotion of indigenous teaching materials, teachers, etc. Some of the major activities the Association will be undertaking will be training, research, publications, consultation, etc.

Project I - TRAINING

According to the Pilot Study on Teaching Materials for Schools for Social Work in Africa (Karberg, 1970), and additional findings by ASWEA staff, it has been observed that there is quite a shortage of full-time teaching staff in most of the schools visited. In addition, it has been found that many of the existing teaching staff have had little or no training in the methodology of teaching. Therefore, ASWEA, realizing the difficulties the teaching/learning process has to go through (because of the teachers' transitional period from practitioners to teachers), plans to run training programmes in the form of short courses, workshops, seminars, etc. This is hoped to be an attempt to alleviate the problems schools face in their curriculum and staff development programmes.

a) Workshops:

As a continuation of the workshop organized for anglophone and Francophone members (Ethiopia and Cameroon), the office plans to organize such refresher and up-grading courses for social work and community development educators/trainers of member institutions. This will be on a regional level where representatives from the different sub-regions will be the beneficiaries. The main focus

of these courses will be the improvement/enrichment of the educator's teaching skills and experience. Subject to further amendment, the general topics to be dealt with will be:

- Staff and Curricula Development;
- Production and Use of Teaching Materials;
- Adaptation/indigenization of non-African teaching materials;
- Conceptualization of social work principles;
- Integration of Family Planning into the curricula of schools of social work/community development training centres; etc.

Number: In the next five years, it is planned to organize 6 (six) workshops: 3 for English-speaking and 3 for French-speaking schools.

Participants: There will be 25 participants for each of the workshops.

Resources: Assistance will be sought from national, regional and international voluntary and governmental agencies who are interested in the development of human and material resources and social development in Africa. This will also be an area of collaboration between the IASSW and other training institutes like the PAID. The United Nations specialized agencies with offices in Africa and the Organization of African Unity will be approached.

<u>Estimated</u>	
<u>Cost:</u>	1 workshop per year with 25 participants... US \$25,000
	6 workshops in 5 years..... US \$150,000
	=====

b) Staff Seminars:

This will be a sort of "on-the-spot-training" course for the teaching staff of an institution member which may put in a request for assistance in organizing a refresher course to up-grade the teaching skills of its staff in a particular subject. The seminars will be organized during the time when school is out i.e., during vacations so that they will not interfere with the regular programs of the schools/centres. The specific topics to be dealt with will naturally depend on the specific needs of the participating institutions. However, attempts will be made to include such areas as:

- Inter-disciplinary courses;

- Use of teaching aids such as audio-visuals;
- Current trends in social work education/practice;
- Integration of social work methods; etc.

Number: This will depend on the number of requests put to ASWEA.

Resources: The Seminars will be organized and run by ASWEA staff in cooperation with the participating institutions. Manpower will be provided by the Association whereas institutions are expected to contribute in the form of providing accommodations and whenever necessary meeting local expenses such as secretarial work and transportation. In countries where there are national councils of social welfare and/or associations of social workers, their collaboration will be sought.

Under the Training Project of the Association, the office will work in close cooperation with schools as well as government ministries in designing short/crush courses for whatever level of development workers they need for their particular country. ASWEA will also encourage member institutions to work with national councils of social welfare in organizing short introductory courses for people who work in social welfare service agencies, e.g., volunteers, to give them an insight into the social work profession and to make their contributions effective.

c) Fellowships:

This is an attempt to "Africanize" social work education. So far, and perhaps for some time to come, African countries depend on aid from the developed countries to train their educators and administrators. This practice, although enormously helpful in filling the gap, has resulted in producing manpower in isolation from the realities of the continent. Therefore, in order to minimize the adjustment and readjustment problems faced by the trainees to the socio-economic realities of their respective countries when they return from their studies abroad, ASWEA plans to initiate and secure fellowships/scholarships for social work students in member institutions to receive their higher education in an African institution of higher learning. The program will also enhance regional cooperation and relations. The project will involve the training of some selected outstanding students in African universities for their higher degrees. These

students must show a promise of becoming social work educators after their studies; and their home institutions should guarantee them a teaching position upon their return.

Although there are but a few institutions that give post-graduate courses in Africa (Egypt, Uganda, Ghana), their contributions will be sought for this project. It is also planned to help in the development of staff of middle-level training institutes by giving a chance to students from these institutes to study in universities that offer bachelor's degrees.

Participants:

Candidates will be students of member schools who will be selected by their home institutions. The number of participants will be determined mostly by the availability of resources. However, for a pilot project, a total of 12 (twelve) students (two from each sub-region) will participate.

Resources:

It is hoped that assistance in the form of air tickets and stipends will come from national or international donor agencies which are interested in promoting regional relations, development of human resources and education in general; e.g., UNICEF, UNESCO, UNDP, AAU, OAU, etc. Institutions will be expected to contribute to the programme by providing maintenance and free tuition.

