



ORGANIZATION OF
AFRICAN UNITY

Secretariat
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ORGANISATION DE L'UNITE
AFRICAINNE

Secretariat
CM/935 (XXXII)

Addis Ababa * ادیس ابابا

Council of Ministers
Thirty Second Ordinary Session
Nairobi, Kenya



CONSIDERATION OF APPLICATION FOR SUBVENTION -
CENTER FOR THE CO-ORDINATION OF SOCIAL SCIENCE, RESEARCH
AND DOCUMENTATION IN AFRICA SOUTH OF THE SAHARA (CERDAS)

CM/935

MICROFICHE

CM/935(XXXII)

CERDAS

CERDAS 1979 - 1980 BUDGET SUBMITTED TO THE OAU

(SEPTEMBER 1978)

CERDAS

P.O. BOX 836

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V/RH

N/RH 30/2/DC/BM/MN/78

To: Mr. Paul Aryee,
Head of the OAU Administration
Addis Ababa

Mr. Aryee,

I have received your circular letter of 15th September 1978 sent by express mail to CERDAS in the morning of 4th October. I am asking you to be lenient with us for sending our budget to the OAU a little bit late.

The secretariat of CERDAS expects so much from the OAU intervention and aid that it quickly sent the bearer of this letter, Dr. MURAPA who is a research co-ordinator at CERDAS to Addis Ababa so as to transmit to the appropriate services CERDAS' budget and request for 1979/1980.

I hope our request will be considered together with all others at the next budget session and, CERDAS will benefit from the OAU aid for the period 1979/1980.

While thanking you in advance for your leniency and your interest in CERDAS, accept, sir, the assurances of my highest consideration.

Professor Bongoy Mpekesa
Director of CERDAS.

BUDGET ESTIMATES 1979Title I: Some items of information

Before presenting CERDAS' budget estimates for the financial period of 1979, a brief outline will first be given of this center.

The Center for the Co-ordination of Social Science Research and Documentation in Africa South of the Sahara is relatively a young institution. The resolution requesting the Director-General of UNESCO to take the necessary measures so as to help establish CERDAS was adopted at the seventeenth session of the General Conference in 1972.

It must be specifically stated that UNESCO had to lend its assistance to governments and Social Science Institutions of member states in Africa South of the Sahara which would have to host this African regional centre for Social Sciences.

The Secretary of UNESCO, in order to implement this project, undertook an in-depth study in several African countries so as to determine the level of resources and the institutional infrastructure in the social sciences. He organized several symposia and consultations with African institutions of, and specialists in social sciences. After these studies and consultations, the criteria governing the choice of the most appropriate place for the location of the center were defined taking into account its Pan-African inclination and its aim to effectively co-ordinate research and documentation in Social Sciences in Africa. These criteria were availability of adequate resources and facilities, amount of experience acquired in the conduct and co-ordination of research and documentation activities in Social Sciences, linguistic situation, intellectual and educational traditions with respect to social sciences, geographical situation, transport and communication facilities.

The Republic of Zaire was chosen to host the Center from among the African Member States of UNESCO which offered to do so.

The agreement regarding the headquarters of CERDAS was signed on 23rd September 1974 by Mr. René Mahou who was then the Director general of UNESCO and Mr. Bokongo Ekanga Botombele, representative of the government of Zaire. This agreement which, in a first phase, was concluded for a period ending on 31st December 1974 has since then been regularly renewed through a simple exchange of letters between the Director general of UNESCO and the Zairian Head of the Department (Ministry) of tutelage, in this particular case, the Department of Higher Education and Scientific Research.

On the basis of this agreement (see article XI, sub-paragraph 2), the government of Zaire undertook to contribute 50 per cent of the operational budget adopted by the Governing Board. The remaining amount is, in principle, contributed by African States, South of the Sahara, OAU, UNESCO and various governmental and non-governmental institutions.

