



**ORGANIZATION OF
AFRICAN UNITY**

Secretariat
P. O. Box 3243

منظمة الوحدة الأفريقية
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**ORGANISATION DE L'UNITE
AFRICAIN**

Secretariat
B. P. 3243

Addis Ababa * ادیس ابابا

CM/929 (XXXII)

**COUNCIL OF MINISTERS
THIRTY-SECOND ORDINARY SESSION
NAIROBI, KENYA
23rd FEBRUARY - 2nd MARCH 1979**

**REPORT ON THE ACTIVITIES OF THE ADVISORY COMMITTEE
ON BUDGETARY AND FINANCIAL MATTERS FOR THE PERIOD
FEBRUARY, 1978 TO JANUARY, 1979**

**CHAIRMAN : CAMEROON : HIS EXCELLENCY
EL HADJ MAHMOUDOU HAMAN DICKO
AMBASSADOR OF THE UNITED
REPUBLIC OF CAMEROON TO ETHIOPIA**

**VICE-CHAIRMAN : ZAMBIA : HIS EXCELLENCY
KALENGA KANGWA
AMBASSADOR OF THE REPUBLIC
OF ZAMBIA TO ETHIOPIA**

**RAPPORTEUR : MOROCCO : HIS EXCELLENCY
ABDELAZIZ JAMAI
AMBASSADOR OF THE ROYAL KINGDOM
OF MOROCCO TO ETHIOPIA**

REPORT ON THE ACTIVITIES OF THE ADVISORY COMMITTEE
ON BUDGETARY AND FINANCIAL MATTERS FOR THE PERIOD
FEBRUARY, 1978 TO JANUARY, 1979

The Council of Ministers, sitting in its 28th Ordinary Session held in Lome, Togo, decided in Resolution CM/Res. 528 (XXVIII) as follows:-

"That henceforth, all the Member States represented in Addis Ababa as well as Ethiopia shall be Members of the Advisory Committee on Budgetary and Financial Matters except the countries providing the OAU External Auditors;

That the Members of the Advisory Committee on Budgetary and Financial Matters be henceforth assisted by experts from Member States, particularly, during the December Session. The Advisory Committee shall examine in detail the budgetary and financial proposals and shall submit its recommendations to the February Ordinary Session of the Council."

In accordance with the text of this decision, the composition of the Advisory Committee on Budgetary and Financial Matters is now as follows:-

Algeria	Ivory Coast	Sierra Leone
Burundi	Kenya	Somalia
Cameroon	Liberia	Sudan
Egypt	Libya	Tanzania
Ethiopia	Malawi	Uganda
Equatorial Guinea	Morocco	Zaire
Gabon	Nigeria	Zambia
Ghana	Rwanda	
Guinea	Senegal	

2. The Terms of Reference of the Advisory Committee on Budgetary and Financial Matters are as follows:-

- a) To study from time to time the budget proposals and the financial operations of the General Secretariat and its Regional and Sub-Regional Offices and to submit in writing such comments and observations as it may deem useful;
- b) To consider the periodic reports of the Board of External Auditors and to submit to the Council of Ministers such observations and comments on those reports as it may deem useful and necessary;
- c) To meet at least once a year at the Headquarters of the Organization;
- d) To set up a sub-committee consisting of Members of the Advisory Committee on Budgetary and Financial Matters, residing in Addis Ababa for the purpose of considering and deciding on excess and unauthorised expenditure before these are incurred.

3. Composition of Bureau: With the re-assignment to other duties of Mr. Salah Bassiouny, Ambassador of the United Arab Republic of Egypt to Ethiopia, the post of Rapporteur became vacant. His Excellency Mr. Abdelaziz Jamai, Ambassador of the Royal Kingdom of Morocco to Ethiopia was elected as Rapporteur with acclamation during the Twenty-Eighth Session. The composition of the Bureau as at the Twenty-ninth Session was therefore as follows:-

Chairman	:	Cameroon	-	His Excellency El Hadj Mahmoudou Haman Dicko Ambassador of the United Republic of Cameroon to Ethiopia
Vice-Chairman	:	Zambia	-	His Excellency Kalenga Kangwa Ambassador of the Republic of Zambia to Ethiopia
Rapporteur	:	Morocco	-	His Excellency Abdelaziz Jamai Ambassador of the Royal Kingdom of Morocco to Ethiopia

4. Sessions of the Committee and Organization of Work:-

The Committee's Sessions were fully participated in by the Committee's Membership. The December Session was assisted by Experts from Ghana, Madagascar and Seychelles. The Committee agreed on the following hours of work:-

Morning Sessions	:	1000 hrs.	-	1300 hrs.
Afternoon Sessions	:	1600 hrs.	-	1900 hrs.

5. The Committee held two sessions since the Thirtieth Ordinary Session of the Council of Ministers, i.e. the Twenty Ninth Session in October 1978 and the Thirtieth Session in December 1978 - January 1979, the last Session being devoted to the consideration of the Financial Report of the Organization, the Report of the Board of External Auditors on the Organization's Accounts for the Budgetary Year 1977/78 and the Draft Budget and Programme for the Year 1979/80.

6. The Administrative Secretary-General of the Organization was present during sessions of the Committee. The General Secretariat serviced the various sessions of the Committee and provided the necessary facilities and assistance.

ISSUES DEALT WITH DURING THE TWENTY-NINTH SESSION
OF THE ADVISORY COMMITTEE - October, 1978

7. The Twenty Ninth Session of the Advisory Committee on Budgetary and Financial Matters convened on Wednesday 18th October 1978, under the Chairmanship of H. E. El Hadj Mahmoudou Haman Dicko, Ambassador of the United Republic of Cameroon, who took the opportunity to congratulate the Administrative Secretary-General and his Assistants who were participating in the Advisory Committee for the first time since their election.

8. The meeting noted that the Report of the 28th Session had already been adopted by the Council of Ministers at its Thirtieth Ordinary Session held in Tripoli, Libya.

DECISION:-

THE COMMITTEE TOOK NOTE OF THE REPORT OF THE TWENTY-EIGHTH SESSION OF THE ADVISORY COMMITTEE WHICH HAD ALREADY BEEN ADOPTED BY THE COUNCIL OF MINISTERS.

9. Statement by the Administrative Secretary-General:- Before inviting the Administrative Secretary-General to take the floor, the Chairman on behalf of the Committee expressed the hope that the co-operation and understanding which prevail between the Committee and the General Secretariat would continue and wished the Administrative Secretary-General and his Assistants success in their tasks.

The Administrative Secretary-General then thanked the Chairman for his sentiments of goodwill and apologised for the change in the date of the meeting. He explained that he had to proceed on an unforeseen mission hence the change. As regards the revision of the Agenda, he also explained that in his view, his first formal contact with the Committee should be confined to the most pressing issue, which he thought was the implementation of Resolution AHG/Res. 91(XV) of the Khartoum Summit. The Administrative Secretary-General also apologised for not having been able, since he assumed his functions, to pay courtesy calls on all the Ambassadors but this has been due to certain constraints beyond his control. He assured the Committee that he would do so as soon as possible and thanked the members for the warm welcome given him since his arrival and for all the efforts made to facilitate his work. He expressed the sincere hope that the Advisory Committee would work in close collaboration with the General Secretariat, adding that, with co-operation, close collaboration and understanding, the Organization would achieve its objectives and live up to the cherished expectations of Africa despite all the limitations.

10. The Administrative Secretary-General noted that the Organization is expected in both inter-African and International circles to perform a formidable task. He stated that in his view the Organization was at the cross-roads and in this regard he regarded the assistance and co-operation of the Committee as indispensable. He observed that Africans should demonstrate their commitment and devotion to the total liberation of the Continent, and should not expect outsiders to solve African problems on Africa's behalf. He then outlined his Programme of Action as follows:-

- a) The Organization would continue to wage "wars" on all fronts i.e. in the political, liberation, cultural and economic fields;
- b) To change the administrative behaviour of the General Secretariat to facilitate and ensure the achievement of its noble objectives and goals;
- c) To enable the Organization to shoulder its responsibilities, a restructuring of the General Secretariat is to be undertaken as a matter of urgency;
- d) In the political and economic fields, the Organization would be represented in every forum and in Conferences of the international community. This would lead to increased activities with consequential financial implications;
- e) To reaffirm and develop African Culture so that while being modern, Africa should assert its culture and personality and live up to the expectation of the African Masses.

11. He noted that this programme could only be tackled with the co-operation and assistance of the Committee. In conclusion, the Administrative Secretary-General thanked the Chairman and the Committee for the brotherly advice given him since he assumed his functions and promised to work frankly and cordially with them.

12. The CHAIRMAN in replying on behalf of the Committee thanked the Administrative Secretary-General for his statement. He assured him that he and his committee would co-operate with him and with the General Secretariat in the spirit of understanding, goodwill and with feelings of brotherhood. He noted that both the Committee and the General Secretariat were working towards the same goals and ideals for which the OAU was founded. As regards financial means necessary for the fulfilment of the tasks of the General Secretariat, he pointed out that the Committee was prepared and would always place this at the disposal of the General Secretariat, the problem of arrears of contributions continue to stand in the way of execution of the programmes of work. He suggested therefore that an approach be made to Member States to exert pressure on them to meet their obligations.

13. The Administrative Secretary-General then introduced the Assistant Secretaries-General who participated in the meeting and who were Ambassador N. Djoudi, Assistant Secretary-General in-charge of the Educational, Cultural, Scientific and Health Department; Mr. Paul Etiang, Assistant Secretary-General in-charge of the ECOSOC Department and Mr. A. N. Chinuka, Assistant Secretary-General in-charge of the Administration Department. He noted that Dr. Donat Murego, Assistant Secretary-General responsible for Finance was yet to resume his functions while Dr. Peter U. Onu, Assistant Secretary-General for Political Affairs was on mission to New York.

DECISION:- THE COMMITTEE DECIDED THAT THE ADMINISTRATIVE SECRETARY-GENERAL'S STATEMENT SHOULD BE PRODUCED IN EXTENSO.

Implementation of Resolution - Financial Implications
of the Creation of the Fifth Post of Assistant Secretary-
General (Resolution AMG/91(XV) of the Khartoum Summit)

14. The Administrative Secretary-General submitted a request for funds totalling US\$105,090.33 for the Budgetary year 1978/79 in the following areas as a result of the election of the Fifth Assistant Secretary-General for the Southern Region:-

a)	<u>Personal Emoluments (Code 100)</u>	
	i) Salary of Assistant Secretary General	US\$ 18,000.00
	ii) Salary of Director of Department (P5 step 1)	11,999.97

iii)	Salary of Private Secretary (CL 5 Step 5)	US\$	5,632.47
iv)	Salary of Driver (GS2 step 7)		851.39
b)	<u>Common Staff Costs</u>		
i)	<u>Assistant Secretary-General</u>		
-	Post Adjustment (26%) Code 213		4,680.00
-	Dependency Allowance - Code 204		487.53
-	Devaluation Allowance - Code 100 (a)		4,811.94
-	Accommodation Allowance - Code 211		5,040.00
-	Education Grant - Code 212		1,200.00
-	Chauffeur's Allowance		360.00
ii)	<u>Director of Department</u>		
-	Post Adjustment (26%) Code 213		3,199.99
-	Dependency Allowance - Code 204		487.53
-	Devaluation Allowance - Code 100 (a)		3,258.29
-	Housing Allowance - Code 205		3,240.00
-	Education Grant - Code 212		1,200.00
iii)	<u>Private Secretary</u>		
-	Post Adjustment (26%) Code 213		1,464.44
-	Dependency Allowance - Code 204		487.53
-	Devaluation Allowance - Code 100(a)		1,575.29
-	Housing Allowance - Code 205		1,152.00
-	Education Grant - Code 212		1,200.00
c)	<u>Capital Expenditure</u>		
-	Maintenance of Vehicles - Code 401		500.00
-	Insurance of Vehicles - Code 406		961.96
-	Furniture and Fixture		10,000.00
-	Purchase of Official Vehicle - Code 707		12,500.00
	TOTAL	US\$	105,090.33

15. The Administrative Secretary-General also informed the Committee that in consultation with his Assistants, he has established a new Department of Finance which in his view will reduce, if not eliminate, the irregularities at the level of the General Secretariat and the Regional Offices.

16. The Committee expressed its appreciation for the initiatives taken by the Administrative Secretary-General, and noted the importance of implementing Resolution AHG/91(XV). It was of the view that there was no need to provide additional funds and that savings for the 1977/78 Financial Year should be utilised in funding the expenditure.

DECISION:- THE COMMITTEE DECIDED:-

- i) TO APPROVE THE AMOUNT OF US\$105,090.33 BEING FINANCIAL IMPLICATIONS OF THE CREATION OF THE FIFTH POST OF ASSISTANT SECRETARY-GENERAL.
- ii) THAT THE AMOUNT SHOULD BE MET FROM SAVINGS OF THE GENERAL SECRETARIAT.

Any Other Business

17. The Administrative Secretary-General drew the Committee's attention to the inadequacy of per diem paid to OAU Staff Members when on mission and of the members of the Board of External Auditors from whom he indicated that he had received representations. He also pointed out that owing to low salary scale and grading, the post of Specialist Nutritionist on P3 Level of salary had remained vacant; he added that he was convinced that no qualified Medical Officer would accept to serve with this salary scale and that the OAU needs competent and qualified staff who are very often not attracted by the inadequate salary.

18. The Committee noted that the per diem allowances of the OAU were based on those of the United Nations and that this has been the practice for sometime. It felt that the matter needed a detailed study and that the General Secretariat should submit concrete proposals for its consideration before submitting the matter to the Council of Ministers.

19. As regards the per diem for the Board of External Auditors, the Committee noted that earlier consultations made on the matter were in favour of raising the present per diem in respect of Addis Ababa from US\$28 per day to either US\$35 or US\$50 per day although the External Auditors had requested for an average of US\$70 or US\$53 per day as an interim arrangement, the latter being the

Hilton rate for Addis Ababa. The Committee then examined the following issues which came to light during its deliberations on the question of per diem for the Board of External Auditors:-

- a) Whether the External Auditors should be paid the same rates which they normally receive when on missions for their Governments,
- b) Whether the External Auditors should not be paid by the OAU but by their Governments since Member States were elected to serve on the Board of External Auditors and not individuals,
- c) That since it is the practice of some National Governments to either pay per diem to its nationals on OAU Board or missions or to supplement whatever payment is made to their nationals, any upward revision might result in double payments,
- d) Whether the External Auditors should be paid the Hilton rate applicable to Addis Ababa.

20. On (a), the Committee felt that if National Governments were to pay for the per diem of their nationals, the External Auditors would receive different rates although they were doing the same jobs. The argument in (b) was not considered valid since provision had always been made in the OAU's Budget for the missions of the Board of External Auditors to which the Member States contributed.

21. As to the related question of OAU salary scales including those of the local staff, the Committee was of the view that they were inadequate and would therefore not attract qualified and competent staff but noted that it would be premature to discuss the matter at the level of the Advisory Committee since the Technical Committee of Fourteen on the Structure of the OAU was dealing with the matter.

22. It was proposed during the deliberations that technical staff should not be included in the quota of Member States since this may result in some Member States being represented at the Technical Staff level only. The Committee noted in this regard that the issue was already being dealt with by the Technical Committee of Fourteen on the Review of the Structure of the OAU.

DECISION:- THE COMMITTEE DECIDED:-

- i) THAT THE GENERAL SECRETARIAT SHOULD STUDY THE QUESTION OF REVIEW OF THE PER DIEM FOR ALL OAU STAFF MEMBERS AND SUBMIT CONCRETE PROPOSALS.

- ii) THAT AS REGARDS PER DIEM FOR EXTERNAL AUDITORS, THE BOARD SHOULD MAKE MENTION OF THE INADEQUACY OF THE PER DIEM IN ITS REPORT AND MAKE AN APPROPRIATE RECOMMENDATION FOR CONSIDERATION.
- iii) THAT THE GENERAL SECRETARIAT SHOULD SUBMIT CONCRETE PROPOSALS FOR REVIEW OF THE OAU SALARY SCALES.

ISSUES DEALT WITH DURING THE THIRTIETH SESSION OF THE
ADVISORY COMMITTEE - 27 - 28 NOVEMBER and 11 - 18TH
DECEMBER, 1978, 3RD AND 5TH JANUARY 1979

23. The Thirtieth Session was declared open by the Chairman, His Excellency, El Hadji Mahmoudou Haman Dicko, Ambassador of the United Republic of Cameroon in Ethiopia, on Monday 27th November 1978 at 1035 hrs. He informed the meeting of the sad news of the death in Algeria of the Father of Ambassador N. Djoudi, Assistant Secretary-General and on behalf of the Committee he requested the Secretariat to convey the condolences of the Committee to Ambassador Djoudi.

Adoption of the Agenda

24. The Committee's Agenda was introduced by the Administrative Secretary-General who pointed out that the General Secretariat had not received an application for subvention from the Pan-African Women's Organization. The Committee having examined its Agenda felt that it would be more appropriate for Agenda Item 4 - Consideration of the Statement of Contributions to the 1978/79 Budget - to be re-numbered as 3(a), for Item 7(d) - Statement of Expenditure up to October 31 1978 - to be re-numbered as item 3(b). Item 3 on the Provisional Agenda - Consideration of the Financial Report for the Financial Year 1977/78 - was re-numbered as Item 4, Item 6 - Consideration of the Report of the Board of External Auditors on the Accounts of the OAU for the Financial Year 1977/78 and the Comments of the General Secretariat on the Report - as Item 5 while Item 5 - Consideration of the Financial Situation of the OAU Executive Secretariat in Geneva - became Item 6. There were no objections to these amendments.

DECISION:- THE COMMITTEE DECIDED TO ADOPT THE PROVISIONAL AGENDA IN DOCUMENT FBM/1 (XXX) REV. 1 WITH THE ABOVE AMENDMENTS, A REVISED AGENDA FBM/1 (XXX) REV. 2 WAS THEREFORE ADOPTED.

Organization of Work

25. The Committee considered the Organization of its work.

DECISION:- THE COMMITTEE DECIDED ON THE FOLLOWING HOURS OF WORK:-

MORNING : 0930 - 1300 HRS.
AFTERNOON : 1530 - 1900 HRS.