Estimated Cost:

Stipend for 5 in middle-level school for 3 yrs.	US \$12,500
Stipend for 5 in Higher Institute for 3 yrs	37,500
Round trip air tickets for 10 students:	7,500
(+ accommodations and tuition from members)	
	<hr/> US \$57,500

Project - II. STAFF EXCHANGE

This project is mainly a response to the needs of member schools of social work, educators, who attended ASWEA's Conference and General Assembly in Lomé, Togo in 1973. The Assembly had recommended the launching of a staff/faculty exchange programme whereby Social Work/Community Development lecturers from one institution could travel to a host institution to teach in a specific subject thereby gathering new experience and information as well

as imparting his/her own to the hosting institution. In general, such an exchange of educators could serve much more better than a mere exchange of written records, materials, etc. The specific aims of the project are:

- to establish direct and closer contacts among member institutions;
- to promote the sharing of experience as well as resources of others with similar academic and professional interest;
- to provide an opportunity for Social Work/Community Development educators to get together and examine common training problems and seek practical solutions;
- to try to alleviate staff shortage problems of at least a few training centres.

Participants:

The selection of participants will be done mostly by the participating institutions depending on their needs and specialities. This may not necessarily depend on the academic qualification of lecturers; rather on the overall suitability of the individual to satisfy the needs and requirements of a host institution. (However, care would be taken to have sub-regional representation, whenever possible). A determining factor will be the extent to which a host institution is prepared to contribute in the form of accommodations, per diems, etc. to the project.

method of Work:

Through questionnaires prepared by ASWEA office as well as contacts which will be made by ASWEA staff on their visits to member countries.

Number:

For the pilot project, it is envisaged to involve four people.

Duration:

Due to the experimental nature of the project as well as for financial reasons, among other things, the participants will not be away from their home institutions for more than one month.

Resources:

It is hoped that since this is an attempt to strengthen regional contacts and cooperation, the specialized agencies of the United Nations as well as the OAU would be interested in promoting the project through their assistance. In this connection, the UNESCO, UNDP, UNICEF as well as national and regional donor agencies will be approached for assistance: air tickets, per diems, etc. Host institutions are expected to provide accommodations and meet some local expenses.

Estimated
Cost:

Air tickets for 4 x 5.....	US \$15,000
Per diems for 4 x 5	25,000
Total for 5 years.....	<u>US\$40,000</u>

(assuming that institutions will also
make contributions in kind).

Project - III. RESEARCH

The Association, either by its existing staff or through the utilization of research experts, units, etc. will undertake research on pressing social issues that have a direct bearing on social work/community development education and practice in Africa. All researches to be done will form a basis for improving social work education and practice in Africa, indigenization of the profession: e.g., curriculum development, staff development, and teaching materials for schools of social work. Efforts will also be made to encourage governments to initiate and support such studies. Subject to further amendment, the areas to be covered in the research projects of ASWEA will be:

- Comparative Study of Curricula of social work schools and their relationship with National Social Development Plans in Africa;
- The Role of Traditional Practices in Social Development activities;
- Study of Popular Participation in relation to Social Work Practice (comparative study);
- Developmental Community Integration in settlement schemes in Africa (comparative case study);
- Ethnical/cultural factors influencing family planning practice in Africa; etc.

These studies and others will be done in collaboration with interested organizations like the IASSW, ECA, UNESCO, and government ministries in Africa. Students on ASWEA fellowship will be encouraged to do such studies for their thesis.

ASWEA will also collect information on studies already done, planned or underway in the hope of coordinating efforts of different units to minimize efforts and avoid duplication.

Estimated
Cost:

One Study..... US \$40,000
Four to five studies in five years.. US\$160,000

Project - IV TEACHING MATERIALS

It has been stated several times that there is a shortage of teaching materials in schools of social work in Africa. Of the very few that exist, most have been imported from the developed countries and practically none produced locally. Therefore, efforts will be made to promote the development of indigenous teaching materials in the form of readers, monographs, or even text-books when resources permit it. In this attempt to indigenize social work in Africa, the development of locally produced teaching materials and aids is imperative. ASWEA, therefore, plans to utilize its office staff, its members and other experts to realize this major objective. For the next five years, the following activities in this line have been planned:

a) Case Studies:

As a follow-up to the Case Studies project started in 1972 with the help of UNICEF, ASWEA plans to continue the collection of case records of field experiences of development workers, students, teachers, etc from the whole region of Africa. Already, cases have been collected from the East and West African countries. These compilations will serve as:

- i) the basis for a formulation of an African concept of social development;
- ii) teaching materials in the schools after re-writing some selected ones with a teaching/learning manual to go with the publication.

Estimated
Cost:

Collection of case studies from the)
rest of the region..... US \$10,000
Re-writing of some cases and a manual..... \$ 3,500
Total..... US \$13,500

b) Reader:

This will be done by ASWEA staff by compiling relevant articles in either group work or community development for use as teaching material in the schools.

c) Text-books:

It is planned to write a textbook in social work in Africa. This will complement/supplement the existing text-books in the schools. This text-book will, whenever possible, try to translate social work concepts and principles into the African realities (subject, of course, to further adaptation/modification by individual institutions to the realities of their countries.

Estimated
Cost:

Cost of production of a text-book..... US \$11,000
(honoraria, travels, printing, per diems)=====

d) Translation of Existing materials:

ASWEA plans to identify some useful books, monographs for possible translation from Arabic or French into English or vice versa. This will encourage the sharing of resources by schools and the dissemination of existing information by ASWEA.

Estimated
Cost:

Translation.....	US \$2,000
Printing	\$2,500
Total.....	US \$4,500 =====

e) ASWEA will also assist and encourage interested educators to write monographs or produce films that may be used for teaching purposes.