It was decided at the time the agreement regarding the headquarters was signed to allot, during the intermediate period an amount of US\$120,000 to CERDAS so as to help it defray initial expenses. The amount US\$60,000 contributed by UNESCO was used in buying a certain number of apparatuses: (reader, cutter jacket, 16mm printing-bose and film developer, recorders, tapes etc.) and a certain number of books and reviews. The amount of 30,000 Z either US\$60,000 contributed by Zaire was used in buying a certain number of capital goods (2 vehicles, 1 typewriter, photostat machine etc.), office supplies (paper, stencil etc.) and in covering some operating expenses (motor fuel, maintenance and repairs of vehicles and miscellaneous expenses).

3. In principle, the intermediate period should have ended in December 1976 because the budget voted by the Governing Board (which met for the first time from 2 to 4 August) should have been administered from January 1977. Unfortunately, only 30 per cent US\$66,400 of the amount fixed by the Governing Board for the year 1977 (US\$211,653) was covered.

4. The budget voted by the Governing Board amounted to US\$260,000 with the contributions of Zaire (50 per cent of the total amount), OAU (US\$20,000), UNESCO (US\$50,000), Cameroon, Ivory Coast, Nigeria, Senegal, Tanzania, Togo, there is every reason to hope that an amount covering at least 80 per cent of the budget will be available.

5. It should be mentioned here that CERDAS was granted an OAU observer status at the Assembly of Heads of State and Government which took place in Mauritius in 1976.

Title II: Some remarks

The OAU financial year begins on 1st June and ends on 31 May the following year, while the financial year of CERDAS corresponds exactly to the calendar year. CERDAS has already benefitted from a subvention of about US\$20,000 from the OAU for the 1978/1979 financial year. The present application is for the 1979/1980 financial year.

2. The practice obtaining at the OAU is to attach to applications for subvention audited (or prepared) accounts covering the last two years as well as progress reports for the same period.

It is expected that the Secretariat of CERDAS will appoint at the next session of the Governing Board which will take place in December 1978, auditors who will audit its accounts.

The secretariat of CERDAS is writing a comprehensive progress report covering the 1974/78 period. This report which will be ready before the end of the current year and will be mailed immediately to the OAU general Secretariat.

3. CERDAS' budget is drawn up in dollars at the rate of 80 Zaire a dollar.

Title III: 1979 Budget

The budget of the financial year 1979 includes four chapters:

- Research, training, scientific activities and other meetings;
- Operation;
- Missions and travels;
- Staff.

Chapter I :- Research, training, scientific activities and other meetings.

a) Research

a.1 CERDAS and ASWEA (Association of Social Work Education in Africa) agreed to write a text book for social work education in Africa.

This project will cost US\$40,000, half of which (US\$20,000) will be met by CERDAS.

a.2 CERDAS has been encouraging at national level, since the beginning of 1978, studies on "the state and development of social sciences, existing infrastructure and future trends" in the countries in which it operates.

Seven countries, namely: (Benin, Cameroon, Kenya, Nigeria, Senegal, Tanzania and Zaire) will be studied in 1978.

The same work will be pursued in ten countries namely: (Burundi, Botswana, Ghana, Ivory Coast, Lesotho, Mali, Mozambique, Niger, Uganda and Zambia) in 1979.

Cost of the project: US\$10,000.

b) Training

CERDAS is anxious to promote the training of research workers and hopes to participate in the financing of this training. This will be achieved through the exchange of research workers between research institutions in member countries. Ten African research workers might benefit from this programme, in 1979 for a period of ten days in an institution doing research in Social Sciences. The daily subsistence allowance will be US\$50 and room will be mad for ten research workers:

$US\$50 \times 30 \times 10 = US\$15,000.$

c) Scientific activities

c.1 In keeping with the CERDAS/ASWEA research project (see a.1. above) two seminars will take place in 1979, the first one in Kinshasa in the latter part of January 1979 and will be entirely financed by CERDAS and the second one in Addis Ababa in the latter part of December 1979 and will be financed by ASWEA.

The first CERDAS/ASWEA seminar will last four days and bring together eighteen participants. Its aim is to provide research workers with the necessary forum for discussion so as to enable them to adopt a common stand with respect to the objectives and main lines of the manual.

At the second CERDAS/ASWEA seminar, different research workers will exchange results and experience with the view to making common recommendations.