Election of Bureau

26. The Representative of the Arab Republic of Egypt proposed that the old Bureau consisting of Cameroon (Chairman), Zambia (Vice-Chairman) and Morocco (Rapporteur) should continue to hold office. This proposal was seconded by Gabon, Guinea, Niger and Sudan. The Chairman, however, indicated that he was due to leave Addis Ababa shortly as he had come to the end of his mission in Ethiopia and the Committee would therefore wish to take this into consideration in appointing a Chairman. The Committee felt that despite his impending re-assignment, the Chairman should continue to exercise his functions until his departure, when a new Chairman would be elected. The Chairman thanked the Committee for the confidence placed in him. There being no objection, the proposal was endorsed by acclamation.

DECISION:- THE COMMITTEE DECIDED TO RE-ELECT THE OLD BUREAU COMPOSED AS FOLLOWS:-

CHAIRMAN - CAMERCON
VICE CHAIRMAN - ZAMBIA
RAPPORTEUR - MOROCCO

27. The Administrative Secretary-General congratulated the Chairman and its Bureau on their re-election assuring them that the General Secretariat would co-operate fully with the Bureau in the discharge of its duties. Other Delegations also who congratulated the Chairman and the Bureau expressed their appreciation for the commendable role played by the Chairman during meetings of the Advisory Committee.

Adoption of the Report of the Twenty-Ninth Session of the Advisory Committee on Budgetary and Financial Matters

28. The Report of the Twenty-Ninth Session of the Advisory Committee was introduced by the Rapporteur who thanked the Secretariat for preparing in time the Report which according to him contained the correct account of the deliberations of the Session. Before commending the Report to the Committee, he

appealed to the Secretariat that in future, the Report should be cleared with him before its submission to the Committee and that someone should be assigned, unlike the previous occasion, to assist in the preparation of the Report of the Thirtieth Session.

29. Referring to matters arising from the Report of the Twenty-Ninth Session, the Committee wanted to know when the Fifth Assistant Secretary-General could be expected. It also observed that the Statement made by the Administrative Secretary-General at the Twenty-Ninth Session should have been annexed to the Report in accordance with the decision reached by the Committee. In reply to the question about the arrival of the Fifth Assistant Secretary-General, the Administrative Secretary-General stated that the Fifth Assistant Secretary-General had not yet resumed his functions owing to some internal procedures to be observed. It was agreed that the Statement of the Administrative Secretary-General should be reproduced in extenso and annexed to the Report of the Twenty-Ninth Session. The Chairman then drew attention to the last sentence of Paragraph 12 of the Report which concerned the Budget for the post of Fifth Assistant Secretary-General and asked that it should be amended to read as follows:-

"It was of the view that there was no need to provide additional funds and that savings for the 1977/78 Financial Year should be utilised in financing the expenditure."

DECISION:- THE COMMITTEE DECIDED TO ADOPT THE REPORT OF THE TWENTY-NINTH SESSION WITH THE AMENDMENT.

Consideration of Request for Virements - General Secretariat

30. The Committee considered the request for virement submitted in respect of the General Secretariat and introduced by the Administrative Secretary-General. In his presentation, the Administrative Secretary-General highlighted the codes in which savings were made and those in which over-expenditure was incurred and while apologising for the over-expenditure explained that the over-expenditure in respect of Code 208 was due to the fact that some staff members received specialised medical treatment outside Addis Ababa following recommendations of Medical Boards convened in accordance with the OAU Rules and Regulations. As regards Code 500 - Cables - he also observed that there was an over-expenditure due to increase in telex and cable traffic between the OAU Secretariat and Member States while that of Code 1005 was due to a miscellany of meetings organized under the umbrella of the Commission of Mediation, Conciliation and Arbitration.

31. The Committee pointed out that it was over-generous last year when it considered the appropriation under Code 500 to avoid over-expenditure, and noted that the Administrative Secretary-General was taking personal interest in the work of the Committee. To this end, the Committee expressed the hope that in future, over-expenditure would be curtailed and reduced to the minimum.

DECISION:- THE COMMITTEE DECIDED:

i) TO APPROVE THE REQUEST FOR VIREMENT CONTAINED IN DOCUMENT FBM/5 (XXIX) AS FOLLOWS:-

a)	CODE 203 - INSTALLATION ALLOWANCE	US\$ 6,762.00
b)	CODE 208 - OAU MEDICAL SCHEME	10,079.06
c)	CODE 213 - POST ADJUSTMENT ALLOWANCE	36,681.17
d)	CODE 215 - INTERVIEW FOR NEW APPOINTMENTS	615.00
e)	CODE 306 - OFFICIAL MISSION OF THE INTERNAL AUDIT SERVICE	14.31
f)	CODE 404 - UTILITIES	559.90
g)	CODE 500 - CABLES	105,922.53
h)	CODE 601 - BANK CHARGES AND REVENUE STAMPS	129.82
i)	CODE 800 - ASSEMBLY OF HEADS OF STATE AND GOVERNMENT	28,909.04
j)	CODE 808 - ADVISORY COMMITTEE ON BUDGETARY AND FINANCIAL MATTERS	1,154.71
k)	CODE 1005 - COMMISSION OF MEDIATION CONCILIATION AND ARBITRATION	63,071.72

TOTAL US\$ 253,899.27

ii) THAT THE TOTAL AMOUNT APPROVED FOR VIREMENT SHOULD BE MET FROM THE SAVINGS OF THE GENERAL SECRETARIAT FOR THE FINANCIAL YEAR 1977/78 (IT WAS NOTED THAT FOR THAT FINANCIAL YEAR THE GENERAL SECRETARIAT HAD NET SAVINGS OF US\$975,098.73 FROM WHICH THE SUM OF US\$105,090.23 APPROVED AS FINANCIAL IMPLICATIONS ARISING FROM THE CREATION OF THE FIFTH POST OF ASSISTANT SECRETARY-GENERAL SHOULD ALSO BE MET.)

Consideration of Request for Virement, Scientific,
Technical and Research Commission, Lagos and its
Sub-Regional Offices

32. Document FBM/6 (XXIX) which contained the requests for virement in respect of the STRC, Lagos, and its Sub-Regional Offices in Nairobi, Yaounde and Bangui were introduced to the Committee by the General Secretariat. The Committee observed that the requests were based on possible over-expenditure and that in spite of the fact that the requests were being considered several months after the close of the 1977/78 Financial Year the actual expenditure in respect of the various offices was at 31st December 1977. It had reservations on the format which did not conform to the approved. After listening to the explanations in respect of the over-expenditure, the Committee felt that the document was in need of revision to reflect the true position of actual expenditure, obligations and over-expenditure.

DECISION:- THE COMMITTEE DECIDED TO REJECT DOCUMENT FBM/6 (XXIX) AND THAT IT SHOULD BE REVISED AND UPDATED FOR SUBMISSION TO IT FOR RE-CONSIDERATION.

Consideration of Request for Virement - Centre for
Linguistic and Historical Studies by Oral Tradition, Niamey

33. The request for virement in respect of the Niamey Office was presented by the General Secretariat in Document FBM/7 (XXIX) with explanations covering the areas of over-expenditure. The Committee observed that expenditure under Codes 200 (Travel on Initial Recruitment) and 202 (Travel on Transfer) should be absorbed by the General Secretariat while under Code 702, the phrase "the Office of" should be inserted before "the Head of the Historic Division of the Centre" appearing in the explanatory notes of the document. After the General Secretariat had offered additional explanations in response to questions, the Committee had no objections to the request for virement.

DECISION:- THE COMMITTEE DECIDED:-

a) TO APPROVE THE REQUEST FOR VIREMENT AS FOLLOWS:-

i)	CODE 217 - SOCIAL SECURITY	US\$ 1,017.33
ii)	CODE 401 - MAINTENANCE AND RUNNING OF VEHICLES	2,336.68
iii)	CODE 404 - UTILITIES	2,498.90
iv)	CODES 500 - 504 - COMMUNICATIONS	498.78
v)	CODE 600 - STATIONERY AND OFFICE SUPPLIES	176.46
vi)	CODE 607 - OTHER SUPPLIES AND SERVICES	190.18
vii)	CODE 702 - FURNITURE AND FIXTURES	52.92
		52.92

US\$ 6,771.25
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- b) THAT THE EXPENDITURE UNDER CODES 200 (TRAVEL ON INITIAL RECRUITMENT) AND 202 (TRAVEL ON TRANSFER) SHOULD BE ABSORBED BY THE GENERAL SECRETARIAT.

(IT WAS NOTED THAT FOR THE FINANCIAL YEAR 1977/78, THE NIAMEY OFFICE HAD A NET SAVINGS OF US\$79,166.42.)

Consideration of Request for Virement, Office of the Co-ordinating Committee for the Liberation of Africa

34. The Committee considered the request for virement for the Office of the Co-ordinating Committee for the Liberation of Africa in Dar-es-Salaam contained in Document FBM/3(XXIX) and introduced by the General Secretariat. Areas of over-expenditure were Codes 201 (Travel on Home Leave and Separation), 213 (Post Adjustment Allowance), 403 (Maintenance of Premises), 501 (Telephones), 504 (Freight), 600 (Stationery and Office supplies), 601 (Bank Charges and Revenue Stamps) and 607 (Other Supplies and Services). The total virement requested amounted to US\$10,732.75 while the net savings was US\$99,037.67. The General Secretariat offered additional and supplementary explanations in reply to the questions asked by the Committee. It was the view of the Committee that a Telex should be installed in the Dar-es-Salaam Office to obviate the need for long-distance telephone calls. The Committee was assured by the General Secretariat that provision has been included in the Budgetary proposals for 1979/80 for a Telex for the Office. The Committee having heard the explanations given by the General Secretariat had no objections to the request for virement sought for the Dar-es-Salaam Office.

DECISION:- THE COMMITTEE DECIDED TO APPROVE THE FOLLOWING REQUESTS FOR VIREMENT IN RESPECT OF THE DAR-ES-SALAAM OFFICE:-

a)	CODE 201 - TRAVEL ON HOME LEAVE AND SEPARATION	US\$	9,857.05
b)	CODE 213 - POST ADJUSTMENT ALLOWANCE		3,227.85
c)	CODE 403 - MAINTENANCE OF PREMISES		600.00
d)	CODE 501 - TELEPHONE		1,000.00
e)	CODE 504 - FREIGHT ON TRANSPORTATION OF OFFICIAL DOCUMENTS		113.28
f)	CODE 600 - STATIONERY AND OFFICE SUPPLIES		1,153.18
g)	CODE 601 - BANK CHARGES AND REVENUE STAMPS		118.63
h)	CODE 607 - OTHER SUPPLIES AND SERVICES		2,662.76
	TOTAL	US\$	18,732.75

Consideration of Request for Virement, Inter-African
Bureau of Languages, Kampala

35. The Committee considered virement applications contained in Document FBM/9 (XXIX) in respect of the Kampala Office totalling US\$8,551.37 while the net savings for the 1977/78 Financial Year for the same office amounted to US\$24,588.72. The Committee expressed reservations in respect of the over-expenditure on Codes 201 (Travel on Home Leave) and 401 (Maintenance of Vehicles) and reiterated the need for Regional and Sub-Regional Offices to obtain prior authorization from the General Secretariat before incurring any over-expenditure. Having heard the explanations offered by the General Secretariat, the Committee adopted Document FBM/9 (XXIX).

DECISION:- THE COMMITTEE DECIDED TO APPROVE THE VIREMENT REQUEST IN RESPECT OF THE KAMPALA OFFICE AS FOLLOWS:-

a)	CODE 201 - TRAVEL ON HOME LEAVE	US\$ 4,106.74
b)	CODE 207 - OAU INSURANCE SCHEME	928.52
c)	CODE 213 - POST ADJUSTMENT ALLOWANCE	485.04
d)	CODE 401 - MAINTENANCE OF VEHICLES	1,611.13
e)	CODE 600 - STATIONERY AND OFFICE SUPPLIES	121.37
f)	CODE 601 - BANK CHARGES AND REVENUE STAMPS	1,116.47
g)	CODE 605 - BOOKS AND PERIODICALS	182.10

US\$ 8,551.37

Consideration of Request for Virement, OAU Executive
Secretariat to the United Nations, New York

36. In document FBM/12 (XXIX) the New York Office sought authority for the virement of a total sum of US\$7,458.77 as against a net saving of US\$56,264.36 for the Financial Year 1977/78. The Committee noted that the areas of over-expenditure were Codes 201 (Travel on Home Leave and Separation), 209 (Gratuity on Completion of Service for Contract Staff), 401 (Maintenance and Running of Vehicles), 500 - 503 (Communications), 601 (Bank Charges), and 706 (Press and Information Equipment and Purchase of Films). The General Secretariat gave additional information in amplification of those in the explanatory notes of the Document. The Committee thereafter agreed to adopt Document FBM/12 (XXIX).

DECISION:- THE COMMITTEE APPROVED THE REQUEST FOR VIREMENT FOR THE NEW YORK OFFICE AS FOLLOWS:-

i)	CODE 201 - TRAVEL ON HOME LEAVE	US\$ 1,786.58
ii)	CODE 209 - GRATUITY ON COMPLETION OF SERVICE (CONTRACT STAFF)	3,273.00
iii)	CODE 401 - MAINTENANCE AND RUNNING OF VEHICLES	930.42
iv)	CODES 500-503 - COMMUNICATIONS	1,056.25
v)	CODE 601 - BANK CHARGES AND REVENUE STAMPS	263.32
vi)	CODE 706 - PRESS AND INFORMATION EQUIPMENT AND PURCHASE OF FILMS	149.20
	TOTAL	US\$ 7,458.77

Consideration of request for Virement, Sub-Office of the Co-ordinating Committee for the Liberation of Africa, Lusaka

37. In examining the request for virement for the Lusaka Office contained in Document FBM/13 (XXIX) submitted by the General Secretariat, the Committee took serious view of the over-expenditure under Code 401- Maintenance of Vehicles and expressed its reservations on the issue adding that the situation was most unsatisfactory. In reply to questions regarding age of the vehicle as well as the high consumption of petrol, it noted that the Representational Car (Mercedes 200) had once again developed engine trouble owing to the negligence of a former Driver. It was of the view that the car should be replaced and having been assured that the trade-in value would be sufficient to purchase another car, the Committee agreed to the request for virement.

DECISION:- THE COMMITTEE DECIDED AS FOLLOWS:-

i)	TO APPROVE REQUEST FOR VIREMENT FOR THE LUSAKA OFFICE IN RESPECT OF:-	
a)	CODE 205 - HOUSING ALLOWANCE	US\$ 3,356.00
b)	CODE 207 - OAU INSURANCE SCHEME	107.32
c)	CODE 208 - MEDICAL SCHEME	230.70
d)	CODE 401 - MAINTENANCE OF VEHICLES	5,939.20
e)	CODE 402 - MAINTENANCE OF EQUIPMENT	718.61
f)	CODE 707 - TRANSPORTATION EQUIPMENT	718.61
	T O T A L	US\$10,440.80

- ii) THAT THE REPRESENTATIONAL CAR (MERCEDES 200) BE SOLD.
- iii) THAT A PEUGEOT 504 SHOULD BE PURCHASED.

Consideration of the Statement of Contributions
to the 1978/79 Budget

38. The Committee was presented by the General Secretariat with a Statement of Contributions outstanding as at 31st October 1978 contained in Document CM/931 (XXXII). The General Secretariat emphasized that the Statement contained contributions received and brought to account excluding contributions notified and promised which had not yet reached the Organization's Bankers.

39. The Administrative Secretary-General then informed the Committee that he had taken up the question of arrears of contributions with the Current Chairman during his visit to Khartoum and the Current Chairman had accordingly sent written appeals to his colleagues with the request that those in arrears should take urgent and positive measures to honour their obligations.

DECISION:- THE COMMITTEE DECIDED TO TAKE NOTE OF DOCUMENT CM/931 (XXXII).

Consideration of the Financial Situation of the OAU
Executive Secretariat in Geneva and Report of the
Inspection Team on the General Situation of the
Geneva Office

40. The two reports on the General Financial Situation of the OAU Office in Geneva - Documents CM/844 (XXX) Add. 10 and FBM/4 (XXIX) - were introduced by the General Secretariat. The Report dwelt on the accounting procedure adopted by the Geneva Office for payment of Staff salaries, its banking operations and the need to operate a Dollar Account, Liquidity of the office and the persistent over-expenditure arising from the dollar fluctuation and its effect on subventions to that Office. The Report emphasized that there was no evidence of embezzlement but main difficulties of the Geneva Office could be summarized as follows:-

- a) Over-expenditure as at 31 May 1977, and carried forward into 1977/78 Financial Year

US\$48,195.20

- b) The rate of Swiss Francs 2.40 used until January 1978 remained artificial being unrealistic, the exchange parity rate of the US Dollar as against the Swiss Franc having fallen considerably since the Budget was adopted.
- c) Local Salary Scales in the budget did not reflect the actual salaries received by the local (non-Statutory) staff based on the minimum salary levels laid down by the Swiss Government.
- d) The budget should have been calculated on the basis of the approved rate of 2.40 Swiss Francs to one US Dollar.
- e) Under-budgetting resulting from (d), the Budget for 1977/78 having been prepared at the rate of 3 Swiss Francs to one US Dollar.
- f) With the further devaluation of the US Dollar subsequently it became obvious that more dollar would be needed to augment the funds allotted in the Budget and a corresponding amount based on the percentage of the latest devaluation should have been added to the appropriations as a Supplementary Budget.

41. Another aspect of the situation in the Geneva Office was the absence of an approved salary scales for local staff, a matter which the Inspection Team looked into and had made proposals in that regard in its Report.

42. The Committee took note of the Report and expressed the view that over-payments, if any, should be recovered from those concerned. As regards the Finance Officer, the Committee was of the view that he should have been sent back to his Government having proved to be inefficient and wondered what he would contribute if reposted to the General Secretariat. The Administrative Secretary-General then intervened and explained that before taking the decision to have the Finance Officer transferred to the General Secretariat, he was unaware of the consensus of the Committee to have him sent back to his Government and that he would therefore implement the relevant decision of the Advisory Committee.

DECISION:- THE COMMITTEE DECIDED:-

- i) TO TAKE NOTE OF THE TWO REPORTS, AND
- ii) TAKE INTO ACCOUNT ITS VARIOUS ELEMENTS WHEN CONSIDERING THE REPORT OF THE BOARD OF EXTERNAL AUDITORS ON THE ACCOUNTS OF THE GENEVA OFFICE.