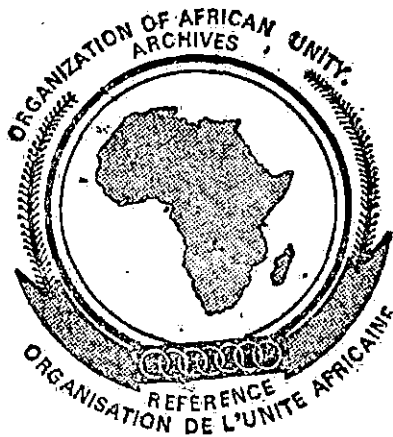
Project - V CURRICULUM DEVELOPMENT

As a follow-up of the compilation of curricula of schools of social work/community development training centres in Africa, it is planned to assist schools in their curriculum development projects. This will be done through consultations, workshops, seminars, etc. Under this project, the following are planned to be undertaken...../15

- a) Standardize curricula for different levels of training. This should, by no means be taken as an imposition of a 'straight jacket' curricula; but as an attempt to give guidelines as to what general subjects should be included in the training programme of already existing or newly established ones. The guidelines will have to be seen along side the realities or national plans of the respective countries.
- b) Standardization of teaching materials: This will involve finding out what materials exist and which ones are predominantly used by schools. After a thorough evaluation of the effectiveness of these materials, recommendations will be made by ASWEA to member schools to use the good ones in their classrooms. E.g., the existence of projectors and audio-visual aids and their use in teaching.

- c) Standardization of examinations: If schools follow the same teaching system and use more or less the same text-books or other teaching materials, it will be perhaps possible to give them the same examinations (with the help of an outside examiner) to grant them similar or equivalent academic qualifications.

This will help in securing recognitions of African awards and closer cooperation among professionals of equal standing in the region.



Resources: The Curriculum development project will involve the services of experts as well as ASWEA staff. Although it is assumed that ASWEA's staff will do most of the work, this will involve travels, per diems, and other expenses connected with the work. Therefore, interested organizations like UNICEF, CSWE, IASSW, ECA and AAU will be approached to assist in the project.

Estimated
Cost:

Air tickets + per diems + other expenses... US \$10,000

Project - VI CONFERENCE/GENERAL ASSEMBLY

A conference will be combined to ASWEA's General Assembly which will be held once every two years (according to the Constitution). The conference is meant to enable social work educators and administrators to analyse major issues in the field and to find common solutions to common problems. In the next five years, 3 (three) such meetings are envisaged. Topics to be dealt with will depend on the urgency of some social issues that may come up and the needs of schools. However, for 1976, a conference on SOCIAL WORK EDUCATION: REALITIES AND ASPIRATIONS will be held in Addis Ababa, Ethiopia. Preparations are already underway to hold the meeting early April. This meeting will also analyse regional papers on Social Realities and the Response of Social Work Education in Africa, to prepare for XVIII ICSSW.

Resources:

For 1976, funds have already been made available by FES for air tickets for representatives of member schools. The ICSSW has pledged to assist in this meeting by meeting local expenses such as accommodations, per diems, secretarial expenses, etc. Assistance for the two other meetings (1978 & '80) are expected to be solicited from African Governments, the United Nations, specialized agencies like UNICEF, UNESCO and the Organization of African Unity.

Estimated
Cost:

1978 Conference.....	US \$50,000*
1980 Conference	<u>\$55,000*</u>
Total.....	<u>US\$105,000</u>

Project - VII PUBLICATIONS

a) Journal for Social Work Education in Africa:

The Office will continue publishing this bi-annual Journal; and in the next five years, five volumes in both English and French will be published. So far, this Journal has been free for members. In the future, it is planned to fix a price to it so that the money from the sale of

* Estimation based on previous experience and assumption of increased membership and rise in the cost of materials and air tickets.

this and other publications could go toward printing expenses. The contributions of international donor organizations like the UNICEF, UNECA, etc. will be sought.

Estimated
Cost:

4 journals (2 English & 2 French) a year... US \$4,500
(translation and printing)
20 journals (10 English & 10 French)
in five years..... US\$22,500

b) Documents:

These will be as mentioned earlier proceedings of ASWEA conferences/Seminars/Workshops as well as reports of any relevant information that may be made available by members; and these will again be in French and English.

Estimated
Cost:

i) Report of 1975 Cameroon WorkshopUS \$2,200
(English & French)
ii) Proceedings of the 1976 Conference.....US \$2,200
(English & French)
iii) Report of 6 (six) workshops..... \$13,200
iv) Proceedings of 1978 & 1980 conferences.. 4,400

Total amount for Documents..... US \$22,000

c) Up-dating ASWEA's publications like the Directory of Social Welfare Activities in Africa, the Curricula, Brochure, etc.

Estimated
Cost:

US \$1,500
=====

Project VIII CLEARING HOUSE

ASWEA will continue its clearing-house activities by:

- preparing list of new publications in the field of social work and community development for use by members in ordering their teaching/reference materials;
- preparing bibliographies and a list of films that may be relevant for members;
- collecting titles of researchs done or planned; and
- preparing documentations of recommendations of important professional meetings in social work and community development, and bringing these to the attention of members for reference.