Cost of the first CERDAS - ASWEA Seminar:

- Air tickets (18 people)	Z	14,000
- Board and lodging	Z	5,400
- Subsistence allowance (per diem)	Z	1,440
- Local Transport	Z	840
- Rent of a simultaneous interpretation equipment	Z	4,000
- Interpreters (4 units)	Z	3,200
- Miscellaneous - Various supplies		
- Secretariat		
- Refreshment etc.		
		<hr/>
Total	Z	32,082
	US\$	40,100

e.2 CERDAS will finance in part the second seminar which will take place in Lesotho in the latter part of 1979. It is jointly being organized by CERDAS and the "Southern African Universities Social Science Conference".

The theme will be: "Research and Documentation in Social Sciences in Southern Africa". It will last five days. (there will be 25 participants).

COST OF THE CERDAS - SAUSSE SEMINAR

- Air tickets	US\$ 15,000
- Boarding and Lodging	3,125
- Subsistence Allowance (per diem)	1,250
- Interpreters	4,000
- Miscellaneous	1,500

Total..... US\$ 24,875

CERDAS' Participation US\$ 12,437.50

d) Other Meetings

Provision is made under this item for the organization of the annual session of the Governing Board in 1979.

Only some expenses will be incurred by the secretariat, namely:

- Boarding and lodging for ten persons for a maximum of five days	US\$4,000
- Subsistence allowance (per diem)	1,000
- Interpreters	2,400

Total US\$7,400

Total of Chapter I : $20,000 + 10,000 + 15,000 + 40,100 + 12,437.50 + 7,400 = \text{US\$}104,937.50$

Chapter II - Operation:a) Equipment

To meet its ever increasing needs in capital goods and to free certain items (furniture, typewriters etc.) placed at its disposal by the Faculty of Economics, provision is made by CERDAS for the purchase of the following in 1979:

- 1 duplicating machine	Z 4,000
- 1 IBM typewriter	Z 6,000
- 1 telex machine	Z 15,000
- 1 adding machine	Z 1,200
- 1 VW Kombi	Z 8,000
- 5 office desks with drawers	Z 2,500
- 5 Arm chairs	Z 1,200
- 5 filing cabinets	Z 2,000
- 2 Swivel chairs (typist)	Z 200
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Total	Z 40,100 US\$48,120

b) Office Supplies

Provision is made under this item for the purchase of a certain number of articles (paper, ball pen, envelopes, stencils etc.) necessary for the smooth running of the Secretariat.

An amount of 20,355 Zaires, either US\$24,426 is set aside for this.

c) Documentation and Publications

c.1 Since CERDAS is, among others, an institution coordinating documentation in social sciences, it must necessarily have books and other reference documents which will enable it to effectively play its role.

For this purpose, provision is made by CERDAS to purchase in 1979 a certain number of reference books, to subscribe to a number of periodicals, to buy films, micro films and microfiches. An amount of US\$15000 has been set asides for this.

c.2 Publications

The proceedings of CERDAS seminars are always bound up and published. Until now, the Secretariat was unable to publish the number of the copies needed because it lacks the necessary means.

Furthermore, CERDAS published quarterly a newsletter entitled CERDAS-LIAISON. CERDAS expects to increase the number of printed copies in order to meet the demand of all its correspondents.

CERDAS will publish the results of eight research projects in 1979. Four of these projects deal with the problems raised in the rural area and the four others with problems regarding town planning. These studies cover six African countries: Cameroon, Ethiopia, Ivory Coast, Kenya, Tanzania and Zaire.

The secretariat made a provision of US\$60,000 for the publication of all these documents.

d) Maintenance

- Maintenance articles	Z 500
- Maintenance of buildings	Z 1,500
- Maintenance of equipment	Z 2,000
- Maintenance of vehicles and Spare parts	Z 3,000
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Total	Z 7,000
	US\$ 8,400

e) Administrative Costs

- Postal services	Z	4,500
- Motor fuel and lubricant (three vehicles)	Z	9,000
- Protocol: expenses incurred for receptions and ceremonies	Z	1,500
- Insurance (three vehicles)	Z	2,700
- Miscellaneous administrative costs	Z	2,500
		<hr/>
Total	Z	20,200
	US\$	24,240

Total Chapter II : $48,120 + 24,426 + 15,000 + 60,000 + 8,400 + 24,240 = \underline{\underline{\underline{US\$180,186}}}$

Chapter III : Missions and Travels

Travels enable us to have a direct or even personal contact with the institutions or people visited.