Transportation of the Personal Effects of Mr. Nzo Ekangaki, former Administrative Secretary-General

43. The Committee was informed that on the separation from the Organization of the former Secretary-General, Mr. Nzo Ekangaki, the Ethiopian Airlines and the Maritime and Transit Services consigned on his instructions personal effects beyond the permissible weight limit under the OAU Staff Rules and Regulations. Of the bills of Eth. Birr 11,898.61 from the Ethiopian Airlines and of Eth. Birr 17,592.42 from Maritime and Transit Services, the Organization has paid its portion representing Mr. Ekangaki's entitlement under the Rules and Regulations leaving balances of Eth. Birr 11,642.41 (US\$5,624.35) and Eth. Birr 11,892.42 (US\$5,745.13) respectively to be paid to Ethiopian Airlines and Maritime and Transit Services.

44. The Committee felt that the General Secretariat should have drawn the former Secretary-General's attention to his entitlement under the Regulations. It was noted that at certain stages, the former Secretary-General issued direct instructions to the Ethiopian Airlines for the air transportation of his personal effects. The Committee was therefore of the view that the former Administrative Secretary-General acted in contempt of the Rules and Regulations and the Organization should therefore not meet the bills in excess of his entitlement. On the other hand, it was conceived that the credibility of the Organization was in question and the Companies should not be penalised for the errors of the former Secretary-General.

45. As regards correspondence addressed to Mr. Nzo Ekangaki which had remained unanswered, it was the view of some Delegations that the General Secretariat should seek the intervention of the Government of the United Republic of Cameroon while others felt that the Government of the United Republic of Cameroon should meet the bills on behalf of Mr. Nzo Ekangaki. The final consensus was that while the Government of the United Republic of Cameroon could not be held liable, it could however exert some form of pressure on Mr. Ekangaki to pay the amount outstanding to the Companies concerned.

DECISION:- THE COMMITTEE DECIDED:-

- i) THAT THE TWO AMOUNTS OF ETH. BIRR 11,642.41 (US\$5,624.35) AND ETH BIRR 11,892.42 (US\$5,745.13) DUE TO THE ETHIOPIAN AIRLINES AND MARITIME AND TRANSIT SERVICES RESPECTIVELY BE PAID BY THE GENERAL SECRETARIAT.
- ii) THAT THE GENERAL SECRETARIAT SHOULD WRITE TO MR. NZO EKANGAKI THROUGH THE EMBASSY OF THE UNITED REPUBLIC OF CAMEROON IN ADDIS ABABA FOR THE GOVERNMENT TO INTERVENE WITH A VIEW TO THE TOTAL AMOUNT BEING REFUNDED BY MR. EKANGAKI.

Consideration of Request for Funds for the Implementation of Resolutions - Meetings of Experts and Ministers Concerning the Law of the Sea

46. The General Secretariat submitted in Document FBM/12(XXX) request for funds in implementation of Resolution CM/Res. 649(XXXI) of the Council of Ministers which called upon the Administrative Secretary-General to convene a meeting of a Panel of Experts and an Extraordinary Ministerial Session on the Law of the Sea to follow immediately the 32nd Ordinary Session of the Council of Ministers. The Experts Meeting and Ministerial Session would last seven and three days respectively; six freelance translators and six Interpreters would be needed in addition to the OAU Permanent Staff.
47. The Committee having been offered explanation in response to questions asked had no objection to the request of the General Secretariat.

DECISION:- THE COMMITTEE DECIDED TO APPROVE FUNDS FOR THE EXPERTS MEETING AND FOR THE EXTRAORDINARY SESSION ON THE LAW OF THE SEA AS FOLLOWS:-

- a) MEETING OF THE PANEL OF EXPERTS OF MEMBER STATES - 7 DAYS
 - i) INTERPRETERS

- AIR FARE - ECONOMY CLASS	
(1,321 x 6)	US\$7,926.00
- PER DIEM (28 x 6 x 7)	1,176.00
- SALARY (116 x 6 x 7)	4,872.00

ii)	TRANSLATORS		
	- AIR FARE (ECONOMY CLASS)		
	(1,321 x 6)	US\$	7,926.00
	- PER DIEM (28 x 6 x 7)		1,176.00
	- SALARY (80 x 6 x 7)		3,360.00
iii)	TRANSPORTATION OF DELEGATES FROM		
	HOTEL TO VENUE OF MEETING AND		
	OTHER EXPENSES		700.00
		US\$	<u>27,136.00</u>
b)	EXTRAORDINARY SESSION OF THE COUNCIL		
	OF MINISTERS - THREE DAYS		
i)	INTERPRETERS' SALARIES		
	(US\$ 116 x 6 x 3)	US\$	2,028.00
ii)	INTERPRETERS' PERDIEM		
	(US\$28 x 6 x 3)		504.00
iii)	TRANSLATORS' SALARIES		
	(US\$80 x 6 x 3)		1,440.00
iv)	TRANSLATORS' PERDIEM		
	(US\$ 28 x 6 x 3)		504.00
v)	OTHER ALLOWANCES FOR THREE DAYS		
	FOR OFFICIALS, SECRETARIES AND		
	TECHNICAL STAFF (US\$28 x 30 x 3)		2,520.00
		US\$	<u>7,056.00</u>
	TOTAL SUM APPROVED = US\$27,136 + 7,056 = US\$34,192.00		=====

48. The first meeting of the 30th Session was then postponed. The Committee resumed as scheduled at 1000 hours on 11th December, 1978 under the Chairmanship of H. E. El Hadj Mahmoudou Dicko, Ambassador of the United Republic of Cameroon to Ethiopia who was later in the afternoon relieved by the Vice-Chairman, His Excellency Mr. Kalenga Kangwa, Ambassador of the Republic of Zambia in Ethiopia until the end of the Session.

Consideration of Request for Virement - STRC Lagos and
its Sub-Regional Offices

49. The Committee resumed consideration of the Requests for virement from the Scientific, Technical and Research Commission in Lagos and its Sub-Regional Offices in Yaounde, Nairobi and Bangui which were introduced by the General Secretariat and contained in Document FBM/6 (XXIX) Rev. 1. In introducing the Document, the General Secretariat recalled that the Committee had during its first meeting rejected the original document FBM/6 (XXIX) on the grounds that the format did not conform to those of the General Secretariat

and other Regional and Sub-Regional Offices and that the figures for both actual and excess expenditure were based on forecast and not the actual position.

50. The General Secretariat pointed out that the figures in the revised Document FBM/6 (XXIX) Rev. 1 had been updated and it no longer contained the discrepancies earlier complained of by the Committee. The General Secretariat then outlined the major areas of over-expenditure and the reasons thereon. It also gave explanations in answer to a number of questions asked by the Committee, amplifying the explanatory notes given in the document.

51. The Committee expressed its reservations on the over-expenditure in respect of codes 403, 702 and 703 of the STRC, Lagos - Maintenance of Premises, Furniture and Fixtures and Office Equipment respectively - excess expenditures in respect of which were high. It was the view of the Committee that the STRC, Lagos should have sought prior authorisation from the General Secretariat before incurring the over-expenditure.

DECISION:- THE COMMITTEE DECIDED TO APPROVE THE REQUEST FOR VIREMENT FOR THE STRC LAGOS AND ITS SUB-REGIONAL OFFICES AS FOLLOWS:-

a) STRC LAGOS:-

i)	CODE 102 - TEMPORARY ASSISTANCE	US\$	605.28
ii)	CODE 206 - OAU PENSION FUND		1,058.97
iii)	CODE 207 - OAU INSURANCE SCHEME		408.91
iv)	CODE 208 - OAU MEDICAL SCHEME		4,224.56
v)	CODE 214 - BASIC VEHICLE ALLOWANCE		70.56
vi)	CODE 401 - MAINTENANCE OF VEHICLES		1,568.83
vii)	CODE 402 - MAINTENANCE OF EQUIPMENT		24.60
viii)	CODE 403 - MAINTENANCE OF PREMISES		10,235.48
ix)	CODES 500 - 504 - COMMUNICATIONS		4,625.37
x)	CODE 603 - HOSPITALITY		10.04
xi)	CODE 606 - SUBSCRIPTION TO NEWS-PAPERS AND PERIODICALS		28.12
xii)	CODE 607 - OTHER SUPPLIES & SERVICES		310.24
xiii)	CODE 702 - FURNITURE AND FIXTURES		5,131.87
xiv)	CODE 703 - OFFICE EQUIPMENT		5,566.82
xv)	CODE 800 - TECHNICAL MEETINGS, ETC.		3,712.12
TOTAL			US\$ 38,631.77

b) IAPSC, YACOUNDE:-

i)	CODE 206 - OAU PENSION FUND	US\$	719.73
ii)	CODE 401 - MAINTENANCE OF VEHICLES		626.38
iii)	CODES 500 - 504 - COMMUNICATIONS		2,705.35
iv)	CODE 601 - BANK CHARGES AND REVENUE STAMPS		1,484.61
v)	CODE 607 - OTHER SUPPLIES AND SERVICES		116.41
vi)	CODE 703 - OFFICE EQUIPMENT		464.14
TOTAL.....			US\$6,116.67

c) IBAR, NAIROBI

i)	CODE 205 - HOUSING ALLOWANCE	US\$ 377,91
ii)	CODE 206 - OAU PENSION FUND	2,303.28
iii)	CODE 208 - OAU MEDICAL SCHEME	2,911.19
iv)	CODE 401 - MAINTENANCE OF VEHICLES	40.92
v)	CODES 500-504 - COMMUNICATIONS	2,715.31
vi)	CODE 600 - STATIONERY AND OFFICE SUPPLIES	585.12
vii)	CODE 601 - BANK CHARGES AND REVENUE STAMPS	175.86
viii)	CODE 606 - SUBSCRIPTION TO NEWS- PAPERS AND PERIODICALS	38.64
ix)	CODE 608(ii) - PRINTING OF PUBLICA- TIONS AND BULLETINS	17,840.81
x)	CODE 800 - TECHNICAL MEETINGS ETC.	551.27
TOTAL.....		<u>US\$ 28,040.31</u>

d) BIS, BANGUI

i)	CODE 208 - OAU MEDICAL SCHEME	US\$2,533.11
ii)	CODE 401 - MAINTENANCE OF VEHICLES	185.33
iii)	CODE 404 - UTILITIES	13.69
iv)	CODE 601 - BANK CHARGES AND REVENUE STAMPS	8.68
v)	CODE 603 - HOSPITALITY	8.60
vi)	CODE 605 - LIBRARY BOOKS & SERVICES	23.93
vii)	CODE 703 - OFFICE EQUIPMENT	445.44
viii)	CODE 707 - PURCHASE OF VEHICLES	1.96
ix)	CODE 709 - OTHER EQUIPMENT	12.77
TOTAL.....		<u>US\$ 3,233.51</u>

Consideration of the Financial Report for the Financial
Year 1977/78 - Document CM/930(XXXII)

52. The General Secretariat then introduced the Financial Report for the Year 1977/78 as presented to the Board of External Auditors and contained in Document CM/930(XXXII). It outlined in its introduction the major areas covered by the Report which included Travel and other Advances, state of Contributions and revenue accrued to the funds of the Organization for the Financial Year 1977/78 as well as the position of the Working Capital Fund, advances granted therefrom and recoverable and debts outstanding against Member States and due to the Organization.

53. The Committee noted that it was the practice that the Financial Report preceded the deliberations of the Report of the Board of External Auditors.

DECISION:- THE COMMITTEE DECIDED TO TAKE NOTE OF THE FINANCIAL REPORT FOR THE YEAR 1977/78 CONTAINED IN DOCUMENT CM/930 (XXXII).

Consideration of the Report of the Board of External Auditors on the Accounts for the Financial Year 1977/78 Document CM/932 (XXXII)

54. In introducing the Report, the Chairman pointed out that the rate of per diem was not attractive enough to enable top level audit officials take part in the auditing and as a result it was the efficiency and the interest of the Organization which suffered.

55. Furthermore he observed that for the first time the Board paid attention within its terms of reference to areas of administrative practices, a departure from the former Boards which concentrated heavily on accounting audit. He referred to the need to modernise the present accounting methods and procedures of the General Secretariat by introducing management by objectives and mechanized book-keeping albeit on a limited scale, for delegation of authority, for increasing the powers and status of the Administrative Secretary-General in the areas of recruitment, virements and re-allocation of funds. He also dwelt on the need for effective internal audit control, Job Evaluation, and upgrading of certain posts with a view to improving efficiency and eliminating labour and time consuming practices.

56. The Administrative Secretary-General then took the floor to introduce the Comments of the General Secretariat on the Report of the Board of External Auditors contained in Document CM/932 (XXXII) Annex. He was pleased at the attempts made by the Board of External Auditors in commenting on certain areas of management but felt that the Board should have limited itself to its terms of reference. On matters of procedure, the Administrative Secretary-General felt that the portions relating to regrading etc. should have been discussed with him or with the responsible officers of the Secretariat before their inclusion in the final Report. He then referred to the revised procedure by which the Members of the Board were requested to prepare their reports on the Regional and Sub-Regional Offices on the spot instead of coming to Addis Ababa to prepare them. This procedure, he added, would eliminate delays and give the Executive Secretaries and Directors of the Offices the opportunity to discuss the report with them in detail as well as provide their comments without delay.

As regards the recommendations affecting the structure, the Administrative Secretary-General was of the view that these could be referred to the Structural Committee of Fourteen.

57. On recruitment, he indicated that a positive step had been taken to strengthen the Conference Division and accepted the Board's proposals that he should be allowed to undertake recruitment after advertisement of vacancies without protests from Member States especially where they failed to react to advertisements. On per diem he expressed the view that there was need for review adding that where hospitality is even given certain obligations would have to be met.

58. He had no objections to the Board's proposals that the Administrative Secretary-General should be given power to vire up to US\$20,000; he promised to study the proposal for mechanization of the General Secretariat's accounting procedure.

59. The Committee then proceeded to discuss the Report of the Board of External Auditors paragraph by paragraph.

60. The Committee considered the powers and status of the Administrative Secretary-General in the light of the Board's recommendation that he should have full executive powers on all staff matters including recruitment, appointments, promotions, transfers and discipline of staff. It also considered the Board's recommendation that the Administrative Secretary-General should be given full powers of virement of individual amounts not exceeding US\$20,000.00 to enable him execute and monitor financial operations as quickly as possible while reporting decisions made. There would however be no question of introducing into the budget, when powers of virement are given, any new policies or principles without the approval of the Advisory Committee.

61. As regards this proposal made by the Board of External Auditors, some Delegations thought this was unacceptable since this would result in the amendment of the Financial Rules and Regulations. The Advisory Committee could at anytime be convened to consider any cases of virement.

The Committee considered a proposal granting the Administrative Secretary-General power for virement not beyond a certain percentage on each code and in this regard 10% with a ceiling of US\$5,000.00.

It was however the view that the acceptance of this proposal might introduce an element of relaxation of the rules and give the opportunity to the General Secretariat to overspend.

DECISION:- THE COMMITTEE DECIDED THAT:-

- i) THE RECOMMENDATION OF THE BOARD OF EXTERNAL AUDITORS RELATING TO THE NEED TO AUTHORIZE THE ADMINISTRATIVE SECRETARY-GENERAL TO EXERCISE SOME POWERS OF VIREMENT BE ACCEPTED IN PRINCIPLE.
- ii) CONSIDERATION BE GIVEN TO THE POSSIBILITY OF AMENDING THE FINANCIAL RULES AND REGULATIONS TO ACCORD WITH SUB-PARAGRAPH (i) ABOVE.

62. On recruitment for vacant posts the Committee felt that the Secretariat waited too long after advertisement of vacancies and presentation of candidates by Member States to convene the Recruitment Board. As a result, the candidates lost patience and turned elsewhere for employment. It was also the Committee's view that the Recruitment Board should meet regularly and that the Administrative Secretary-General should be allowed to recruit a candidate of his choice on contract basis if there are no candidates put up by Member States. The country of origin of the candidate should, however, be informed beforehand of the recruitment. Other Delegations were of the view that Member States should react to advertisements of the General Secretariat to enable it have a wider choice. In the selection of candidates due regard be given to regional and geographical distribution of posts as well as to quota.

Mission of the Administrative Secretary-General

63. The Board's observation on an earlier decision that the Administrative Secretary-General should not take with him a Personal Assistant when he travels on missions outside the Headquarters was examined by the Committee which reiterated its previous decision. The Committee however felt that where there is need for the Administrative Secretary-General to be accompanied by an Officer who is familiar with a given matter, the Administrative Secretary-General should be free to do so.

DECISION:- THE COMMITTEE REITERATED:-

- i) ITS EARLIER DECISION THAT THE ADMINISTRATIVE SECRETARY-GENERAL SHOULD NOT BE ACCOMPANIED WHEN HE TRAVELS ON MISSION OUTSIDE HEADQUARTERS.

- ii) THAT WHEN THERE IS NEED FOR HIM TO BE ACCOMPANIED BY AN OFFICER FAMILIAR WITH A GIVEN SUBJECT, HE MAY DO SO.

Regional Offices Operations and Control

64. The Committee noted the observations of the Board of External Auditors contained in paragraph 10 of its Report - Document CM/932 (XXXII) and the comments of the General Secretariat thereon.

Job Analysis and Work Performance

65. The Committee examined the observations made by the Board of External Auditors in Paragraph 11 of its report and the Comments of the General Secretariat indicating that the Technical Committee of Fourteen Experts on the Review of the Structure of the General Secretariat is presently seized with this assignment.

DECISION:- THE COMMITTEE DECIDED TO TAKE NOTE OF BOTH THE BOARD'S OBSERVATIONS AND THE COMMENTS OF THE GENERAL SECRETARIAT.

Financial Management

66. The Committee took note of the observations made by the Board on the up-dating of the Staff Rules and Regulations, the Financial Rules, Budget Preparation and Regional Office Budgets which were contained in paragraphs 12-15 of its Report on the General Secretariat Document CM/932 (XXXII). The Committee further took note of the comments of the General Secretariat contained in Document CM/932 (XXXII) Annex. It also noted that the Technical Committee of Fourteen on Review of the Structure of the General Secretariat has already produced revised versions of both the Staff Rules and Financial Regulations which are expected to be submitted to the 32nd Ordinary Session of the Council of Ministers.

Contingency Fund

67. The Committee reviewed the Board's recommendation in paragraph 16 of its Report that a Contingency Fund (Incidental Expenditures) be created to facilitate financial operations, the size of the fund being fixed at 5% of the total annual budget. It was the view that the creation of a Contingency Fund was unnecessary since the Advisory Committee could be summoned at any time and at short notice to consider any financial difficulties or problems the General Secretariat might be experiencing. Consequently the Committee was opposed to the creation of such a Fund.