Project IX CONSULTATIONS

From time to time, requests come to the Secretariat of the Association to assist schools in their staff and curriculum development programmes. In 1972, there was a request from one African country to get ASWEA's assistance to set up a school of social work. ASWEA will, therefore, continue its consultative services to those who need it in the area of:

- setting up reference libraries for schools;
- assisting ministries in setting up training centres for development workers;
- assisting in the establishment of national associations of social work educators in member countries;
- assisting in the establishment of the proposed Regional Training and Research Centre for Social Development, in cooperation with the ECA; etc.

Project X MEMBERSHIP DRIVE

Officials of ASWEA Office will travel to visit schools of social work and community development training centres in the region to enlist their membership and also to strengthen contacts with existing members. During these visits, it is planned to study the schools to see their resources and their needs which will form the basis for future activities of the Association. Information such as the number of teachers, students, teacher-student ratio, available teaching materials and teaching aids, libraries, etc. will be gathered on these visits to promote membership. Visits also will be made to government ministries and African national organizations that deal with social development activities to introduce ASWEA and enlist their assistance in some of its projects.

It is planned to establish contacts with as many schools of social work and community development training centres in the region in the hope of making them members of ASWEA. Personal contacts with educators have also proved more useful in getting contributions to ASWEA publications than a mere questionnaire or correspondence.

Cost Estimation for ASWEA Projects (1976-1980)

<u>Projects</u>	<u>Amount/5yrs.</u>
I. Training:	
- Workshops	US \$150,000
- Fellowship	57,500
II. Staff Exchange	40,000
III. Research	160,000
IV. Teaching Materials:	
- Case Studies	13,000
- Text-book	11,000
- Translations	4,500
V. Curricula	10,000
VI. Conference/General Assembly	105,000
VII. Publications:	
- Journals	22,500
- Documents	22,000
- Up-dating publications	<u>1,500</u>
Total	US \$597,000 =====

ENGLISH SPEAKING
INSTITUTION MEMBER

Department of Community Development,
Private Bag 6, Gaborone, Republic
of Botswana.

Department of Social Studies, Faculty
of Arts and Human Sciences, Assiut
University, Menya, Egypt.

Higher Institute of Social Work,
3 Kamal Eldin Salah Street, Garden
City, Cairo, Egypt.

Higher Institute for Social Work,
73 Rassafa Street, Moharam Bey,
Alexandria, Egypt.

Awasa Community Development Training
and Demonstration Centre, P.O.Box 5,
Awasa, Ethiopia.

School of Social Work, National
University, P.O.Box 1176, Addis Ababa,
Ethiopia.

Social Administration Unit,
Department of Sociology, University
of Ghana, Legon, Accra, Ghana.

School of Social Welfare and Community
Development, P.O.Box 778, Accra, Ghana.

Kenya National Council of Social Service,
Church House, Government Road,
P.O.Box 47628, Nairobi, Kenya.

Kenya Institute of Administration,
P.O. Lower Kabete, Nairobi, Kenya.

Community Development Training Centre,
c/o Lesotho Agriculture College,
P.O.Box 829, Maseru, Lesotho.

School of Administration, University
of Mauritius, Reduit, Mauritius.

School of Social Studies, Department
of Sociology, University of Lagos,
Lagos, Nigeria.

Polytechnic Staff Development Centre,
P.M. Bag 2113, Kaduna, Nigeria.

Social Development (Shasha) Training
Centre, P.M. Bag 2012 Sagamu,
Iperu, Western State of Nigeria.

Social Welfare Division, Federal
Ministry of Labour, Independence
Building, P.M. Bag 12519, Lagos,
Nigeria.

Citizenship & leadership Training
Centre, 61, Yakubu Gowon Street,
P.O.Box 1171, Lagos, Nigeria.

The Sierra Leone Association of
Social Workers, c/o Ministry of
Social Welfare, Fort Street,
Freetown / Sierra Leone.

Co-ordination of Training, Ministry
of Social Welfare, Fort Street,
Freetown, Sierra Leone.

Department of Social Work, School
of Extra Mural Studies, University
of Khartoum, P.O.Box 321,
Khartoum/Sudan.

Training Unit of Social Affairs,
P.O.Box 537, Khartoum, Sudan.

Institute for Social Work,
P.O.Box 640, Bigwa, Morogoro,
Tanzania.

Nsamizi Training Institute,
P.O.Box 92, Entebbe, Uganda.

Department of Social Work and
Social Administration, Makerere
University, P.O.Box 7062,
Kampala/Uganda

Oppenheimer Department of Social
Service, University of Zambia,
P.O.Box 2379,
Lusaka, Zambia.

Youth Leadership Department,
Mindolo Ecumenical Foundation,
P.O.Box 1493,
Kitwe, Zambia.

Mrs. Van Pool, National Social Welfare Training Institute, P.O. Box 1949, Dar-es-Salaam, Tanzania.

Mr. Nnyapule R.C. Madai, National Social Welfare Academy, P.O. Box 1949, Dar-es-Salaam, Tanzania.

Mrs. V. Junod, Social Work and Social Administration Department, Makerere University, P.O. Box 7062, Kampala, Uganda.

Dr. Eric Kibuka, Head, Social Work and Social Administration Department, Makerere University, P.O. Box 7062, Kampala, Uganda.

Miss Aida Gindy, Chief, Social Integration and Welfare Section Centre for Humanitarian and Social Affairs, United Nations, New York, N.Y. 10017.