These contacts result into the following:

- Establishment of a real network structure with a view to effectively ensuring research and documentation coordination in social sciences in Africa South of the Sahara;
- Better acquaintance with CERDAS in member countries, thus enabling them to pay in their subscriptions;

with respect to this, CERDAS is planning to send in 1979 a "messenger" to the following African countries (among those which have not yet been visited by a "messenger" from CERDAS).

Chapter III : Missions and Travels

Travels enable us to have a direct or even personal contact with the institutions or people visited.

The countries are:

a) Southern Africa

Angola, Madagascar and Mozambique.

b) West Africa

Guinea, Mali, Niger and Upper Volta.

c) Central Africa

Burundi, Central African Empire, Chad and Rwanda.

CERDAS, in a like manner, would be represented at certain meetings organized by OAU, ECA, UNESCO etc. and would be into touch with potential donors.

CERDAS made provision for an amount of US\$20,000 to meet travelling expenses.

Chapter IV: Staff:

The staff at the Secretariat is composed of the local staff (provided and paid by the government of Zaire), and of the international staff which is paid on CERDAS' own budget.

Apart from the wages, however, other social advantages are given to all staff members without distinction.

a) Wages (for the international staff).

- Assistant Director	US\$ 21,324
- Research Coordinator	US\$ 17,532
- Translator - Interpreter	US\$ 12,000

Total US\$ 50,856

b) Medical Treatment and Pharmacy

Provision must be made for an amount of US\$2,500 for 25 staff members that is, at the rate of US\$100 per staff member.

c) Training Course and Further Training

Since CERDAS is a multilingual institution (particularly French and English) its staff members should be, at least bilingual (English, French).

An amount of US\$1,000 has been set aside to cover the yearly expenses to be incurred for ten staff members in language study.

d) Aids

They involve CERDAS' intervention in case of bereavement, birth, theft, fire etc.

By supposing that every staff member would fall a victim, at least once in 1979, to one of the above, and that the employer would give US\$100 to each staff member, an amount of $US\$100 \times 25 = US\$2,500$ would be made available to the staff as a whole.

e) Housing Allowance

The National University of Zaire provides accomodation for foreigners. A compensatory allowance is granted to those nationals who are not housed by the university.

f) Over time

The preparation and smooth running of a scientific or any other meeting (Seminar, symposim, session of the Governing Board) require from the staff of the Secretariat, a continuous presence of nearly sixteen hours a day at the meeting place for about ten days.

Three meetings would be organized in 1979 in Kinshasa (at the CERDAS headquarters).

If every staff member works for 16 hours, (either eight hours more than the legal time) for ten days and if he is paid US\$5 for one hour overtime, the following will be paid to the 25 staff members:

Number of days in the year :	10 x 3	= 30 days
Number of hours per staff member per year:	8 x 30	= 240 hours
Allowance for staff member per year :	5 x 240	= US\$1,200
Total Allowance (25 staff members) :	1200 x 25	= US\$30,000
Total Chapter IV:	50,856 + 2,500 + 1,000 + 2,500 + 30,000 =	

US\$86,856

Summary of Expenditure

Chapter I	US\$104,937.50
Chapter II	US\$180,186.00
Chapter III	US\$ 20,000.00
Chapter IV	US\$ 86,856.00
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Grand Total	US\$391,979.50

Supplementary estimates

Zaire	US\$195,990
OAU	US\$ 60,000
UNESCO	US\$ 50,000
Other African Countries	<u>US\$ 85,000</u>
Total	US\$391,980

Done at Kinshasa, 2 September 1978.

WHAT IS CERDAS ?

(Centre for the Co-ordination of Social Science
Research and Documentation in Africa South of
the Sahara).

WHAT IS CERDAS ?

1. The initials CERDAS stand for the Centre for the Coordination of Social Science Research and Documentation in Africa south of the Sahara. It is headquartered in Kinshasa, Zaire.