DECISION:- THE COMMITTEE DECIDED NOT TO SUPPORT THE BOARD OF EXTERNAL AUDITORS' RECOMMENDATION ON THE CREATION OF A CONTINGENCY FUND (INCIDENTAL EXPENDITURES).

Accounting System

68. The Committee reviewed the recommendations of the Board and the Comments of the General Secretariat relating to the General Secretariat's accounting system, pay roll, budget Control Book, Salary Advances, Imprest for Petty Disbursements, production of Monthly Trial Balances and the Mechanization of the present system of Accounting contained in paragraphs 17-26 of Document CM/932 (XXXII).

DECISION:- THE COMMITTEE DECIDED TO TAKE NOTE OF BOTH THE BOARD'S OBSERVATIONS AND THE COMMENTS OF THE GENERAL SECRETARIAT.

Internal Control System

69. The Board's recommendations contained in paragraphs 27-32 of its Report, in particular on the upgrading and redesignation of the post of Chief Internal Auditor to that of Director General of Internal Audit Services on PG or the next higher grade were considered by the Committee which felt that they fell within the competence of the Technical Committee of Fourteen Experts on Structure.

DECISION:- THE COMMITTEE DECIDED:-

- i) TO TAKE NOTE OF THE BOARD'S RECOMMENDATIONS.
- ii) THAT THEY SHOULD BE REFERRED TO THE TECHNICAL COMMITTEE OF FOURTEEN EXPERTS ON THE STRUCTURAL REFORM OF THE OAU.

Recommendations of the Board relating to Re-grading of the Finance Section, Conference Division, Personnel and General Services Section, Chief of Cabinet and Review of the Conditions of Service of OAU Staff

70. In paragraphs 33-43 of its Report, the Board of External Auditors made a number of recommendations for the upgrading of the posts of Chief of Finance Division, Head of Conference Division, Chiefs of Personnel and of General Services as well as the Chief of Cabinet. As regards the Chief of General Services, a new designation of Director of Supplies and Services was considered by the Board as more descriptive of the duties of the post.

71. The Committee reviewed these recommendations and noted the comments of the General Secretariat contained in Document CM/932 (XXXII) that the question of regrading of posts properly fall within the competence of the Technical Committee of Fourteen Experts on the Structure of the OAU and that the recommendations should therefore be addressed to that Committee.

72. As regards the review of the conditions of service of the Staff, the Committee noted also that the Structural Committee of Fourteen Experts submitted revised conditions of Service to the 31st Ordinary Session of the Council of Ministers held in Khartoum, Democratic Republic of the Sudan, in July 1978 and that the final versions are to be submitted for the consideration of the 32nd Ordinary Session of the Council of Ministers to be held in Nairobi, Kenya, in February, 1979.

DECISION:- THE COMMITTEE DECIDED:-

- i) TO TAKE NOTE OF THE PROPOSALS OF THE BOARD OF EXTERNAL AUDITORS FOR UPGRADING OF THE POSTS OF CHIEF OF FINANCE, HEAD OF CONFERENCE DIVISION, CHIEFS OF PERSONNEL AND OF GENERAL SERVICES, THE LATTER BEING DESIGNATED DIRECTOR OF SUPPLIES AND SERVICES.
- ii) THAT THE RECOMMENDATIONS OF THE BOARD IN RESPECT OF THE ABOVE POSTS SHOULD BE REFERRED TO THE TECHNICAL COMMITTEE OF FOURTEEN EXPERTS ON STRUCTURAL REFORM FOR CONSIDERATION.

Creation of the Post of Translator/Interpreter

73. In the light of the Board's recommendation for the creation of a post of Translator/Interpreter graded P4/P5 while retaining the post of Ordinary Translator at P3 level of salary, the Committee examined the proposal. It was of the view that the matter should more appropriately be dealt with by the Committee of Fourteen on the Review of the Structural Reform of the OAU.

DECISION:- THE COMMITTEE DECIDED THAT THE QUESTION OF CREATION OF A POST OF TRANSLATOR/INTERPRETER SHOULD BE REFERRED TO THE TECHNICAL COMMITTEE OF FOURTEEN ON REVIEW OF THE STRUCTURE OF THE OAU FOR CONSIDERATION.

Training Scheme

74. The Committee noted the observations of the Board of External Auditors contained in paragraph 44 of its Report in which it called for a well-planned training programme for training of OAU Staff. It also noted from the comments of the General Secretariat that the Personnel Section was working out a detailed programme of training in respect of the Headquarters, the Regional and Sub-Regional Offices.

DECISION:- THE COMMITTEE DECIDED:-

- i) TO TAKE NOTE OF THE OBSERVATIONS OF THE BOARD AND OF THE GENERAL SECRETARIAT.
- ii) THAT THE GENERAL SECRETARIAT SHOULD EXPEDITE THE ARRANGEMENT FOR THE TRAINING PROGRAMME.

Accommodation Allowance

75. The Board of Auditors sought a ruling in paragraph 45 of its Report on the question whether or not housing allowance should be paid to statutory staff who have their own houses since the rules are not entirely clear on the issue. The Committee reviewed the observations of the Board as against the Comments of the General Secretariat that statutory staff who are considered internationally recruited are eligible for housing allowance irrespective of whether they are serving in their home country or not. It was the view of the Committee that the existing arrangements are in order.

DECISION:- THE COMMITTEE DECIDED THAT HOUSING ALLOWANCE SHOULD CONTINUE TO BE ENJOYED BY STATUTORY STAFF CONSIDERED INTERNATIONALLY RECRUITED IRRESPECTIVE OF WHETHER THEY SERVE IN THEIR HOME COUNTRY OR NOT.

Training of Finance Staff

76. The Board observed in paragraphs 46-48 of its Report that the General Secretariat had not found it expedient to take advantage of a proposed seminar on budget and financial management to be organized for the OAU Staff in co-operation with the United Nations Inter-Regional Adviser's Office. The Committee considered the question against the background of the General Secretariat's comments contained in Document CM/932(XXXII) Annex in which it stated that plans for holding of the seminar will be finalised soon after the OAU Budgetary Session in February. The Committee also noted from the comments that the General Secretariat hoped to arrange an attachment course in the course of

the 1978/79 Budgetary Year for a Staff Member of the Finance Section to understudy the financial techniques and operations of the United Nations System.

DECISION:- THE COMMITTEE DECIDED:-

- i) TO TAKE NOTE OF THE OBSERVATIONS CONTAINED IN THE BOARD'S REPORT.
- ii) THAT THE GENERAL SECRETARIAT SHOULD EXPEDITE ARRANGEMENTS FOR THE HOLDING OF THE SEMINAR ON BUDGET AND FINANCIAL MANAGEMENT.

Bureau for Placement and Education of African Refugees

77. The Committee reviewed the recommendations of the Board of External Auditors as contained in paragraph 49-55 of its Report that (a) representations be made to the appropriate authorities for the speedy conclusion of the case and (b) that the balance of the funds should be transferred to the main fund of the General Secretariat in order to permit the resumption of assistance work to deserving refugees. It also noted the Board's observation that the bank had displayed some degree of negligence and should consequently compensate the CAU.

78. The Committee at the same time examined the comments of the General Secretariat on the issue and its counter observation that it would be both proper and ideal for funds contributed or donated by funding agencies towards the Operational Budget of the BPEAR to be lodged in a separate account being extra-budgetary but the procedures for payment or disbursement should be the same as those funds voted by the Council of Ministers and administered by the Finance Department i.e. they should be subject to a priori control.

79. The General Secretariat informed the Committee that the case of fund embezzlement was still pending in the Ethiopian Court and that Staff Members summoned by the Police gave evidence recently in court.

DECISION:- THE COMMITTEE DECIDED:-

- i) TO TAKE NOTE OF THE OBSERVATIONS OF THE GENERAL SECRETARIAT AND OF THE ADDITIONAL EXPLANATIONS THAT THE ACCOUNTS OF THE REFUGEES BUREAU HAVE SINCE BECOME OPERATIONAL AND ARE ADMINISTERED BY THE FINANCE DEPARTMENT.

- ii) TO REQUEST THE GENERAL SECRETARIAT TO CONTACT THE APPROPRIATE ETHIOPIAN AUTHORITIES FOR THE SPEEDY CONCLUSION OF THE BPEAR CASE.

Printing Unit

30. The Board's report contained in paragraphs 56 - 57 two main observations on the Printing Unit, one was the theft of printing materials costing US\$6,465.67 and the other being the purchase of a Cutting Machine bought for US\$2,898 on 12 May 1975 but which has been found unsuitable for the work for which it was intended and as a result it is now being used for comparatively minor job of trimming. The Board also remarked in its Report that owing to the unsuitability of this machine, paper cutting was being done outside the premises of the OAU at an additional cost.

31. As regards the losses in the Printing Unit, the General Secretariat replied to correct the impression given earlier during the Committee's deliberations that it was a printing machine which was lost. On the contrary, the losses referred to were printing materials, i.e. paper, films and printing ink which were supplied to the Unit against requisition but which were later found missing from the stock of the Unit; there was no question of either a printing machine or any capital printing equipment having been lost. The General Secretariat also informed the Committee that the officer responsible was pleading collective responsibility but having been established as a result of subsequent investigations that he signed for the stores and could therefore be held responsible for accounting for them, normal charges would be preferred against him.

32. The Committee deplored the delay by the General Secretariat in carrying out the investigations and was of the view that the investigations should have been completed long ago and disciplinary or other appropriate measures taken. It was also of the view that apart from disciplinary measures, the case was one of felony which called for legal enquiry and action and that every effort should also be made to recover the missing materials or the cost thereof. The Committee further observed that there was need for security and criminal checks on Staff Members before they were employed as well as increasing the internal security in the OAU premises.

33. The Administrative Secretary-General assured the Committee that he would take prompt and firm measures against the Staff Member concerned.

DECISION:- THE COMMITTEE DECIDED AS FOLLOWS:-

- i) THAT THE GENERAL SECRETARIAT SHOULD EXPEDITE ITS INVESTIGATION INTO THE THEFT WITHOUT FURTHER DELAY.
- ii) THAT ADMINISTRATIVE DISCIPLINARY MEASURES BE TAKEN AGAINST THE STAFF MEMBER FOUND RESPONSIBLE.
- iii) THAT LEGAL OR CRIMINAL ACTION BE TAKEN AGAINST THE STAFF MEMBER CONCERNED.
- iv) THAT THE PRINTING MATERIALS STOLEN SHOULD BE RECOVERED IN LIEU OF THAT THE COST THEREOF.
- v) THAT OAU STAFF SHOULD BE VETTED BEFORE EMPLOYMENT.
- vi) THAT THE TENDER BOARD OF THE GENERAL SECRETARIAT SHOULD IN FUTURE EXAMINE ALL DOCUMENTS TO AVOID THE PURCHASE OF INCORRECT MACHINE.

Library

84. The Board of External Auditors made two observations in paragraphs 58 - 62 of its Report on the Library. One was that there had been little improvement in the maintenance of the records of the Library although the Secretariat had invested vast sums of money in the purchase of books of reference and the other was the need to fill substantively the post of Chief of Library Services and Archives to provide effectiveness of operations of the Library while noting that the present incumbent had been temporarily deployed to the Library.

85. The Committee was of the view that it was time Embassies were made to know of what books are in the Library by providing them with list of books from time to time. Other Delegations also drew attention to the need for the OAU Library to have lending facilities and for it to be reorganized with the assistance of the Economic Commission for Africa which has a sizeable and well organized Library.

86. The discussions on the Library brought to light the activities of the Karate Club. Some Delegations felt that the Karate Club should no longer use the Hall for practices and training. Others thought it was improper for obvious reasons to allow non-diplomatic personnel to enter the OAU Compound for Karate exercises. At this juncture the Ethiopian Delegation drew the Committee's attention to the irregular employment of the Karate Trainer and to the fact that he was using a car with an OAU number.

87. The Administrative Secretary-General then informed the Committee of the receipt of some few weeks ago of a communication from the host Government about the Karate Club and the Trainer. He indicated that as soon as it is possible he would send the Host Government an appropriate reply. He pointed out that the grade of P3 for a qualified Librarian was rather low and this accounted for the post being vacant for sometime now. Some Delegations then pointed out that some of their nationals well qualified had applied to the General Secretariat for the post.

DECISION:- THE COMMITTEE DECIDED AS FOLLOWS:-

- i) THAT THE LIBRARY SHOULD BE REORGANIZED WITH THE ASSISTANCE OF THE ECONOMIC COMMISSION FOR AFRICA.
- ii) THAT THE POST OF CHIEF OF LIBRARY SERVICES AND ARCHIVES SHOULD BE SUBSTANTIVELY FILLED BY A QUALIFIED LIBRARIAN AS SOON AS POSSIBLE.
- iii) THAT THE GENERAL SECRETARIAT SHOULD SPEED UP THE IMPROVEMENT OF THE RECEPTION HALL.
- IV) THAT THE ADMINISTRATIVE SECRETARY-GENERAL SHOULD LOOK INTO THE QUESTION OF THE KARATE CLUB.
- v) THAT THE GENERAL SECRETARIAT SHOULD FOLLOW UP THE QUESTION OF DELIVERY OF THE REMAINING BALANCE OF 152 BOOKS UNDELIVERED BY THE BRITISH COUNCIL.

Residence of the Administrative Secretary-General

88. The Committee examined the Board's recommendation in paragraphs 63-64 of its report that (a) action should be taken to transfer the provision of US\$400,000 set aside for the purchasing or construction of an Official Residence for the Administrative Secretary-General to the Working Capital Fund and (b) that the transfer of ownership of the existing Residence donated by the Ethiopian Government should be finalised. The Committee was informed by the General Secretariat in its comments that improvements and extensions to the existing Residence were contemplated and that as soon as the issue of the Title Deed is finalised by the Ethiopian Authorities, it is hoped to fund the cost of improvements and extensions from the sum of US\$400,000 voted sometime ago.

DECISION:- THE COMMITTEE DECIDED THAT THE GENERAL SECRETARIAT SHOULD SPEED UP THE MATTER AND FINALISE THE TRANSFER OF OWNERSHIP.

Miscellaneous Charges Order

89. The Board's recommendation contained in paragraphs 65 - 66 that in future all MCOs issued to staff members should be charged to personal advance accounts, the cost being cleared to the final expenditure of the Organization only on production of acceptable documentary evidence of actual usage was examined by the Committee which also noted the argument of the General Secretariat that they represented statutory entitlements of staff members in accordance with the OAU Staff Rules and Regulations and were therefore non-accountable. In its comments, the General Secretariat, asked that a line should be drawn between MCOs issued on either initial recruitment, home leave or transfer and those issued to Staff Members travelling on official mission, the latter being accountable.

90. The Committee was of the view that the observations of the Board of External Auditors were valid and therefore accepted the recommendations that MCOs should be accountable.

DECISION:- THE COMMITTEE DECIDED:-

- i) THAT MCOS SHOULD BE ACCOUNTABLE.
- ii) THAT THE COST OF MCOS ISSUED TO STAFF MEMBERS SHOULD BE CHARGED TO THEIR PERSONAL ADVANCE ACCOUNTS. THE COST SHOULD BE CHARGED TO THE EXPENDITURE ON PRODUCTION OF ACCEPTABLE DOCUMENTARY EVIDENCE OF ACTUAL USAGE OF MCOS.
- iii) THAT THE EFFECTIVE DATE OF THE DECISION THAT MCOS SHOULD BE ACCOUNTABLE SHOULD BE 1ST JUNE 1979.

F u e l

91. The Committee reviewed the Board's recommendation in paragraphs 67-68 of its Report that future purchases of fuel should be adjusted to take account of the excessive balance of fuel and noted that the General Secretariat accepted the recommendation in its comments on the matter.

DECISION:- THE COMMITTEE DECIDED TO TAKE NOTE OF THE BOARD'S RECOMMENDATION AND OF THE COMMENTS OF THE GENERAL SECRETARIAT IN WHICH IT ACCEPTED THE RECOMMENDATION.

Advances to Service Meetings

92. The Board of External Auditors recommended in paragraphs 69-70 of its Report on the General Secretariat that where a meeting is held in a country having an OAU Office, the facilities of the Office should be used rather than transporting a Finance Officer to carry out routine duties of payment. The General Secretariat accepted the recommendation.

DECISION:- THE COMMITTEE DECIDED TO TAKE NOTE OF THE BOARD'S RECOMMENDATION AND OF ITS ACCEPTANCE BY THE GENERAL SECRETARIAT.

Advances Recoverable - Staff Advances

93. Outstanding advances against three OAU Staff Members were the subject of observations in paragraphs 72 - 73 of the Board's Report. The General Secretariat explained that of the three Staff Members, Mr. Ould Daddah left on vacation in October 1977 and has since not reported for duty, while Corporal Estifanos, a former Security Guard of the OAU reverted sometime ago to his post in the Ethiopian Police Service and that active steps would be taken to effect recovery of these advances. In the case of Mr. Diarra, it was, however, explained that the amount had nothing to do with Telephones and cables as stated by the Auditors but related to the cost of ticket provided by the Organization for Mrs. Diarra who accompanied him abroad for specialised medical treatment.

94. The Committee noted both observations. As regards the advances against Mr. Ould Daddah and Corporal Estifanos, the Committee urged the General Secretariat to take positive steps for their recovery while everything should be done for administrative decision to be taken on Mr. Diarra's representation which was said to be pending in the General Secretariat.

95. On the issue of the advance cards said to be discontinued, the Committee noted the explanation of the General Secretariat that contrary to the observation of the Board, the advance cards had not been discontinued but that the difficulty was due to staff shortage in the Finance Section. It noted that the General Secretariat had indicated that it would update the Advance Cards and the system would become operational once again when existing vacancies were filled.

DECISION:- THE COMMITTEE DECIDED AS FOLLOWS:-

- 1) THAT THE GENERAL SECRETARIAT SHOULD EXPEDITE THE RECOVERY OF THE ADVANCES OUTSTANDING AGAINST MR. OULD DADDAH AND CORPORAL ESTIFANOS.
- ii) THAT ADMINISTRATIVE DECISION ON MR. DIARRA'S REPRESENTATIONS AGAINST PAYMENT SHOULD BE EXPEDITED BY THE GENERAL SECRETARIAT.
- iii) THAT THE GENERAL SECRETARIAT SHOULD REPORT TO THE COMMITTEE ON THE SITUATION OF THE ADVANCE OUTSTANDING AGAINST MR. DIARRA.