Ato Seyoum G. Sellassie, 12519 Stone Road, Ann Arbor, Michigan, 48105, USA.

Mrs. Morna Frandsen, Hytten, Mollevaenget 6, 6933 Kibaek, Denmark.

Dame Eileen Younghusband, 24 Landsdown Road, London W. 11, 3LL United Kingdom.

Mr. Robert F. Landor, The Mount, North Avenue, Ashbourne, Derbyshire, DE6 1EZ United Kingdom.

Dr. Q.F. Schenk, 212 East Wurthmann, St., Cedarburg, Wisconsin 53012, USA.

Mr. Weatherly, 12 Palmer Street, Water Town Mass. 02172, USA.

Prof. Gayle Alexander, 3830 East Jewell Ave. 204, DENVER, Colorado 80210, USA.

Dr. Victor Powell, University of Manchester, Department of Administration Studies, Oxford Road, Manchester M139 QS, England, United Kingdom.

Mrs. Eleanor Maxine Ankrah, P.O. Box 4, Mukono, Uganda.

Mr. K.O. Peter, Senior Lecturer, Oppenheimer Department of Social Service, University of Zambia, P.O. Box 2379, Lusaka, Zambia.

Professor Mary E. Duren, Oppenheimer Department of Social Service, University of Zambia, P.O. Box 2379, Lusaka, Zambia.

Mr. S. Matchiqui, Senior Lecturer, Oppenheimer Department of Social Service, University of Zambia, P.O. Box 2379, Lusaka, Zambia.

Dr. Raymond Dunn, Instructor, Youth Leadership Programme, Mindolo Ecumenical Foundation P.O. Box 1493, Kitwe, Zambia.

INTERNATIONAL AFFILIATION

The United Nations Economic Commission For Africa, UNECA, P.O. Box 3001, Addis Ababa, Ethiopia.

The International Association of Schools of Social Work, IASSW, 345 East 46th Street, New York, N.Y. 10017, USA.

The International Council on Social Welfare, ICSW Office for East and Central Africa, Church House, Government Road P.O. Box 47628, Nairobi, Kenya.

The Organization of African Unity, OAU, P.O. Box 3243, Addis Ababa, Ethiopia.

The Friedrich Ebert Stiftung, FES, Lolner Strasse 149, 53 Bonn-Bad Godesberg 1, West Germany.

FRENCH SPEAKING

INSTITUTION MEMBERS

Institut de Formation Sociale,
Cocody-Nord, B.P. 2625, Abidjan,
Côte d'Ivoire.

Centre d'Etudes Sociales d'Afrique
Occidentale, B.P. 305, Bobo-Dioulasso,
Haute Volta.

Ecole de Service Sociale, 129 Bis
Avenue Maréchal Joffre, Antanimena,
Tananarive, Madagascar.

Ecole d'Infirmières Visitantes et
d'Infirmiers d'Etat, 4 Avenue Marcel
Olivier, Tananarive, Madagascar.

Centre National de Formation pour le
Travail Social et le Développement
Communautaire, C/O Ministère de la
Santé et des Affaires Sociales, B.P. 174,
Bamako, Mali.

Centre National de Formation de la
République Centrafricaine, Bangui,
République Centrafricaine.

Ecole Sociale, B.P. 130, Butare,
Rwanda.

Université Nationale du Rwanda,
B.P. 531, Kigali, Rwanda.

Ecole Nationale des Assistants et
Educateurs Sociaux, Km 4 Route de
Ouakam, B.P. 5057, Dakar, Sénégal.

Centre National de Formation Sociale
B.P. 1745, Lomé, Togo.

Ecole Nationale de Service Social,
94, Avenue de la Liberté, Tunis, Tunisie.

Institut National de Formation des Cadres,
B.P. 4713, Kinshasa, Zaïre.

Université Nationale du Zaïre, Campus
de Lubumbashi, Direction des
Approvisionnements, B.P. 1825,
Lubumbashi, Zaïre.

FRENCH SPEAKING

INDIVIDUAL MEMBERS

Mrs. Antoinette Achy-Bokossa,
Directrice de l'Institut de
Formation Sociale, B.P. 2625,
Abidjan, Côte d'Ivoire.

Dr. D. Bazin, P.O. Box 3005,
Addis Ababa, Ethiopia.

Dr. Diango Cissé, Social Development
Section, Human Resources Development
Division, UNECA, P.O. Box 3001,
Addis Ababa, Ethiopia.

Mlle Leila Beghoura, 21 Rue Olivier
Noyer, 75014, Paris, France.

Mrs. Annick Miské, 71 Rue Buffon,
Paris V, France.

Mlle. Hawa Diallo, Conseillère
Technique, Ministère de la Santé
et des Affaires Sociales, B.P. 174
Bamako, Mali.

Mme E. Shalev, Centre de Formation
Sociale, Bangui, République
Centrafricaine.

Mlle Mazier Alice, Centre National
de Formation Sociale, B.P. 1745,
Lomé, Togo.

OTHERS FOR PUBLICATIONS

Librairie Universitaire du Rwanda, B.P. 125, Butare, Rwanda.

Africana Northwestern University Library, Illinois 60201, USA.