II. HISTORICAL BACKGROUND:

At its seventeenth session in 1972, the General Conference of UNESCO adopted a resolution requesting the Director General to take steps to help in the establishment of this centre. This was in response to a request from several African countries that such a centre be created.

The idea was that UNESCO would provide assistance to the governments and social science institutions of Member States in Africa south of the Sahara who were to be responsible for establishing, supporting and running of an African regional centre for social sciences.

In order to carry out this project, the UNESCO Secretariat conducted indepth studies in several African countries* with a view to determining the level of development of their resources and their institutional infrastructure in the field of the social sciences. It also held several symposia and consultations with African social science institutions and social scientists. Following on these studies and consultations, and bearing in mind that the centre should be a pan-African institution, it was decided to have the centre in the Republic of Zaire. This choice was made from among several African Member States which had offered to host the centre.

* Cameroon, People's Republic of the Congo, Ethiopia, Ghana, Ivory Coast, Kenya, Nigeria, Senegal, Tanzania, Togo, Uganda and Zaire.

The agreement for the establishment of the Centre in Zaire was signed on 23 September, 1974 by Mr. René Maheu, Director General of UNESCO and Cit. Bokonga Ekanga Botombele, representing Zaire.

In 1976, CERDAS was admitted as an observer member of the Organization of African Unity. (OAU).

III. OBJECTIVES:

The objectives of CERDAS are:

- to promote regional co-operation among social science research and documentation institutions situated in Africa south of the Sahara;
- to contribute to the development of social science disciplines throughout the region;
- to strengthen the contribution of the social sciences to the development efforts being carried out in the region;
- to ensure full utilization of all forms of fundamental and applied research which aim to acquire knowledge of the social realities;
- to develop inter-disciplinary, action oriented methodologies
- to carry out research and documentation activities at regional level.

IV. ACTIVITIES OF CERDAS

CERDAS activities can be grouped in at least four categories: seminars, research, documentation and publications.

a) Seminars:

CERDAS views seminars as one of the major ways of fulfilling its goals. Accordingly each year the Governing Board decides on which seminars to be held in any given financial year. During the

years of its existence, CERDAS has sponsored a number of seminars among which are the following:

- (i) "The Problems of Documentation in Africa", held in Kinshasa, Zaire, (29 November to 4 December, 1976).
- (ii) "State and Role of Social Science in Africa", held in Kinshasa, Zaire, (29 August to 2 September, 1977).
- (iii) "Social Science Research Methodologies and their Relevance to African Development", held in Douala (24 to 28 April, 1978).

Each of these seminars has brought together African scholars from different African countries (mainly English and French speaking) and representing the various disciplines in the social sciences.

In addition to seminars, CERDAS hopes to hold annual workshops, lasting four to six weeks on social science research and teaching methodologies.

b) Research:

Research is a principal activity of CERDAS. At its inception, CERDAS sponsored eight research projects in six countries;

(i) Rural Projects:

- "Problems of rural development in Tanzania : the case of Ujamaa" by Dr. Abdalla S. Bujra;
- "Integrated rural development project of North Kivu (Zaire)" by Dr. Mpekesa Bongoy;
- "Some aspects of rural development in northern Cameroun" by Dr. Ibrahima Diallo;
- "Problems of rural development in a semi-dry zone: the case of Kitui (Kenya)" by Dr. G. C. Mutiso.

(ii) Urban Projects:

- "Urban development of Dar-es-Salaam" by Dr. Abdall S. Bujra.
 - "Urbanization and Development of Kinshasa" by Dr. Kamanda Lumpungu.
 - "Urbanization and Acculturation of Abidjan", by Dr. Moriba Touré.
 - "Trade Union Organizations and Development Societies in Addis Ababa" by Dr. Fecadu Gedamu.
- All the above studies are scheduled for completion and duplication in eight volumes in 1978.

National Studies:

At its annual meeting in 1977, the Governing Board commissioned the CERDAS Secretariat to carry out national studies in selected countries to assess the state and development of social sciences, the existing infrastructure and trends for the future. Accordingly the Secretariat requested a number of social scientists in the selected countries to carry out these national surveys. The results are expected towards the end of 1978.