Advances Recoverable from Member States as at 31 May 1978

96. The Committee observed from paragraphs 74-75 of the Board's Report that a total sum of US\$155,908.55 was still owed by various Member States of the Organization including the sum of US\$1,436.72 against the Mauritanian Government being the cost of air ticket provided for a former Member of the Board of External Auditors who did not turn up for audit in 1976. The General Secretariat had indicated that despite reminders sent, funds had not been made available by the Member States concerned.

97. It took note of the Board's observations.

DECISION:- THE COMMITTEE DECIDED:-

- i) THAT AN APPEAL BE MADE TO THE MEMBER STATES CONCERNED TO MAKE REFUNDS OF MONIES DUE TO THE ORGANIZATION TO ENABLE IT CARRY OUT ITS PROGRAMME OF WORK.
- ii) THAT THE GENERAL SECRETARIAT SHOULD CONTINUE ITS EFFORTS TO EFFECT REFUND OF THE AMOUNTS INVOLVED.

Contributions outstanding for other Accounts

98. The Board drew the attention of the Committee in paragraphs 76-77 of its Report, to contributions outstanding in respect of (a) Financing the Ad Hoc Secretariat for Negotiations with the EEC (b) Financial Assistance to Guinea Bissau for the year 1973/74 and 1974/75 and (c) Financial Assistance to the Republic of Djibouti as at 1st May 1978. The Committee noted that the amount of US\$52,354.10 has been paid leaving a balance of US\$98,045.53 in respect of the financing of the Ad Hoc Secretariat in respect of the two Financial Assistance Funds for Guinea Bissau, the sums of US\$350,309.76 and US\$1,296,986.39 had been paid leaving balances of US\$ 88,290.24 and US\$900,161.64. A further sum of US\$98,789.84 has been paid in respect of the Financial Assistance Fund for Djibouti leaving arrears of US\$901,210.16 owed by Member States.

DECISION:- THE COMMITTEE DECIDED TO TAKE NOTE OF THE OBSERVATIONS OF THE BOARD.

Contributions and Arrears

99. The Board observed that 28 Member States of the Organization paid their contributions for the year 1977/78 (42 percent of the total contributions in arrears). The Committee noted that it was necessary for Member States to honour their obligations towards the Organization and recalled the statement of the Administrative Secretary-General in which he indicated that the current Chairman had sent an appeal to his colleagues to take positive measures to honour their obligations.

DECISION:- THE COMMITTEE DECIDED TO TAKE NOTE OF THE BOARD'S OBSERVATIONS CONTAINED IN PARAGRAPH 80 OF ITS REPORT AND OF THE ACTION TAKEN BY THE OAU CURRENT CHAIRMAN.

Over-Expenditure

100. In paragraph 82 of their Report the Committee's attention was drawn by the Auditors to the excess expenditures totalling US\$253,836.27 which occurred on eleven codes for the 1977/78 Financial Year. The Committee wished the Board had gone further to underline the circumstances culminating in the over-expenditure i.e. to indicate whether they were due to underbudgeting or lack of financial supervision or control and not merely confine itself to stating the over-expenditure.

101. The Committee noted that it had earlier disposed of the question when it considered requests for virement from the General Secretariat.

DECISION:- THE COMMITTEE DECIDED:-

- i) TO TAKE NOTE OF THE OBSERVATIONS OF THE BOARD.
- ii) THAT THE GENERAL SECRETARIAT'S ATTENTION SHOULD ONCE MORE BE DRAWN TO THE NEED TO RESPECT THE FINANCIAL RULES AND REGULATIONS.

Audit Programmes and follow up action on the Board's Recommendations

102. The Committee noted the Board's observations contained in paragraphs 83 and 85 of its Report regarding future audit programmes and the need to follow-up audit observations and recommendations. As regards the Board's recommendation stating that its Chairman should be briefed periodically by the Secretariat, it was the view that the Secretariat should report periodically on action taken on audit recommendations to the Advisory Committee and to the Chairman of the Board of Auditors.

103. It had no objection to the Board's programme of audit for the 1978/79 Financial Year.

DECISION:- THE COMMITTEE DECIDED:-

- 1) TO TAKE NOTE OF THE AUDIT PROGRAMME FOR THE FINANCIAL YEAR 1978/79.
- ii) THAT THE GENERAL SECRETARIAT SHOULD REPORT PERIODICALLY TO THE ADVISORY COMMITTEE ON BUDGETARY AND FINANCIAL MATTERS ON THE ACTION TAKEN ON AUDIT OBSERVATIONS AND RECOMMENDATIONS.

Film - Liberty in Unity

104. The Board observed in paragraphs 87 - 88 of its Report that the question of the film - Liberty in Unity - had not been finalised and recommended that the matter be actively pursued with a view to positive finalisation.

105. The Rapporteur of the Programme Committee indicated that the Programme Committee which is handling the matter, had already met and submitted a report on the issue to the 31st Ordinary Session of the Council of Ministers held in Khartoum in July 1978 which was not dealt with for lack of time.

DECISION:- THE COMMITTEE DECIDED TO TAKE NOTE OF THE MATTER.

Consideration of the Report of the Board of External Auditors - Lusaka Office

106. The Board's Report contained observations on the following issues:-

- a) Matters outstanding from previous audit reports in respect of Incorrect Entertainment Expenditure of US\$166.46 incurred by the Director which he was asked to refund.
- b) Overpayment totalling US\$1,963.85 made to the Deputy Director.
- c) Incorrect payment of salary and allowances to the relieving Clerk/Accountant.
- d) Unauthorised purchase of a Land Rover.

It was recommended that in the absence of any action by the Director, the Executive Secretariat in Dar-es-Salaam should take positive action on the issue.

107. The Committee felt that it was about time the Dar-es-Salaam Office and the General Secretariat enforced decisions reached by the Advisory Committee and that if the Director of the Lusaka Office continues to refuse to refund or recover the improper payment, sanctions should be imposed. As regards the overpayment of salary and allowances to the relieving Clerk/Accountant who had left the Executive Secretariat, it was understood, that the General Secretariat was yet to decide on his other entitlements from which recovery would be made at source.

108. Other observations on the accounts of the Lusaka Office included high expenditure on fuel and on repairs of the Representational Car. As regards the high expenditure on fuel for which the Board requested the Executive Secretariat to undertake special investigations to establish whether (a) petrol was being obtained under false pretence (b) siphoning of petrol and (c) blatant misuse of the car, the Executive Secretariat explained that the Director of the Lusaka Office on Interrogation stated that the Representational Car was used among other things to transport children of Staff Members to and from school. The distances covered were long and hence the high expenditure on fuel. The Executive Secretariat stated that the Director had been warned to desist from the practice and had been instructed that the Representational Car should be used for official purposes only adding that a log book would be introduced to control the use of petrol. On the question of high cost of repairs, the Committee noted that it had earlier been seized with this issue and a decision taken that the car should be sold.

DECISION:- THE COMMITTEE DECIDED TO TAKE NOTE OF THE REPORT OF THE LUSAKA OFFICE BEARING IN ITS EARLIER OBSERVATIONS DURING THE DISCUSSIONS ON THE LUSAKA OFFICE REQUESTS FOR VIREMENT.

Consideration of the Report of the Board of External Auditors on the Accounts of the Liaison Office of the Co-ordinating Committee for the Liberation of Africa

- Maputo - Document CM/932(XXXII) Add. 2

109. The Board's Report on the Accounts of the Maputo Office raised two main issues viz (a) the need for the post of Accounts Assistant to be subsequently filled and (b) for action to be taken to explore the possibility of obtaining exemption from "duties" with regard to purchase of fuel for official vehicles. The Executive Secretariat explained that an Accounts Assistant had since

been appointed to the Maputo Office while the question of duty-free privileges would be explored with the Mozambique Government. As regards Staff and other Regulations, the General Secretariat had recently despatched them to the Maputo Office.

DECISION:- THE COMMITTEE DECIDED TO TAKE NOTE OF THE REPORT.

Consideration of the Report of the Board of External Auditors on the Accounts of the Office of the Co-ordinating Committee for the Liberation of Africa, Dar-es-Salaam Document CM/932(XXXII) Add. 3

110. The Report of the Board of External Auditors contained observations on the following issues:-

- a) The need to fill the post of Resident Internal Auditor.
- b) The creation of a post of Accounts Assistant to enable the Chief Accountant to attend to his proper duties namely providing management with timely financial and accounting information and advice as well as monitoring the accounting performance of the three Sub-Regional Offices of Lusaka, Maputo and Luanda.
- c) Training of the Storekeeper.
- d) Overpayment of Post Adjustment Allowance.
- e) The need to amend OAU Regulations to make MCOs accountable by the officers regardless of the type of journey undertaken i.e. initial recruitment, transfer, home leave, separation from service, etc.
- f) Irregular payment of study leave salary to Amoah Kusi, Translator.
- g) Advances which have been outstanding for a considerable period.
- h) Introduction of Vehicle Assets Register to record the receipt of all purchased and donated vehicles as well as their distribution and disposal.
- i) Trip to and purchase of Drinks from Nairobi.
- j) Maintenance of a Claims Register.
- k) Deposits not credited by the Bank to the Special Fund Account.

111. The filling of the post of Resident Internal Auditor is receiving active consideration by the General Secretariat. The post of Accounts Assistant was not considered necessary in view of the existence of an Assistant Accountant who assists the Chief Accountant. As regards post adjustment allowance to statutory Staff, the Executive Secretariat suggested that the General Secretariat should circulate a standard formula and a periodic memorandum to all Regional and Sub-Regional Offices taking into account changes in rates as and when these occur. On the question of making MCOs accountable the Executive Secretariat noted that the Committee had earlier decided to make them accountable when dealing with the issue in the Report of the Board of External Auditors on the General Secretariat.

112. The Executive Secretariat accepted the Board's recommendation to introduce a Vehicle Asset Register to record the receipts of all purchased and donated vehicles as well as their distribution and disposal. In the case of irregular payment of fringe benefits to Mr. Amoah-Kusi, the Executive Secretariat regretted the error adding that efforts would be made to recover all outstanding balances of motor vehicles advance as well as the fringe benefits wrongly paid on Mr. Amoah-Kusi's resumption of duty. It also accepted the Board's recommendation to establish a Register for Claims lodged, with the Department of Customs and Excise for reimbursement of duty paid on fuel for official vehicles. As regards the Trip to and Purchase of Drinks from Nairobi, the Executive Secretariat pointed out that in placing orders, it was guided by the practice adopted by Diplomatic Missions, relevant facts as to cost and the element of risk involved in terms of breakages in transit and pilferage at ports; in its view taking into consideration all the elements, utmost economy was exercised. It was however noted that since then the Tanzanian Authorities have allowed Diplomatic Missions to purchase alcoholic beverages duty free from the local National Food Company (NAFCO) and the purchase of drinks from outside would therefore not arise.

113. As regards Deposits not credited by the Bank, the Executive Secretariat gave explanation as follows:-

- i) Receipt No. 326 for the sum of US\$1,020.00 represents a donation by a West Indian Gentleman, sent to the Secretariat by Cheque in Barbadian Dollars, through the Nigerian High Commission on Port Spain, Trinidad. Its Bankers have been unable to negotiate the cheque because of impediments caused by the Barbadian Foreign Exchange Regulations.

This fact has already been brought to the attention of the donor and the Cheque has been returned to him with the advice that he tries to secure another cheque for the same amount in convertible currency.

- ii) Receipt No. 340 for the sum of US\$12.12 represents a donation of Shs. 100 deposited in January. All donations received in local currency usually need authorisation from Bank of Tanzania prior to their being credited to our account. Often, it takes some time before the amount is credited. But this particular one has taken an unusually long period. The Bank is being contacted on the issue.
- iii) The amount of US\$9,36 has been explained as a Bank charge and the necessary adjustment has been made.

114. The Committee sought additional explanations on issues such as the donation of US\$5,000.00 by the Government of Iran to the Liberation Movements and the amount of US\$10,000.00 donated by an American Kidnapper which was to be returned to the United States Court which were given by the Executive Secretariat. On the question of Bonding Staff Members who train at the expense of the Organization, the Committee reiterated the need to respect such a procedure to ensure that such Staff Members serve the Organization for sometime on completion of their training. As regards the sum of US\$6,787.00 owed to the Executive Secretariat by Messrs J. W. Kearsley, the Committee noted that there had been a long standing dispute with the Dar-es-Salaam Office in respect of services rendered during the 1972 Nairobi Trade Fair and that Messrs Kearsley was also demanding the sum of US\$17,000 from the Executive Secretariat; the counter claim was not properly supported.

DECISION:- THE COMMITTEE DECIDED AS FOLLOWS:-

- i) TO TAKE NOTE OF THE RECOMMENDATIONS OF THE BOARD OF EXTERNAL AUDITORS AND OF THE EXPLANATIONS OF THE EXECUTIVE SECRETARIAT.
- ii) THAT AS REGARDS ADVANCES RECOVERABLE, THE EXECUTIVE SECRETARIAT SHOULD CONTINUE ITS EFFORTS FOR THE RECOVERY OF THE ADVANCES.
- iii) THAT THE GENERAL SECRETARIAT SHOULD TAKE POSITIVE STEPS TO FILL THE EXISTING VACANCY OF INTERNAL AUDITOR IN THE DAR-ES-SALAAM OFFICE.

- iv) THAT THE OVERPAYMENTS BE RECOVERED FROM THE STAFF MEMBERS CONCERNED.
- v) THE SUM OF US\$6,787.00 OUTSTANDING IN THE BOOKS OF THE DAR-ES-SALAAM OFFICE AGAINST MESSRS KEARSLEY SHOULD BE WRITTEN OFF.

Consideration of the Report of the Board of External Auditors on the Accounts of the Yaounde Office - Doc.

CM/932 (XXXII) Add. 4

115. The Board's Report drew attention to the disparity between the Bank Statement and the Reconciliation Statement drawn by the Yaounde Office - the latter showed a debit balance of 4,044 CFA and recommended that the financial and administrative operations of the Regional Offices should be administered from the General Secretariat Headquarters to ensure harmonisation of the Administrative and accounting operations of the Organization.

116. The Executive Secretariat explained that the difference of 4,044 CFA which appeared in the Reconciliation Statement had been rectified by incorporating the amount in the accounts of the month of June 1978 and that the Accounting Clerk in Yaounde had been warned to exercise care in the preparation of his Accounting Returns. As regards the recommendation that financial and administrative operations should be administered from the OAU Headquarters, the Executive Secretariat thought it would impose a number of operational difficulties. It noted that the auditing of the Yaounde Office Accounts has been done in Addis Ababa and not in Lagos where the actual Books of Accounts were kept. It pointed out that it would be more advisable for the accounts to be audited first in Lagos where the STRC Chief Accountant is resident and from whom all additional information and explanations could be obtained.

117. Additional explanations and information were given by the Executive Secretariat in reply to questions. The Committee took note of the explanations.

DECISION:- THE COMMITTEE DECIDED TO TAKE NOTE OF THE BOARD'S REPORT AND THE COMMENTS AND EXPLANATIONS OF THE EXECUTIVE SECRETARIAT.

Consideration of the Report of the Board of External Auditors on the Accounts of the Inter-African Bureau for Soils (BIS), BANGUI - Doc. CM/933 (XXXII) Add. 5

118. The Board of External Auditors observed in its Report that the sale of Citroen DS Service Car did not first receive authorisation from the General Secretariat. The error was admitted by the Executive Secretariat and the Committee was informed that the Director of the Bangui Office had been warned against the practice and it had been pointed out to him that in future he should obtain prior approval.

119. The Committee expressed reservations on the procedure adopted by the Director for the sale of the Service Car and drew attention to the need for OAU Offices to respect the Financial Rule and Regulations.

DECISION:- THE COMMITTEE DECIDED:-

- i) TO TAKE NOTE OF THE BOARD'S REPORT AND OF THE COMMENTS OF THE EXECUTIVE SECRETARIAT.
- ii) THAT THE GENERAL SECRETARIAT SHOULD DRAW THE DIRECTOR OF THE BANGUI OFFICE'S ATTENTION TO THE FINANCIAL RULES AND REGULATIONS REGARDING THE SALE OF OAU PROPERTIES.

Consideration of the Report of the Board of External Auditors on the Accounts of the OAU Centre for Linguistic and Historical Studies by Oral Tradition, Niamey, Document CM/932(XXXII) Add. 6

120. The Committee considered the Report of the Board of External Auditors on the Accounts of the Niamey Office for the Financial Year 1977/78. It noted that the Board considered the accounts of the Office satisfactory.

DECISION:- THE COMMITTEE DECIDED TO TAKE NOTE OF THE BOARD'S REPORT AND OF THE COMMENTS THEREON.

Consideration of the Report of the Board of External Auditors on the Accounts of the STRC Lagos - Document CM/932(XXXII) Add. 7

121. The Board's Report on the STRC, Lagos, contained observations on the following matters:-

- i) Non-availability of the Report of the Resident Internal Auditor.
- ii) Overdrawing of Bank Account.
- iii) Difference of US\$112.85 in respect of the Co-operative Bank Deposit Account.
- iv) Losses arising from exchange fluctuations.
- v) The need for obligations to reflect actual commitments.
- vi) Unauthorised Excess Expenditure.
- vii) Present State of OAU Houses and the question of transfer of Legal ownership to the OAU.

- viii) Log Books for Official vehicles.
- ix) Deeds of Assignments in respect of means of transport for which loans are obtained from the OAU.

122. The Executive Secretariat in its comments took note of the observation of the Board in respect of reports of the Resident Internal Audit for compliance. It explained however that in the case of over-drawing of its Bank Account, this was due to delays in receiving subventions from the General Secretariat while the difference of US\$ 112.85 referred to by the Board in respect of the Co-operative Bank Deposit Account represented interest which accrued to the Deposit Account for the Financial Year under review; this was brought to account in June 1978. As regards losses arising from exchange fluctuations, the Executive Secretariat explained that the dollar parity rate has for some time fluctuated and there was the need to revise the OAU operational exchange rate for Lagos. It noted the Board's recommendations regarding obligations for compliance.

123. The Committee was however dissatisfied with the situation of OAU Houses and recalled its earlier decision for a team to visit Lagos and report on them which had not been complied with. The Committee was informed in reply to question that rents were outstanding in respect of some of the houses while in other cases the STRC had to settle electricity bill amounting to US\$277.66 owed by a tenant who had vacated the house. The Committee noted that the arrears were not owed by OAU Staff Members but by nationals of Cameroon, Egypt, Liberia, Somalia and by the Ministry of External Affairs of Nigeria.