July 1975
Juillet 1975

CONSTITUTION OF THE ASSOCIATION OF SOCIAL WORK EDUCATION
IN AFRICA

Preamble

Representative of schools of social work and administrators of national social welfare in-service training programmes attending the Third Expert Group Meeting on Social Work Training and Administration held in Addis Ababa from 15 to 23 March, 1971, believing that the profession of social work in Africa will be advanced by greater unity of thought, sympathy, and purpose resolved that an Association of Social Work Education in Africa be established.

Such a regional association shall include schools of social work, institutions and centres that carry out national training programmes in the field of social welfare services and social development.

Article 1: Name

The name of the Association shall be "The Association of Social Work Education in Africa" (hereinafter called "The Association").

Article 2 : Objectives

The objectives of the Association shall be :

- (a) To promote teaching and research in the field of social work in Africa;
- (b) To establish and maintain higher standards among all types of institutions engaged in different levels of social work education;
- (c) To promote the exchange of information and experience in social work education among social work educators in Africa and others interested in the profession throughout the world;
- (d) To promote co-operation between schools of social work, institutions and centres carrying out national programmes of education in the field of social services and social development;

- (e) To take an interest in all problems connected with social work education in Africa, to maintain higher standards of ethical conduct in social work in Africa, to advance the professional education of social workers in Africa, and to enhance the status of social work in Africa;
- (f) To uphold the principles of Universal Human Rights for all people in collaboration with international organizations;
- (g) To encourage all social workers to fulfil their responsibilities in national social development planning including the promotion of popular participation.

Article 3 : Headquarters

The headquarters of the Association shall be in Addis Ababa. It may be transferred elsewhere by decision of the General Assembly on the recommendation of the Executive Committee.

Article 4 : Membership

Membership of the Association shall be composed of schools of social work, institutions and centres engaged in education for social work and social development.

Other types of membership may be decided upon by the Executive Committee, subject to ratification by the General Assembly.

Article 5 : Admission

Admission shall be through action of the Executive Committee based on criteria established by the General Assembly.

Article 6 : Termination of Membership

- (a) Any member organization which ceases to meet the requirements for membership of the Association shall be notified in writing by the Executive Secretary upon instruction by the Executive Committee. The member organization concerned shall have the right to present its case to the Executive Committee before a decision is taken;

- (b) Any member in good standing and not in arrears with dues may withdraw at any time by giving written notice to the Executive Committee provided such notice is sent to it at least six months before its meeting.

Article 7 : The General Assembly

- (a) The General Assembly shall be the governing body of the Association. It shall consist of all member organizations. The ordinary General Assembly shall meet every two years;
- (b) In addition, extraordinary General Assemblies may be especially convened, either by decision of a two-thirds majority of member organizations of the Executive Committee voting in person or by proxy, or at the request of half of the members of the General Assembly;
- (c) Each member organization may be represented by any number of delegates, but shall have one vote;
- (d) The General Assembly shall appoint auditors.

Article 8 : Officers of the Association

The officers of the Association shall be elected for a term of four years and shall consist of the following :

A President;

Two Vice-Presidents;

A Treasurer.

- (i) The President shall be the Chairman of the Executive Committee and an ex-officio member of all committees. He shall preside at all meetings of the Executive Committee and the General Assembly except in such cases as he otherwise may designate. He shall have the responsibility of supervising the Executive Secretary.

- (ii) In the event of vacancy in the office of President or his inability to serve, his duties shall be assumed by the First Vice-President until the next meeting of the General Assembly. All other vacancies shall be filled by action of the Executive Committee.
- (iii) The Treasurer shall receive and have charge of all funds of the Association, shall deposit such funds in a bank designated by the Executive Committee, and shall see to it that all expenditures are made within the limits of the budget. Any expense outside this budget shall be incurred only with the written permission of the Executive Committee.
- (iv) The Association budget shall be drafted by the Treasurer and circulated to the members of the Executive Committee 60 days before its meetings.
- (v) The Treasurer shall keep proper accounts of the finances of the Association. He shall report to the Executive Committee and the General Assembly about the Associations financial position indicating measures to be taken as the situation demands.
- (vi) The Treasurer shall see that all accounts are audited at least once a year by auditors appointed by the General Assembly. Annual statement of accounts shall be sent to all members and also be submitted by the Executive Committee to the General Assembly.

Article 9 : The Executive Committee

- (a) The Executive Committee shall be the executive body of the Association. The members of the Executive Committee being jointly responsible for the general business of the Association between meetings of the General Assembly. Each member shall sit in a personal capacity and not as a representative of a specific school or institution. The Executive Committee

shall consist of :

- (i) Representative from the 4 sub-regions of Africa;
 - (ii) A representative of the United Nations Economic Commission for Africa (ECA), as an ex-officio member of the Committee.
- (b) Subject to the policy making authority of the General Assembly, the Executive Committee shall through such structures and procedures as it deems appropriate be responsible for programme and budget planning and fund raising for carrying out the programme.
- (c) The Executive Committee shall have the power to issue rules or regulations for the management of the Association and such rules and regulations shall come into operation immediately, provided always that such rules and regulations shall be presented to the General Assembly and shall not be inconsistent with provisions of this Constitution;
- (d) The Executive Committee shall have the power to co-opt, in a consultative capacity, as "Counsellors of the Association" persons who, on account of their technical Competence of their interest in social work education, have rendered, or are capable of rendering special services to the Association. In no case shall the number of Counsellors of the Association exceed one-third of the membership of the Executive Committee, and they shall have no voting rights.
- (e) The Executive Committee shall meet at least once a year and, in addition, when specially convened either by the President or at the request of two-thirds of its members. It shall itself determine the place of meeting.