Future Projects:

Among the future research projects are:

- Population Studies, Social Planning and Development.
- Food Policy and Planning as Key elements of Development Planning in Africa.
- Social, Political and Economic Change in Southern Africa.
- The Role of Social and Cultural institutions in the rehabilitation of the Sahel region.

o) Documentation

(i) Objective:

A major objective of the Documentation section of CERDAS is to avail researchers with relevant information as to the location of specialized sources of data in social science in Africa. Where possible, such data can be secured by CERDAS for the researchers. Normally, however, CERDAS will provide researchers with information on how to secure the data from the various locations.

(ii) Library:

To achieve its objective, the Documentation section has a library with the following classifications:

- specialized reference materials including pamphlets, manuals, directories or repertoires etc.
- recently published books in the various disciplines of social science i.e. economics, sociology, political science, anthropology, history, administration, geography, linguistics etc.

In addition the CERDAS library has audio-visual equipment for use by researchers on the spot.

The library is open to any researcher from Monday to Friday (except holidays) between 8 hours to 15 hours and on Saturday between 8 hours to 12 hours.

d) Publications

(i) CERDAS publishes a newsletter, called CERDAS-LIAISON. It appears quarterly and gives an up-to-date view of CERDAS activities, announces conferences or seminars organized by different associations, institutions etc.

(ii) In addition CERDAS has published the following items:

- a) "Social Science and Development Planning in Sub-Saharan Africa" (This is a collection of some of the papers delivered at a conference of the same theme in Nairobi, 2-6 December, 1974).
- b) "A Directory of Scientific Research Institutions in Zaire" (This directory represents the first part of a large undertakings by CERDAS aimed at preparing a catalogue of scientific research institutions in Africa south of the Sahara).

- c) "A Directory of Archives, Libraries and Documentation Centres in Zaire". This publication will be followed by similar ones from the various countries served by CERDAS.
- d) "Some Problems of Documentation in Africa" (a collection of papers given at a seminar of African documentalists, organized by CERDAS and held in Kinshasa, 29 November to 4 December, 1976).

(iii) CERDAS will publish the research projects cited under "Research" above in eight volumes.

V. THE ORGANS OF CERDAS:

a) The Governing Board

CERDAS is administered by a Governing Board composed of (i) a representative of the Zaire Executive Council, (ii) representatives of some African countries south of the Sahara, (iii) a representative of the Director General of UNESCO and (iv) any other representative accorded a seat by a decision of the Governing Board.

The Governing Board is the Centre's decision-making body. It approves the Centre's programme and budget, examines the annual reports submitted by the Director of the Centre and approves the Centre's financial regulations and staff rules. It meets in ordinary session once a year.

b) The Standing Committee

The Governing Board may delegate to a small Standing Committee whose membership it fixes, such powers as it deems necessary in order to ensure the effective running of the Centre between ordinary sessions.



c) The Consultative Assembly

The Consultative Assembly is formed of the Universities and Research institutions of the States represented on the Governing Board. Its function is to make suggestions and recommendations to the Board concerning the preparation and implementation of the Centre's programme of activities.

d) Ad-hoc Expert Group

Composed of individual African social scientists from various universities, research institutions and government agencies, the Ad-hoc Expert Group meets at the request of the Secretariat to deliberate on the Centre's activities and advise the Secretariat on major issues.

d) The Secretariat

Led by the Director, the Secretariat includes the Deputy Director, the Research Co-ordinator, the Documentalist and such other supporting staff as may be deemed necessary. The Secretariat is responsible for the execution of the Centre's programme.

VI FINANCIAL RESOURCES

CERDAS depends mostly on contributions from the African member states and the OAU. Other sources of financial support include the UNESCO, international organizations and foundations and institutional membership fees.

VII MEMBERSHIP

Members of CERDAS include the African States south of the Sahara, African universities and research institutions and other institutions outside the region paying membership fees. The payment of membership fees entitles the institutional members to CERDAS publications and seminar or conference papers.

1979

Consideration of Application for Subvention- Center for the Co-Ordination of Social Science, Research and Documentation in Africa South of the Sahara (CEDRAS)

Organization of African Unity

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