124. As regards the transfer of Legal ownership of the House to the OAU, the Executive Secretariat informed the Committee that an "Accord de Siege" has now been submitted to the Federal Government of Nigeria.

125. The Committee questioned the value of the houses which were stated to be US\$41,154.61 in the Financial Report of the Organization; according to the Report the value represented the book value, the houses having been built since 1962 allowing five percent depreciation per annum. This, it was explained is different from their present market value. The Committee was also not satisfied with the number of publications in stock.

DECISION:- THE COMMITTEE DECIDED AS FOLLOWS:-

- i) THAT THE LEGAL TRANSFER OF OWNERSHIP OF THE HOUSES SHOULD BE ACTIVELY PURSUED WITH THE FEDERAL GOVERNMENT OF NIGERIA.

- ii) THAT A COMMITTEE COMPRISING CAMEROON (CHAIRMAN), REPRESENTATIVE OF THE BOARD OF EXTERNAL AUDITORS, A LEGAL OFFICER FROM THE SECRETARIAT AND AN OFFICER FROM THE DEPARTMENT OF ADMINISTRATION OF THE GENERAL SECRETARIAT TOGETHER WITH A VALUATION EXPERT TO BE PROVIDED BY THE NIGERIAN GOVERNMENT, SHOULD INSPECT THE HOUSES AND REPORT ON THEIR CONDITION, VALUE AND ON ALL OTHER RELEVANT ASPECTS OF THE HOUSES.
- iii) THAT RENT ARREARS IN RESPECT OF THE HOUSES SHOULD BE RECOVERED BY THE EXECUTIVE SECRETARIAT AS WELL AS ANY OTHER BILLS LEFT BEHIND BY TENANTS AND PAID BY THE OAU.
- iv) IF THE NIGERIAN GOVERNMENT IS UNABLE TO MAKE AVAILABLE THE SERVICES OF A VALUATION EXPERT THE EXECUTIVE SECRETARY SHOULD BE AUTHORIZED TO SPEND A REASONABLE AMOUNT TO OBTAIN THE SERVICES OF ONE AT THE MARKET RATE IN LAGOS.

Consideration of the Report of the Board of External Auditors on the Accounts of the CAU/WHO/FAO Joint Commission in Accra - Doc. CM/932 (XXXII) Add. 8

126. The Board observed in its Report that the poor state of the accounts was largely due to the absence of a full-time Accountant and recommended that a full time Accounts Clerk be appointed urgently. The General Secretariat indicated in reply that the unsatisfactory nature of the accounts had already been brought to the attention of the Director who had also been instructed to employ a full-time Clerk/Accountant.

DECISION:- THE COMMITTEE DECIDED AS FOLLOWS:-

- i) THAT THE OFFICE OF THE OAU/WHO/FAO JOINT COMMISSION IN ACCRA SHOULD EMPLOY A FULL TIME CLERK/ACCOUNTANT TO MAINTAIN ITS ACCOUNTS.
- ii) THAT THE GENERAL SECRETARIAT SHOULD RECONSTRUCT THE ACCOUNTS WHICH SHOULD BE INCORPORATED IN THE MAIN ACCOUNTS OF THE ORGANIZATION.

Consideration of the Report of the Board of External Auditors on the Accounts of the Inter-African Bureau of Languages, Kampala - Document CM/932 (XXXII) Add.9

127. The Board's Report contained three main observations viz:

- a) Over-expenditure on Codes totalling US\$8,558.43
- b) Out of the appropriation of US\$125,611.00 only US\$30,000 was received by the Kampala Office and
- c) Non-recovery of the sum of US\$12,212.06 from the International Monetary Bank of Cayman, Cayman Islands, West Indies, being pension contributions paid to the Bank.

128. The General Secretariat explained in response to questions by the Committee that at the close of the Financial Year i.e. at 31/5/78, the Kampala Office had an opening Cash Balance of US\$109,074.00 and it was therefore necessary to send there money needed by the Office. As regards the pension contributions, the General Secretariat informed the Committee that the Bank was bankrupt and it had established contact with the Office of the Liquidator and a further report would be submitted to the Committee in the light of development, it was therefore too early to write off the amount or to abandon the claim.

DECISION:- THE COMMITTEE DECIDED:-

- i) TO TAKE NOTE OF THE BOARD'S REPORT ON THE KAMPALA OFFICE.
- ii) THAT THE GENERAL SECRETARIAT SHOULD CONTINUE ITS EFFORTS TO RECOVER THE SUM OF US\$12,212.06 FROM THE INTERNATIONAL BANK OF CAYMAN, CAYMAN ISLANDS, WEST INDIES.

Consideration of the Report of the Board of External Auditors on the Accounts of the Inter-African Bureau Animal Resources, Nairobi - Document CM/932 (XXXII) Add.10

129. The Board's Report on the Nairobi Office highlighted the following issues:-

- a) Disparities between the accounting records of the Nairobi and Lagos Offices, expenditure having been incurred by the Lagos Office on behalf of the Nairobi Office without the latter's knowledge.
- b) Bank Overdraft.
- c) Overpayment of post adjustment allowance.
- d) Irregular payment of Housing Allowance to non-statutory local staff.

- e) Maintenance of petrol record.
- f) Payment for Identity Cards of Staff.

130. The Executive Secretariat explained that the difference referred to sums of money expended on behalf of the Nairobi Office in respect of Pensions, Insurance etc; to avoid such differences monthly returns prepared in Lagos should be copied to the Nairobi Office for incorporation in its main accounts. The Bank Overdraft was resorted to to enable the office pay its staff salaries when subventions were not forthcoming at a time. As regards post adjustment and housing allowances, the Executive Secretariat informed the Committee that the Director has been duly instructed to respect Financial Rules and Regulations, the latter practice having come to a stop with the expiration of existing contracts of local staff. It took note of the Board's observation that future contracts should be vetted by the General Secretariat before they are offered as well as the comment on the need for maintenance of proper records of petrol bought to facilitate refund of duty.

131. As regards Identity Cards, the Executive Secretariat contended that the Central Bank of Kenya in whose building the Nairobi Office is housed has insisted on Special ID Cards being issued to all employees using the building and entry is dependent on these Cards. It was the Executive Secretariat's view that these Staff Identity Cards should be printed at the expense of IBAR. In the case of the payment of professional membership fee for the Director, the Secretariat explained that it was for the payment of certain professional scientific journals and publications needed for the work of IBAR and which can only be supplied if the Director is a registered Member of the Royal College of Veterinary Surgeons. On the question of outstanding Credit Invoices, the Executive Secretariat confirmed that these had been recovered and brought to account. Besides, the Secretariat called for the revision of the Official exchange rate used by IBAR since the bank rate is however lower.

132. With regard to OAU Houses at Mugaga, it was pointed out that the transfer of legal ownership would be resolved when the Accord de Siege will be signed with the Government of Kenya.

DECISION:- THE COMMITTEE DECIDED AS FOLLOWS:-

- i) TO TAKE NOTE OF THE BOARD'S REPORT AND OF THE COMMENTS OF THE EXECUTIVE SECRETARIAT.
- ii) THAT SUMS EXPENDED BY THE STRC LAGOS ON BEHALF OF THE NAIROBI OFFICE SHOULD BE COMMUNICATED TO THE DIRECTOR OF THE IBAR OFFICE FOR INCORPORATION INTO HIS MAIN ACCOUNTS.

- iii) THAT THE OVER-PAYMENT SHOULD BE RECOVERED BESIDES THE DIRECTOR'S ATTENTION SHOULD BE DRAWN TO RESPECT THE OAU RULES AND REGULATIONS.
- iv) TO ASK THE DIRECTOR OF THE NAIROBI OFFICE TO ESTABLISH AND MAINTAIN PROPER RECORDS OF PETROL PURCHASES TO FACILITATE REFUND OF DUTY.
- v) THAT THE SPECIAL STAFF IDENTITY CARDS ISSUED BY THE BANK IN THE INTEREST OF SECURITY SHOULD CONTINUE TO BE BORNE BY THE NAIROBI OFFICE.
- vi) THAT THE PROFESSIONAL MEMBERSHIP FEE FOR THE DIRECTOR SHOULD NOT BE PAID BY THE NAIROBI OFFICE.
- vii) THAT THE GENERAL SECRETARIAT SHOULD ACTIVELY PURSUE THE QUESTION OF ACCORD DE SIEGE TO ENABLE THE LEGAL OWNERSHIP OF THE HOUSES AT MUGAGA TO REVERT TO THE OAU.

Consideration of the Report of the Board of External Auditors on the Accounts of the OAU Executive Secretariat in New York - Document CM/932(XXXII) Add. 11

133. The Committee noted the observations of the Board of Auditors on the good keeping of the accounts of the New York Office.

DECISION:- THE COMMITTEE EXPRESSED ITS SATISFACTION WITH THE GOOD KEEPING OF THE ACCOUNTS OF THE NEW YORK OFFICE FOR THE FINANCIAL YEAR 1977/78 AND ON THIS OCCASION CONGRATULATED THE EXECUTIVE SECRETARY.

Consideration of the Report of the Board of External Auditors on the Accounts of the Geneva Office - Document CM/932(XXXII) Add. 12

134. The Committee reviewed the observations contained in the Report of the Board of External Auditors on the Geneva Office accounts which contained excess expenditures on Codes and were not properly kept. Once again, the Report revealed that the Accountant was not conversant with accounting routine.

135. The Committee noted that the difficulties of the Geneva Office had earlier been the subject of a detailed report submitted by the Inspection Team which visited Geneva in March 1978 which it had taken note of.

DECISION:- THE COMMITTEE DECIDED TO TAKE NOTE OF THE REPORT OF THE BOARD OF EXTERNAL AUDITORS ON THE GENEVA OFFICE.

136. In the conclusion of the Reports of the Board of External Auditors on the Accounts of the Regional and Sub-Regional Offices, the Committee looked into the question of principle as to whether the areas of structure and of regrading touched upon in the various reports were within the Board's terms of reference or not. The Chairman of the Board was of the view that the Board's terms of reference included the financial consequences of administration practices. According to him the concept of a modern auditing embraced management techniques, these areas were therefore within the Board's sphere of responsibility.

137. Some members of the Committee felt that the Board exceeded its terms of reference while others were of the view that the Board should be encouraged in its effort to break new dimensions based on the concept of modern management auditing. It was felt that certain areas covered by the Board relating to structure could have been the subject of a separate report to the Secretary-General in the form of advice.

138. The Committee felt that there were arguments in favour and against as far as the issue was concerned and the matter being academic, it would serve no useful purpose to belabour the issue.

DECISION:- THE COMMITTEE DECIDED TO ENCOURAGE THE BOARD IN ITS AUDITING METHODS. AT THE SAME TIME THE COMMITTEE CALLED ON THE BOARD TO TAKE INTO ACCOUNT THE INTERESTS OF THE GENERAL SECRETARIAT WHEN DEALING WITH SUCH ISSUES.

Consideration of the Draft Budget for 1979/80 -
Document CM/933 (XXXII)

139. The Administrative Secretary-General introduced to the Committee the Draft Budget for the Financial Year 1979/80 - Document CM/933 (XXXII) totalling US\$12,945,942.00 made up as follows:-

a) General Secretariat	US\$8,095,550.00
b) Regional and Sub-Regional Offices	4,890,392.00
c) Deduct Estimated Revenue	40,000.00
	<hr/>
Net Draft Budget	US\$12,945,942.00
	=====

140. The net increase over the 1978/79 Appropriations amounted to US\$981,551.00 and the percentage of increases was 8.2%. The Budget for 1979/80 as presented to the Committee was without subventions and neither did it include new posts to be created which were to be dealt with separately.

141. The Administrative Secretary-General pointed out that the Budget reflected the guiding principles laid down, a faithful translation of the wishes of the Heads of State and the Council of Ministers and of what the Organization is expected to achieve. The margin of increase, he noted, was relatively small, and if analysed on a scientific basis it would be discovered that inflation accounted for the increase. Thus the Draft Budget for 1979/80 less Dollar Devaluation reflected 2.17% increase over 1978/79. Post Adjustment allowance put aside the percentage increase stood at 2.50%. The Draft Budget without both Dollar Devaluation and Post Adjustment would have registered a net decrease of 3.66%.

142. The Administrative Secretary-General referred to the Budget recently adopted by the UNESCO which showed an overall increase of 33%, 17% of the increase being attributed to world inflationary tendencies such as Dollar Devaluation. He finally expressed the hope that he could continue to count on the co-operation and understanding of the Committee in its examination of the budgetary proposals.

143. Commencing with the General Secretariat, the Committee then proceeded to examine the Draft Budget page by page making modifications and seeking explanations where necessary. After examining Code 100 (Personal Emoluments) - Office of the Administrative Secretary-General, Assistant Secretaries-General, Afro-Arab Co-operation Division and the Cabinet Unit including Protocol, the Press and Information, Legal Divisions and Security Service, the Committee noted that increases in the personal emoluments represented normal annual increments while the increase in the provision for Assistant Secretaries-General was due to the appointment of the Fifth Assistant Secretary-General.

DECISION:- THE COMMITTEE DECIDED TO ADOPT THE PROPOSALS OF THE GENERAL SECRETARIAT AS FOLLOWS:-

- | | | |
|-------|--|-----------------|
| 1) a) | OFFICE OF THE ADMINISTRATIVE SECRETARY-GENERAL & ASSISTANT SECRETARIES-GENERAL | US\$ 210,520.00 |
| b) | AFRO-ARAB CO-OPERATION | 45,120.00 |
| c) | CABINET DIRECTORATE | 34,990.00 |
| d) | REGISTRY | 29,995.00 |
| e) | PROTOCOL SECTION | 50,575.00 |
| f) | PRESS AND INFORMATION | 113,085.00 |
| g) | LEGAL DIVISION | 32,705.00 |
| h) | SECURITY SERVICE | 19,950.00 |
- ii) THAT THE TOTAL PROVISION UNDER CODE 100 - PERSONAL EMOLUMENTS FOR THESE OFFICES SHOULD BE US\$281,300.00 i.e. NET INCREASE OF US \$1,435.00 OVER THE 1978/79 PROVISION OF US\$279,865.00.

Administration and Conferences Department

144. While considering the provisions under Code 100 - Personal Emoluments - Administration and Conferences Department - the Committee observed that the post of Head of Department had been provided for on P6 step 4 i.e. US\$18,130.00 as against the provision for 1978/79 on P5 level of salary. This having been considered as regrading or upgrading should be referred to the Structural Committee of Fourteen Experts. The Committee therefore requested the General Secretariat to alter the provision to P5 while allowing for the normal within grade increment. It also sought explanation in respect of the provision for the post of Assistant Chief of General Services and wondered why the increase was abnormal.

145. The General Secretariat explained that the former Attache of Cabinet had been redeployed as Assistant Chief of General Services and on the basis of acquired rights, he was therefore entitled to draw his former salary without any diminution. Provision should therefore be made at P2 step 10. The Committee noted that the posts of Attache of Cabinet and of Assistant Chief of General Services were analogous.

DECISION:- THE COMMITTEE THEREFORE DECIDED:-

i) TO APPROVE PROVISIONS UNDER CODE 100 FOR THE ADMINISTRATION AND CONFERENCES DEPARTMENT AS FOLLOWS:-

i) DIRECTORATE	US\$30,020.00
ii) PERSONNEL SECTION	69,045.00
iii) CONFERENCE DIVISION	509,740.00
iv) MAINTENANCE SERVICES SEC.	114,505.00
v) LIBRARY SECTION	22,530.00

ii) THAT THE TOTAL PROVISION FOR ADMINISTRATION AND CONFERENCES DEPARTMENT SHOULD BE US\$746,840. i.e. AN INCREASE OF US\$ 6,450.00 OVER THE 1978/79 PROVISION OF US\$739,390.00.

Finance Department

146. In respect of the Finance Department the Committee requested that the provision under Code 100 for Head of Department should be made at P5 level. Apart from this, it had no objection to the various provisions made under Personal Emoluments for the Finance Department.

DECISION:- THE COMMITTEE THEREFORE DECIDED AS FOLLOWS:-

i) THAT PROVISION FOR HEAD OF DEPARTMENT SHOULD BE AT P5 STEP 2 LEVEL OF SALARY.

- ii) TO APPROVE THE OTHER PROVISIONS MADE BY THE GENERAL SECRETARIAT FOR THE ESTABLISHED POSTS IN THE FINANCE DEPARTMENT.
- iii) TO APPROVE A TOTAL PROVISION OF US\$166,140.00 FOR THE FINANCE DEPARTMENT.

Political Department

147. The Committee then considered the provisions under Established posts for the Political Department Except for the provision at P6 Step 1 i.e. US\$17,140.00 made for the Head of Department which it requested to be altered to P5 step 2, the Committee had no objection to the provisions for established various posts in the Political Department.

DECISION:- THE COMMITTEE DECIDED:-

- i) TO APPROVE BUDGETARY PROVISIONS UNDER CODE 100 FOR THE POLITICAL DEPARTMENT AS FOLLOWS:-
 - a) DIRECTOR (P5/2) US\$ 16,320.00
 - b) DECOLONIZATION SECTION 28,760.00
 - c) SANCTIONS SECTION 26,840.00
 - d) GENERAL POLITICAL AFFAIRS SECTION 27,700.00
 - e) REFUGEES SECTION 115,335.00
- ii) THAT THE TOTAL BUDGETARY PROVISION UNDER CODE 100 - FOR THE POLITICAL DEPARTMENT SHOULD BE US\$223,960.00 i.e. A DECREASE OF US\$ 1,850.00 OVER THE 1978/79 PROVISION OF US\$225,810.00.

Economic and Social Affairs Department

148. The provision under Code 100 - Established Posts - for the Economic and Social Affairs Department were examined and the Committee had no objection to them except the provision for Head of Department which it requested should be based on P5 level of salary, regrading being a matter for the Structural Committee of Fourteen.

DECISION:- THE COMMITTEE THEREFORE DECIDED:-

- i) THAT THE PROVISION FOR HEAD OF DEPARTMENT SHOULD BE KEPT AT P5 step 2.
- ii) TO APPROVE OTHER PROVISIONS CONCERNING STAFF EMOLUMENTS AS SUBMITTED BY THE GENERAL SECRETARIAT.

- iii) TO APPROVE A TOTAL PROVISION OF US\$265,300.00 FOR THE ECONOMIC AND SOCIAL AFFAIRS DEPARTMENT.