- (f) Decisions shall be passed by a simple majority of members voting in person or by proxy.
- (g) In the intervals between meetings of the General Assembly and the Executive Committee, questions which cannot be deferred until the next meeting of the appropriate higher body may be dealt with by the Executive Secretary, after approval by the President.
- (h) Decisions reached by the procedure described above shall be submitted to the next meeting of the higher body for ratification.
- (i) Whenever possible, members should be consulted by mail on major issues in order that their views may be taken into account in reaching decisions.
- (j) The Executive Committee shall have power to appoint sub-committees as it may deem necessary and shall determine their powers and terms of reference.
- (k) The Executive Committee shall submit an annual report to the General Assembly.
- (l) The Executive Committee may employ an executive secretary and any other staff as necessary.
- (m) The Executive Secretary shall not be a member of either the General Assembly or the Executive Committee but shall attend all meetings of each.
- (n) The Executive Committee shall specify the job-description and qualifications of all staff.

Article 10 : Election of Officers and Executive Committee

- (a) The Executive Committee shall appoint, 12 months before the regular 2-year meeting of the General Assembly a nominating committee of 5 persons representing as far as possible the four regions and types of schools and institutions. None of them shall be a current member of the executive committee.

- (b) The Executive Committee shall appoint the convenor of the nominating committee.
- (c) The nominating committee shall prepare a slate of nominees for the various offices and committee membership. Half of the slate shall be from the current membership of the Executive Committee and the other half will be from outside the current membership of the Executive Committee.
- (d) At least two months before the regular meeting of the General Assembly the nominating committee shall send a copy of the slate to each member organization with a brief biographical sketch of each nominee.
- (e) Elections shall be held at the last session of the regular meeting of the General Assembly.
- (f) Additional nominations to the slate may be made from the floor by any voting delegate.
- (g) No country represented by more than one school or institution shall have more than one of its delegation of the Executive Committee.
- (h) No person can serve in the same office for more than four successive years, except in the first election where the maximum may be six years.
- (i) The newly elected officers and committee members shall assume office immediately following their election.

Article 11 : Procedures

- (a) Voting. All issues arising at any meeting shall be decided by a majority of those present, and voting. Each member organization shall have one vote. But the Chairman shall have both a deliberative and a casting vote.

- (b) Quorum. One third of the members shall form a quorum at meetings of the General Assembly, the Executive Committee and all sub-committees.

Article 12 : Funds of the Association

Funds of the Association shall be provided by :

- (a) Annual subscription payable by all members. The amount of subscription shall be fixed by the General Assembly;
- (b) Subsidies, grants, gifts and legacies.

Any member who fails to pay subscription for three years in succession ceases to meet requirements for membership of the Association.

Article 13 : Dissolution

If the Executive Committee by a two-third majority vote decides at any time that it is necessary or advisable to dissolve the Association, it shall call a meeting of the General Assembly with not less than 12 months' notice. If such a decision shall be confirmed by a simple majority of those present and voting at such meetings the Executive Committee shall have power to dispose of any assets held by or in the name of the Association.

Article 14 : Amendment of the Constitution

The Constitution may be amended by a two-third majority of the members of the General Assembly voting in person or by proxy.

The proposed amendments must reach the Executive Committee six months prior to the meeting of the General Assembly.

The Executive Committee upon receipt of written proposals for amendment shall within one month forward the next of these amendments to all members of the Association, for information and comments.

AGREEMENT BETWEEN THE ASSOCIATION FOR SOCIAL WORK

EDUCATION IN AFRICA AND

THE FRIEDRICH - EBERT - FOUNDATION

ARTICLE 1

Establishment: In pursuance of its commitment to take all possible measures to promote higher standards in social work education in Africa and encourage the exchange of information thereof, the Association for Social Work Education in Africa (hereafter referred to as "the Association") enters into an agreement with the Friedrich-Ebert-Stiftung of Bonn, FRG, (hereafter referred to as "the FES"), for the purpose of continuation of an already existing co-operation under the agreement of 1971.

ARTICLE 2

The project shall consist of two major components: The Secretariat of the Association and the Information Centre of the Association. Its objectives shall be mainly to promote higher standards of social work education in Africa. Both will have specific areas of responsibilities:

A. The Secretariat of the Association shall be responsible for:

1) Promotion of objectives of the Association through:

- a. Representing the Association in international/regional/national meetings in the field of social development;
- b. Making arrangements for the representation of schools of social work in Africa whenever the need arises; and encouraging their participation in international professional meetings;
- c. Promoting cooperation among schools/institutions/centres engaged in national programmes of education in the field of social services;
- d. Exploring ways of cooperating with relevant ministries/international/regional/national organizations;
- e. Making visits to member institutions;
- f. Promoting staff exchange and other projects of the Association;

- 2) Launching and sustaining fund-raising campaigns;
 - 3) Professional activities including:
 - a. Contributing articles, and reviewing professional printed materials for insertion in ASWEA publication and other professional journals;
 - b. Taking active role in the realization of the projected regional research and training centre for social development;
 - c. Providing counselling services to new schools of social work (in cooperation with ECA); and assisting members in their curriculum development programmes;
 - 4) Being responsible for general administration of the office.
- B. The Information Centre shall be responsible for:
- 1) Production and distribution of ASWEA Journal;
 - 2) Production and distribution of Documents;
 - 3) Providing schools of social work in Africa annotated bibliographies and information about new books in the field of social development;
 - 4) Building up ASWEA's existing library and assisting schools of social work in the continent in setting up reference libraries in collaboration with the Association for Development of Documentation of Libraries and Archives in Africa;
 - 5) Answering enquiries about social work education in Africa;
 - 6) Compiling curricula of schools of social work & community development training centres in Africa;

...../3

- 7) Up-dating directories of social welfare activities in Africa;
 - 8) Facilitating the production, distribution and use of indigenous teaching materials by:
 - a. Encouraging social work educators and practitioners in Africa to record their field experiences and put them in forms which will be useful for teaching purposes;
 - b. Encouraging social work educators and practitioners to write monographs, textbooks, etc. in the field of social work and related fields and causing them to be published;
 - c. Promoting the development of audio-visual materials suitable for social work education;
 - d. Encouraging research work on pressing social issues as they relate to social work education in Africa.
- C. The Secretariat and the Information Centre of the Association shall be responsible for the implementation of resolution, decisions, recommendations adopted by the General Assembly and the Executive Board, as well as for any follow-up action entailed; and shall jointly promote the general objectives of the Association. Both shall be responsible for organizing meetings, workshops and conferences in the area of social work education.
- D. Both the Secretariat and the Information Centre shall be responsible for working out the workplan and setting up the internal staff rules and regulations concerning assignment of duties, etc, the implementation of which will be entrusted to the Executive Secretary, according to Article 2, A., 4.

ARTICLE 3

JOINT RESPONSIBILITY: The Executive Secretary of the Association and the Director of the Information Centre shall be jointly responsible to the Executive Committee of the Association for running the project. Both shall render written quarterly reports to the Association, copies of which can be sent to the FES. The Association, through its Executive Committee, provides policies, guidelines for the operation of the project.

ARTICLE 4

HEADQUARTER OF THE PROJECT: The Association will continue to provide suitable premises in Addis Ababa to be made available for the permanent use of the project free of charge.

ARTICLE 5

The FES will be responsible for the cost of providing the project with the necessary goods and equipment including furniture, machinery, audio-visual aids, materials and literature needs for the work. The FES will also provide the necessary funds for all staff specified under Article 6 for a period of two years (1975 & 1976). The budget shall be drawn up by mutual agreement between the Association and the FES. The Treasurer of the Association shall see to it that all monies are spent in accordance with the budget. Monies will be drawn from local bank accounts against the signatures of both the Treasurer and the Director/FES Representative. The Treasurer shall supervise the preparation of an annual audited financial statement which he will submit to the Association and its General Assembly. However, the Director/FES Representative shall be responsible to the FES for the proper utilization of all monies made available by the FES.

ARTICLE 6

THE STAFF: The staff of the project shall consist of the following:

1. The Executive Secretary of the Association;
2. The Director of the Information Centre;
3. The Vice-Director of the Information Centre;

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4. One Pedagogic and Administrative Assistant;
5. One qualified bilingual secretary;
6. One secretary;
7. One bilingual varitypist;
8. One office aid for duplicating, posting, clearing and serving as a messenger.

9. Translators to be employed on a part-time basis as the need arises. Additional staff requirements will have to be negotiated with the FES.

ARTICLE 7

Arrangements shall be made for the duty-free import of all goods and equipment to be imported for the Centre. The Association will be responsible for making arrangements to prolong the already granted recognition of ASWEA by the Ethiopian Government.

ARTICLE 8

DURATION OF THE PROJECT: It is understood that ultimately the work of the project shall be continued under the exclusive responsibility of the Association. While this agreement is in force the Association and the FES will endeavour to develop other resources to enable the Association to take over the project partially.

ARTICLE 9

RENEWAL OF THIS AGREEMENT: This agreement will be in force for a period of two years (1975 & 1976), which brings the total period of cooperation to almost 6 years. It is understood that beyond this period, a renewal would be possible for only one year by mutual agreement, provided the Association has been able during this period to make arrangements for a continued operation after 1977. Agreement about such renewal for 1977 should be processed at least three months before the current agreement is due to expire.

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ARTICLE 10

Differences of opinion between the two partners shall be settled by negotiation and should it not be possible to come to an agreement, the ECA will be asked to arbitrate.

Signed:

For the Association for Social
Work Education in Africa

For the Friedrich-Ebert-Stiftung

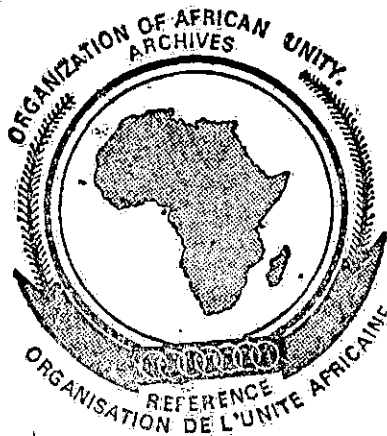
Dr. Ahmed Kamal Ahmed
President.

S. Bangert
Director, Internat. Dept.
Executive Office

Date: 10/2/1975.

Date: 29/4/75.

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Consideration of Applications for Subvention Association of Social Work Education in Africa

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