Education, Cultural, Scientific and Health Department

149. As in the case of other Departments, the Committee drew the attention of the General Secretariat to the provision for Head of Department which it contended amounted to upgrading being at P6 level. It therefore requested that the provision should be altered to P5 level of salary. It had similar observations to make regarding the posts of Senior Health Specialist and Specialist Nutritionist graded at P4 level. The Committee, however, had no objections to the other provisions for established posts.

DECISION:- THE COMMITTEE DECIDED:-

- i) THAT PROVISION FOR HEAD OF DEPARTMENT SHOULD BE AT P5 STEP 8.
- ii) TO APPROVE ALL OTHER PROVISIONS FOR ESTABLISHED POSTS.
- iii) THAT PROVISION FOR THE SENIOR HEALTH SPECIALIST AND FOR THE SPECIALIST NUTRITIONIST WHICH REFLECTED UPGRADING OF THE TWO POSTS SHOULD BE BASED ON THE 1978/79 BUDGET TAKING INTO CONSIDERATION NORMAL ANNUAL WITHIN GRADE INCREMENT WHERE APPLICABLE.

Adjustment of Basic Salary, Dependency and Post
Adjustment Allowance as a result of US Dollar
Devaluation - Code 100(a)

150. The Committee examined the provisions submitted by the Secretariat and had no objection.

DECISION:- THE COMMITTEE DECIDED TO APPROVE THE PROVISION UNDER CODE 100(a) AS SUBMITTED BY THE GENERAL SECRETARIAT.

Code 101 - Studies and Consultation Fees

151. The Committee noted that for the 1979/80 Financial Year, the General Secretariat had made provision in the sum of US\$25,000 and sought explanations. The General Secretariat explained that it intended during the Financial Year to engage consultants in co-operation with UNDP and UNESCO for studies in the economic and cultural areas. While in the case of UNDP and UNESCO, the question of salary would obviously not arise, it noted, however provisions should be made for local charges such as per diem and transport. It also recalled that there was need for studies in the area of sanctions now that a permanent Standing Committee on Sanctions had been established.

152. The Committee was of the view that the services required might cost more than the US\$25,000 estimated and that before the necessary funds were voted, the General Secretariat would have to provide the necessary details. After further discussions, it agreed to the request of the General Secretariat.

DECISION:- THE COMMITTEE DECIDED TO APPROVE THE SUM OF US\$25,000 REQUESTED BY THE SECRETARIAT ON THE UNDERSTANDING THAT STUDIES IN THE AREA OF SANCTIONS SHOULD BE CATERED FOR UNDER THIS PROVISION.

Temporary Assistance and Overtime and Night Differential -
Codes 102 and 103

153. The Committee considered and adopted the provisions made by the General Secretariat under Codes 102 and 103, Temporary Assistance and Drivers' Overtime.

DECISION:- THE COMMITTEE DECIDED TO APPROVE THE PROVISIONS MADE BY THE GENERAL SECRETARIAT UNDER TEMPORARY ASSISTANCE (CODE 102) AND DRIVERS' OVERTIME (CODE 103) RESPECTIVELY.

154. Common Staff Costs - Codes 200 - 217

154. The Committee examined the budgetary proposals submitted by the General Secretariat under Common Staff Costs, Code 200 - 217, and approved an increase of US\$27,159.00. As regards Code 212 - Education Allowance - the General Secretariat gave notice that it would be submitting case for review of the education allowance before the end of the Session. The General Secretariat at a later stage requested that the rate of Education Allowance of US\$400.00 per annum per child should be reviewed and suggested instead the rate of US\$2,000 per annum per child. After careful and exhaustive examination, the Committee agreed to the rate of US\$1,200.00 per annum per child.

DECISION:- THE COMMITTEE DECIDED TO APPROVE INCREASE OVER THE 1978/79 PROVISION AS FOLLOWS:-

i)	CODE 201 - TRAVEL ON HOME LEAVE	US\$12,139.00
ii)	CODE 204 - DEPENDENCY ALLOWANCE	20,000.00
iii)	CODE 208 - OAU MEDICAL SCHEME	10,000.00
iv)	CODE 209 - GRATUITY ON COMPLETION OF SERVICE (CONTRACT STAFF)	4,350.00
v)	CODE 211 - ACCOMMODATION ALLOWANCE FOR ASSISTANT SECS-GENERAL	6,720.00
vi)	CODE 212 - EDUCATION ALLOWANCE	168,000.00
vii)	CODE 213 - POST ADJUSTMENT ALLCE.	39,500.00
viii)	CODE 215 - INTERVIEW FOR NEW APPOINTMENTS	5,000.00
ix)	TOTAL NET INCREASE OF US\$179,159.00 OVER THE 1978/79 PROVISION.	

Travel of Staff on Official Mission

155. The Committee reviewed the proposals of the General Secretariat for travel of Staff on the Secretariat on official mission under Code 300-311. Some delegations observed that travel of Staff should be curtailed and it should be ensured that unlike the past at least an Assistant Secretary-General should always remain in Addis Ababa to ensure consultations at the political level and the administration of the Organization. The question was whether the submissions and explanatory notes from the General Secretariat should be examined to determine which missions should be undertaken or whether the General Secretariat should be given a block provision as in previous years. The latter was found to be more favourable by the Committee in line with its past practice.

DECISION:- THE COMMITTEE DECIDED TO APPROVE A BLOCK PROVISION OF US\$270,000.00 FOR CODES 300-311.

Rental and Maintenance of Equipment and Premises- Codes
400 - 406

156. The proposals of the General Secretariat under Codes 400 - 406 were considered by the Committee which had no objection to the increases envisaged on some of the Codes.

DECISION:- THE COMMITTEE DECIDED:-

a) TO APPROVE INCREASES OVER THE 1978/79 PROVISION AS FOLLOWS:-

i)	CODE 401 - MAINTINANCE AND RUNNING OF VEHICLES	US\$ 3,000.00
ii)	CODE 403 - MAINTENANCE OF PREMISES	6,000.00
iii)	CODE 404 - UTILITIES	1,500.00
iv)	CCDE 406 - INSURANCE OF VEHICLES AND EQUIPMENT	2,000.00

b) TO APPROVE A NET INCREASE OF US\$12,500.00 UNDER PART IV - Codes 400-406.

Communications - Codes 500 - 504

157. The Committee noted that the General Secretariat had requested an increase of nearly 100% under Code 500 - Cables - over the 1978/79 appropriation which it thought was high. Having noted that there was excess expenditure under that Code in respect of the financial year just ended, the Committee called for control of expenditure on cables and telexes to reduce over-expenditure under this Code.

158. The General Secretariat noted the criticisms of the Committee and agreed to its utmost to curb expenditure on cables.

DECISION:- THE COMMITTEE DECIDED TO APPROVE AN INCREASE OF US\$100,000.00 UNDER CODE 500 - CABLES - OVER THE 1978/79 APPROPRIATION.

Miscellaneous Supplies and Services - Code 600-617

159. The Committee noted that the proposals of the General Secretariat under Miscellaneous Supplies and Services sought increases in the appropriations for Stationery and Office Supplies (Code 600), Bank Charges and Revenue Stamps (Code 601), Staff Welfare (Code 604), Library Books and Services (Code 607) and for provision to be made in the sum of US\$20,000.00 under Code 615 - Unforeseen Expenses.

160. On this last Code, the Committee did not consider it necessary to include provision for Unforeseen Expenses since the Advisory Committee meeting could be convened by the General Secretariat at any time the need arise. As regards Staff Welfare - Code 604 - the Committee sought and was provided with a statement of activities and staff welfare projects envisaged by the General Secretariat which amounted to US\$54,000. Among the staff welfare activities submitted were:-

Preparation of a football field	US\$ 8,000.00
Basketball Pitch	2,000.00
Volleyball Pitch	1,000.00
Swimming Pool	10,000.00
Karate)	
Tennis)	
Table Tennis)	5,000.00
In-door Games (Chess, Monopoly,)	
Checkers, etc.))	
Cine Club	5,000.00
Cafeteria & Restaurant	20,000.00
Children's May Field	3,000.00
	<hr/>
	<u>US\$ 54,000.00</u>

The Committee having examined the submissions of the General Secretariat was of the view that the estimates were unrealistic and the plans were too elaborate. It was also felt that there was no need for the General Secretariat to have a football pitch of its own but the members of the Football Club could train in any field in Addis Ababa, provided arrangements were made to that effect. A number of delegations drew attention to outstanding arrears of contributions and argued that it would not be advisable to increase the size of the budget with such projects; instead priorities should have been drawn up by the General Secretariat.

161. The General Secretariat explained that its submissions took into consideration the various projects of staff welfare envisaged in

the light of the Committee's request for details. It also informed the Committee at its request of what has so far been done with the current year's provision for staff welfare. Other Delegations were however of the view that the Committee's request for details was in relation to the provision of US\$15,000.00 earlier requested by the General Secretariat. The Committee after discussing the matter at length felt that provision should be made for maintenance, improvement and equipment of existing structures such as Restaurant and Cafeteria, Table Tennis and other indoor games, Football Club, but considered that a lot more needed to be done in the area of Restaurant and Cafeteria facilities.

DECISION:- THE COMMITTEE DECIDED:-

- i) TO APPROVE THE FOLLOWING INCREASES OVER THE 1978/79 PROVISIONS:-
 - a) CODE 600 - STATIONERY AND OFFICE SUPPLIES US\$ 6,000.00
 - b) CODE 601 - BANK CHARGES 2,000.00
 - c) CODE 605 - LIBRARY BOOKS AND SERVICES 9,999.00
 - d) CODE 607 - OTHER SUPPLIES AND SERVICES 5,000.00
- ii) THAT THE PROVISION OF US\$15,000.00 BE APPROVED UNDER CODE 604 - STAFF WELFARE.
- iii) THAT THE PROVISION OF US\$15,000.00 SHOULD BE UTILISED FOR MAINTENANCE, EQUIPMENT AND IMPROVEMENT OF EXISTING STAFF WELFARE STRUCTURES WITH EMPHASIS ON THE CAFETERIA AND RESTAURANT.
- iv) TO DELETE THE PROVISION OF US\$20,000.00 UNDER CODE 615 - UNFORESEEN EXPENSES.
- v) TO APPROPRIATE THE SUM OF US\$500,000.00 UNDER CODE 616 - SUBVENTION TO AFRICAN ORGANIZATIONS - FOR DISTRIBUTION TO THE ORGANIZATIONS WHICH HAVE APPLIED FOR SUBVENTIONS AND WHO SATISFY THE CRITERIA.

Capital Expenditure - Codes 700 - 710

162. The Committee considered the budgetary proposals of the General Secretariat which sought increases in Code 701 - Improvement of Premises, Code 702 - Furniture and Fixtures, Code 703 - Office Equipment, Code 707 - Purchase of Vehicles. It felt that there was need for the Organization to have its own Conference Hall adequate for OAU Conferences and meetings which need not be held in Africa Hall. The Committee advocated the construction of a Conference Hall Complex taking into consideration the Organization's long term needs.

163. The construction should be based on a phase programme of three stages to be dove-tailed into the present structure.

DECISION:- THE COMMITTEE DECIDED:-

- a) TO APPROVE INCREASE OVER THE 1978/79 BUDGET UNDER CODES 700 - 710 AS FOLLOWS:-
 - i) CODE 701 - IMPROVEMENT
TO PREMISES US\$ 9,000.00
 - ii) CODE 702 - FURNITURE AND
FIXTURES 7,000.00
 - iii) CODE 703 - OFFICE EQUIPMENT 14,000.00
 - iv) CODE 707 - PURCHASE OF
VEHICLES 21,000.00
- b) TO APPROVE AN AMOUNT OF US\$20,000.00 TO BE MET FROM 1977/78 SAVINGS FOR STUDIES AND FOR FEES OF A RENOWNED ARCHITECT IN CONNECTION WITH THE CONFERENCE HALL COMPLEX.
- c) TO APPROVE A NET INCREASE OF US\$49,000.00 OVER THE 1978/79 APPROPRIATIONS UNDER CODES 700 - 710.
- d) TO ESTABLISH A SUB COMMITTEE CONSISTING OF ETHIOPIA, MOROCCO, NIGERIA, SENEGAL, CAMEROON TANZANIA AND ZAMBIA TO STUDY WITH A RENOWNED ARCHITECT THE QUESTION OF THE CONFERENCE HALL COMPLEX.
- e) THAT A NEW CODE 711 ENTITLED CONSTRUCTION OF CONFERENCE HALL COMPLEX SHOULD BE ESTABLISHED IN THE 1979/80 BUDGET WITH A SYMBOLIC PROVISION OF US\$1.00.

Conferences, Commissions, Boards and Committees -
Codes 800 - 855

164. The Committee examined the budgetary proposals of the General Secretariat in respect of Conferences, Commissions, Boards and Committees under Codes 800 - 855 and heard additional information and explanations given by the General Secretariat in response to questions posed.

DECISION:- THE COMMITTEE DECIDED TO APPROVE THE FOLLOWING:-

i)	CODE 800 - ASSEMBLY OF HEADS OF STATE AND GOVERNMENT	US\$ 120,000.00
ii)	CODE 801 - MEETING OF THE COUNCIL OF MINISTERS	105,000.00
iii)	CODE 803 - EDUCATION, SCIENTIFIC, CULTURAL & HEALTH COMMISSION	12,000.00
iv)	CODE 805 - ANNUAL MEETING OF THE COMMISSION OF TEN ON REFUGEE PROBLEM	8,720.00
v)	CODE 806 - CONFERENCE OF AFRICAN MINISTERS OF SOCIAL AFFAIRS AND THE EXPERT GROUP MEETINGS	57,000.00
vi)	CODE 808 - TECHNICAL STAFF OFOR ADVISORY COMMITTEE	24,840.00
vii)	CODE 809 - BOARD OF EXTERNAL AUDITORS	20,000.00
viii)	CODE 810 - CONFERENCE OF OAU MINISTERS OF INFORMATION	57,000.00
ix)	CODE 811 - FIFTH SESSION OF THE OAU LABOUR COMMISSION	57,000.00
x)	CODE 812 - CONFERENCE OF OAU TRADE MINISTERS	57,000.00
xi)	CODE 813 - PAU/ECA/UNIDO MEETINGS OF THE FOLLOW-UP COMMITTEE ON INDUSTRIALIZATION IN AFRICA	13,000.00
xii)	CODE 817 - MEETING OF THREE SCIENTIFIC ADVISORY PANELS	64,173.00
xiii)	CODE 820 - THIRD AFRICAN CONGRESS ON THE PREVENTION OF OCCUPATIONAL RISKS	40,500.00
xiv)	CODE 822 - SEMINARS IN THE FIELD OF LABOUR AND POPULATION	19,000.00
xv)	CODE 823 - MEETINGS OF THE AD HOC ADMINISTRATIVE TRIBUNAL	12,000.00
xvi)	CODE 824 - AFRO-ARAB CO-OPERATION	317,583.00
xvii)	CODE 826 - MEETINGS OF THE AFRICAN INTER-MINISTERIAL COMMITTEE FOR FOOD AND COMMITTEES OF EXPERTS	16,845.00
xviii)	CODE 827 - MEETING OF THE ADHOC COMMITTEE ON DROUGHT AND NATURAL DISASTERS	14,169.00
xix)	CODE 828 - MEETING OF EXPERTS FOR THE ESTABLISHMENT OF A HYDROGEOLOGICAL MAP OF AFRICA	27,853.00

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	CODE 804 - MEETING OF OAU DEFENCE COMMISSION	52,000.00
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xx)	CODE 829 - MEETINGS OF THE TASK FORCE ON MATHS, SCIENCE AND TECHNOLOGY EDUCATIONAL OBJECTIVES AND TEACHERS EDUCATION	US\$ 92,343.00
xxi)	CODE 835 - OAU/ECA/UNIDO CONFERENCE OF AFRICAN MINISTERS OF INDUSTRY	19,000.00
xxii)	CODE 836 - COMMITTEE ON THE POLICIES AND STRATEGIES ON INDUSTRIALIZATION	18,000.00
xxiii)	CODE 837 - MEETING OF PLENIPOTENTIARIES FOR THE ESTABLISHMENT OF INDUSTRIAL DEVELOPMENT FUND	13,500.00
xxiv)	CODE 838 - JOINT CONFERENCE OF OAU/LEAGUE OF ARAB STATES MINISTERS OF INFORMATION	66,515.50
xxv)	CODE 839 - FIRST CONFERENCE OF AFRICAN DIRECTORS OF SOCIAL SECURITY SCHEMES	40,500.00
xxvi)	CODE 840 - SEMINAR ON AFRICAN CULTURE	20,250.00
xxvii)	CODE 841 - OAU/ILO SUB REGIONAL TRIPARTITE WORKSHOP ON EMPLOYMENT PROMOTION IN THE URBAN, INFORMAL AND RURAL SECTORS	20,250.00
xxviii)	CODE 842 - MEETING OF EXPERTS FROM MEMBER STATES ON THE PRESERVATION OF ECOSYSTEM IN AFRICA	18,970.00
xxix)	CODE 843 - MEETING OF EXPERTS ON ADULT EDUCATION	27,994.00
xxx)	CODE 844 - MEETING OF EXPERTS FROM MEMBER STATES ON NOMADISM	29,511.00
xxxi)	CODE 845 - SYMPOSIUM AND MEETING OF EXPERTS ON FORESTRY DEVELOPMENT	33,579.00
xxxii)	CODE 846 - JOINT MEETING OF AFRICAN AND ARAB MINISTERS OF LABOUR	66,515.50
xxxiii)	CODE 847 - OAU/ECA/ADB/ITU/Pavilion-EXHIBITION TELECOM.79	10,000.00
xxxiv)	CODE 848 - CO-ORDINATION COMMITTEE FOR THE ESTABLISHMENT OF CIVIL AVIATION TRAINING CENTRES	2,960.00
xxxv)	CODE 849 - OAU/ECA/ILO REGIONAL MEETING ON MANPOWER AND EMPLOYMENT DEVELOPMENT FOR ECONOMIC GROWTH AND SOCIAL JUSTICE	13,500.00
xxxvi)	CODE 850 - TWO MEETINGS OF THE OAU/ECA JOINT COMMITTEE ON TRADE AND DEVELOPMENT	28,500.00
xxxvii)	CODE 851 - THIRD SYMPOSIUM ON INTRA-AFRICAN TRADE PROMOTION AND DEVELOPMENT	40,500.00

xxxviii)	CODE 852 - SEMINAR ON AFRICAN DEVELOPMENT	US\$ 20,250.00
xxxix)	CODE 853 - COMMISSION ON MEDIATION, CONCILIATION AND ARBITRATION	20,000.00
XL)	CODE 854 - CONFERENCE OF AERONAUTIC EXPERTS	40,500.00
XLI)	CODE 855 - CONFERENCE OF AFRICAN INTER-GOVERNMENTAL ORGANIZATIONS	40,500.00
XLII)	CODE 856 - MEETING OF STANDING COMMITTEE ON SANCTIONS	40,500.00

Implementation of Resolutions - Codes 900-908

165. The Committee examined the budgetary proposals submitted by the General Secretariat under Implementation of the Resolutions of the Council of Ministers Codes 900-908. As regards the provision under Code 907 - Contribution towards the Establishment of Centres for the Promotion of Industrialization and Industrial Co-operation, it observed that the relevant Resolution of the Thirtieth Ordinary Session of the Council of Ministers requests the General Secretariat to contribute US\$100,000.00 in 1978/79; it should therefore not constitute a recurrent provision in subsequent budgets.

166. The Committee also requested the General Secretariat to establish the Legal basis for the provision of US\$100,000.00 under Code 908 for the establishment of the African Centre for applied Research and Training in Social Development by producing the relevant resolution of the Council of Ministers.

167. The General Secretariat undertook to provide this at least a later stage.

DECISION:- THE COMMITTEE DECIDED:-

- a) TO APPROVE APPROPRIATIONS FOR 1979/80 AS FOLLOWS:-
 - i) CODE 902 - ECOSOC DEPARTMENT US\$ 9,290.00
 - ii) CODE 903 - ESCH DEPARTMENT 10,000.00
 - iii) CODE 908 - ESTABLISHMENT OF THE AFRICAN CENTRE FOR APPLIED RESEARCH AND TRAINING IN SOCIAL DEVELOPMENT 100,000.00
- b) TO DELETE THE PROVISION OF US\$100,000.00 UNDER CODE 907 - CONTRIBUTION TOWARDS THE ESTABLISHMENT OF CENTRES FOR THE PROMOTION OF INDUSTRIALIZATION AND INDUSTRIAL CO-OPERATION.
- c) THAT THE PROVISION UNDER CODE 906 - FUND FOR ASSISTANCE AND CO-OPERATION SHOULD BE RECALCULATED ON APPROVAL OF THE BUDGET BY THE COMMITTEE TO REFLECT 1/15 OF THE TOTAL BUDGET OF THE OAU IN CONFORMITY WITH RESOLUTION CM/479 (XXVII).

Scientific, Technical and Research Commission, Lagos

168. The Committee considered Code 100 of the Draft Budget for 1979/80 of the Scientific, Technical and Research Commission, Lagos, submitted by the General Secretariat. It had no objection to the proposals submitted by the Secretariat except for the upgrading of the Clerk/Typist (Sub-Item 3) and Secretary (English) (Sub-Item 37) which were on GS6 step 1 and GS8 step 7 respectively. In respect of these two posts, the Committee expressed reservations and asked for clarifications and explanations which were given both by the General Secretariat and the Executive Secretariat. However, these explanations were not considered satisfactory by the Committee.

DECISION:- THE COMMITTEE DECIDED THAT THE POSTS OF CLERK/TYPIST (SUB-ITEM 3) AND SECRETARY (ENGLISH - SUB-ITEM 37) SHOULD BE PROVIDED AT GS5 STEP 4 AND GS5 STEP 3 AND NOT AS PROVIDED FOR IN THE SUBMISSIONS OF THE GENERAL SECRETARIAT.

STRC LAGOS - Code 100 A - Adjustment of Basic Salary
Dependency and Post Adjustment Allowance; Code 102 -
Translators and Secretaries on short term appointments;
Codes 103 - Overtime and Night Differential

169. The Committee reviewed the submissions of the General Secretariat in respect of the STRC, Lagos, for Codes 100 A - Adjustment of Basic Salary, Dependency and Post Adjustment allowance, 102 - Translators and Secretaries on short term appointments and 103 - Overtime and Night Differential and had no objection to the proposals.

DECISION:- THE COMMITTEE DECIDED TO APPROVE THE PROPOSALS AS SUBMITTED BY THE SECRETARIAT IN THE DRAFT BUDGET FOR 1979/80 FOR THE STRC, LAGOS IN RESPECT OF CODES 100 A, 102 and 103 WITHOUT AMENDMENTS.

Common Staff Costs and Travel of Staff on Official Duty

170. The Budgetary provisions under Codes 200-214 for the STRC, Lagos, were examined by the Committee; it had no objection to them and accepted the proposals submitted by the General Secretariat. Similarly, there was also no objection to the proposals in respect of Code 304 - Travel of Staff on Official Duty.

DECISION:- THE COMMITTEE DECIDED:-

- i) TO APPROVE THE PROVISIONS UNDER CODES 200 - 214 AS SUBMITTED BY THE GENERAL SECRETARIAT i.e. AN INCREASE OF US\$40,348.00 OVER THE 1978/79 APPROPRIATIONS.
- ii) TO APPROVE THE PROVISION OF US\$ 15,000.00 UNDER CODE 304 - TRAVEL OF STAFF ON OFFICIAL DUTY i.e. THE SAME PROVISION AS FOR 1978/79.

Codes 400-406 - Rental and Maintenance of Equipment
and Premises

171. The Committee reviewed the budgetary proposals for 1979/80 under Codes 400 - 406 and while it had no objection to them, it reserved its decision in respect of CODE 403 - Maintenance of Premises - Pending the outcome of the mission to Lagos to report on the state of the OAU properties:-

DECISION:- THE COMMITTEE DECIDED:-

- i) TO APPROVE THE BUDGETARY PROPOSALS AS SUBMITTED IN CODES 401, 402, 404 and 406.
- ii) TO APPROVE IN PRINCIPLE THE PROVISION UNDER CODE 403 - MAINTENANCE OF PREMISES - FOR US\$15,000.00 i.e. AN INCREASE OF US\$12,000.00 OVER THE APPROPRIATION OF THE PREVIOUS FINANCIAL YEAR, PENDING THE REPORT OF THE OAU MISSION TO LAGOS TO REVIEW THE STATE OF THE OAU LANDED PROPERTIES.

Codes 500-504 - Communications

172. The Budgetary proposals of the General Secretariat for Codes 500-504, Communications in respect of the STRC, Lagos, were examined by the Committee which considered the increase of US\$5,400.00 over the 1978/79 appropriation too high.

DECISION:- THE COMMITTEE DECIDED TO APPROVE ONLY AN INCREASE OF US\$5,500 OVER THE 1978/79 APPROPRIATION FOR CODES 500-504 DEALING WITH COMMUNICATIONS.

Codes 600 - 610 - Miscellaneous Supplies and Services

173. During the consideration of the budgetary proposals for Codes 600-610, the Committee accepted the explanations given by the Secretariat on an increase of US\$25,300.00 in respect of these codes over the provisions for the previous year.

DECISION:- THE COMMITTEE DECIDED TO APPROVE THE PROVISIONS OF THE GENERAL SECRETARIAT FOR CODES 600-610, MISCELLANEOUS SUPPLIES AND SERVICES, IN RESPECT OF THE STRC, LAGOS, i.e. AN INCREASE OF US\$25,800.00.

Codes 700-709, Capital Assets, STRC, Lagos

174. The Committee had no objection to the budgetary proposals for the STRC, Lagos, Codes 700 - 708 - Capital Assets. As for Code 709 it recalled its earlier decision during the session that staff members occupying OAU Houses should no longer be provided with furniture and furnishings at OAU expense; for that reason it did not consider it necessary to examine the code in question i.e. Code 709.

DECISION:- THE COMMITTEE DECIDED:-

- i) TO DELETE THE PROVISION OF US\$10,000.00 UNDER CODE 709 - OTHER EQUIPMENT - FOR THE PROVISION OF FURNITURE AND FURNISHINGS FOR OAU HOUSES WHERE ITS STAFF LIVE.
- ii) TO APPROVE THE PROVISION UNDER CODE 701, 702, 703, 704 AS SUBMITTED BY THE GENERAL SECRETARIAT.
- iii) THAT UNDER CODE 707 - PURCHASE OF VEHICLE - PROVISION SHOULD BE MADE FOR US\$25,000.00 INSTEAD OF US\$36,000.00.

Codes 800-802, Conferences and Meetings, STRC, Lagos

175. After hearing the explanations of the Secretariat on the increase in Codes 800-802, the Committee approved the provisions presented.

DECISION: THE COMMITTEE DECIDED TO APPROVE THE PROPOSALS OF THE GENERAL SECRETARIAT i.e. AN INCREASE OF US\$35,000.00 OVER THE 1978/79 APPROPRIATIONS.

Budgetary Proposals, Inter-African Phytosanitary Council (IAPSC) YAOUNDE

(Codes 100 (Established Posts), 100 A (Adjustment of Basic Salary, etc) 101 (Consultant Services) and 102 (Temporary Assistance))

176. The Committee reviewed the budgetary proposals submitted by the General Secretariat under Established posts (Code 100), Adjustment of Basic Salary etc. 0 (Code 100 A), Consultant Services (Code 101), and Temporary Assistance (Code 102) of the Yaounde Office and noted that the increases were normal; it therefore had no objection to them.

DECISION:- THE COMMITTEE DECIDED TO APPROVE THE FOLLOWING PROVISIONS AS SUBMITTED BY THE GENERAL SECRETARIAT.

- | | | |
|------|--|----------------|
| i) | CODE 100 - ESTABLISHED POSTS | US\$ 98,955.00 |
| ii) | Code 100A - ADJUSTMENT OF BASIC SALARY | 9,762.00 |
| iii) | CODE 101 - CONSULTANCY SERVICES | 9,000.00 |
| iv) | CODE 102 - TEMPORARY ASSISTANCE | 1,000.00 |

Codes 200-213 - Common Staff Costs, IAPSC, Yaounde

177. The submissions submitted by the General Secretariat were considered code by code and there were no objections from the Committee members.

DECISION:- THE COMMITTEE DECIDED TO APPROVE THE PROPOSALS OF THE GENERAL SECRETARIAT UNDER CODES 200-213, COMMON STAFF COSTS FOR THE IAPSC OFFICE IN YAOUNDE i.e. AN INCREASE OF US\$41,536.00 OVER THE 1978/79 APPROPRIATIONS.

Code 305 - Travel of Staff on Official Duty, Code 400-406, Rental and Maintenance of Equipment and Supplies and Codes 500-504, Communications

178. The Committee reviewed the provisions under Codes 305 (Travel of Staff on Official Duty), 400-406 (Rental and Maintenance of Equipment and Supplies) and 500-504 (Communications) as submitted by the General Secretariat to which it had no objection.

DECISION:- THE COMMITTEE DECIDED:-

- i) TO APPROVE THE PROVISIONS MADE BY THE GENERAL SECRETARIAT UNDER THE FOLLOWING CODES:-
 - a) CODE 305 - TRAVEL OF STAFF ON OFFICIAL DUTY US\$ 10,500.00
 - b) CODES 401 - 406 14,800.00
 - c) CODES 500-504 8,000.00

Codes 600-609, Miscellaneous Supplies and Services and Codes 700-706, Capital Assets

179. The Committee had no objection to the proposals of the General Secretariat in respect of Codes 600-609, Miscellaneous Supplies and Services and Codes 700-706, Capital Assets.

DECISION:- THE COMMITTEE DECIDED TO APPROVE THE FOLLOWING PROVISIONS FOR THE IAPSC OFFICE:-

- i) CODES 600-609, MISCELLANEOUS SUPPLIES AND SERVICES US\$51,800.00
- ii) CODES 700-706 - CAPITAL ASSETS 9,500.00

BIS Office Bangui

(Codes 100 (Established Posts), 100 A (Adjustment of Basic Salary etc.) 200-213 (Common Staff Costs), 308 (Travel of Staff on Duty), 400-406 (Rental and Maintenance of Equipment and Premises), 500-504 (Communications), 600-609 (Miscellaneous Supplies and Services) and 700-709 (Capital Assets))

180. The Committee studied the draft budget of the BIS Office in Bangui for the financial year 1979/80 and had no objections to the proposals of the General Secretariat. Earlier the General Secretariat informed the Committee that the three officials of the Bangui Office had been requested by the Central African Government to vacate the bungalows given them. The Secretariat felt, in the circumstances, provision should be made for housing allowance under Code 205.

DECISION:- THE COMMITTEE DECIDED:-

- i) TO APPROVE THE SUM OF US\$74,940.00 UNDER CODE 100 (ESTABLISHED POSTS) i.e. AN INCREASE OF US\$2,912.00 OVER THE APPROPRIATION FOR 1978/79.

- ii) TO APPROVE THE PROVISION OF US\$7,857.00 IN RESPECT OF CODE 100 A (ADJUSTMENT OF BASIC SALARY ETC.) i.e. AN INCREASE OF US\$387.00 OVER THE APPROPRIATION FOR 1978/79.
- iii) TO APPROVE THE PROVISIONS UNDER CODES 200-213 (COMMON STAFF COSTS) i.e. AN INCREASE OF US\$22,322.- OVER THE PROVISIONS FOR 1978/79.
- iv) TO REVOTE THE SAME ALLOCATION OF LAST YEAR, NAMELY US\$5,000.00 FOR CODE 308
- v) TO APPROVE THE SUM OF US\$9,500.00 IN RESPECT OF CODES 400-408 - RENTAL AND MAINTENANCE OF EQUIPMENT AND PREMISES i.e. AN INCREASE OF US\$1,100.00 OVER THE 1978/79 APPROPRIATIONS.
- vi) TO REVOTE THE SUM OF US\$ 2,200.00 FOR CODES 500-504, THE SAME PROVISION AS FOR 1978/79 FINANCIAL YEAR.
- vii) TO APPROVE THE SUM OF US\$52,800.00 UNDER CODES 600-609 - MISCELLANEOUS SUPPLIES AND SERVICES; i.e. AN INCREASE OF US\$800.00 OVER THE APPROPRIATIONS FOR 1978/79.
- viii) TO APPROVE THE PROVISIONS SUBMITTED BY THE GENERAL SECRETARIAT IN RESPECT OF CODES 701, 702, 703, 704 AND 705.
- ix) THAT THE PROVISION UNDER CODE 707, PURCHASE OF VEHICLE, SHOULD BE US\$10,000.00 FOR THE PURCHASE OF A PEUGEOT 504 INSTEAD OF US\$19,291.00.

Inter-African Bureau of Animal Resources, Nairobi

181. The Committee examined the budgetary proposals submitted by the Inter-African Bureau of Animal Resources in Nairobi. The Secretariat later on informed the Committee of the IBAR Office's difficulties in organizing a meaningful reception on OAU Day. The Committee had no objection to the proposals made and was of the view that the provision under Code 603(ii) - OAU Day reception - should be increased considering the size of the Diplomatic Corps in Nairobi.

DECISION:- THE COMMITTEE DECIDED:-

- i) TO APPROVE THE SUM OF US\$139,345.00 FOR CODE 100 (ESTABLISHED POSTS) i.e. A NET DECREASE OF US\$400.00 OVER THE APPROPRIATION FOR 1978/79.
- ii) TO APPROVE THE SUM OF US\$600.00 UNDER CODE 102 (TEMPORARY ASSISTANCE) i.e. THE SAME AS FOR THE PREVIOUS FINANCIAL YEAR.

- iii) TO APPROVE THE SUM OF US\$480.00 UNDER CODE 103 - OVERTIME AND NIGHT DIFFERENTIAL i.e. AN INCREASE OF US\$480.00 OVER THE PROVISION FOR 1978/79.
- iv) TO APPROVE THE SUM OF US\$158,747.00 CODES 200 - 213.
- v) TO APPROVE THE SUM OF US\$17,320.00 UNDER CODE 307, TRAVEL ON OFFICIAL DUTY i.e. THE SAME AS FOR 1978/79.
- vi) TO APPROVE THE SUM OF US\$12,100.00 FOR CODES 401-406, MAINTENANCE OF VEHICLES AND RUNNING COSTS i.e. A NET INCREASE OF US\$2,500.00 OVER THE APPROPRIATION FOR 1978/79.
- vii) TO APPROVE THE SUM OF US\$9,900.00 FOR CODES 500-504 COMMUNICATIONS, I.E. AN INCREASE OF US\$1,600.00 OVER THE APPROPRIATION 1978/79.
- viii) TO APPROVE THE SUM OF US\$1,500.00 UNDER CODE 603 (ii) OAU DAY RECEPTION.
- ix) TO APPROVE THE SUBMISSION OF THE GENERAL SECRETARIAT IN RESPECT OF CODES 600, 601, 603 (i), 604, 605, 606, 607, 608, 609 AND 610 i.e. A NET INCREASE OF US\$16,050 OVER THE APPROPRIATION FOR 1978/79.
- x) TO APPROVE THE SUM OF US\$23,000.00 UNDER CODES 701 - 707, CAPITAL ASSETS I.E. AN INCREASE OF US\$16,800.00 OVER THE PROVISION FOR THE PREVIOUS FINANCIAL YEAR.
- xi) TO APPROVE THE SUM OF US\$2,000.00 UNDER CODE 800 (PANEL OF EXPERTS ON VETERINARY SCIENCE).

OAU Executive Secretariat to the United Nations

182. The Committee examined the budgetary proposals of the General Secretariat in respect of the OAU Executive Secretariat to the United Nations in New York from Codes 100 (Established Posts) to 707. While it had no objection to the various provisions, the Committee felt that it is both economical and advantageous to purchase an American Car instead of a Mercedes Benz. As regards purchase of permanent offices, the Committee felt that there was need for the New York Office in Co-operation with the African Group to expedite actions on finding a suitable office building to be purchased.

DECISION:- THE COMMITTEE DECIDED TO APPROVE THE FOLLOWING:-

- 1) a) CODE 100 (ESTABLISHED POSTS) US\$128,710.00
- b) CODE 100(b) (SPECIAL ALLOWANCE) 10,800.00
- c) CODE 200-214 (COMMON STAFF COSTS) 142,046.00

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|----|--|----------------|
| d) | CODE 300 (TRAVEL OF STAFF
ON DUTY) | US\$ 13,000.00 |
| e) | CODES 400-406 (RENTAL AND
MAINTENANCE OF EQUIPMENT
AND PREMISES) | 37,700.00 |
| f) | CODES 500-504 (COMMUNICATIONS) | 18,000.00 |
| g) | CODES 600-609 (MISCELLANEOUS
SUPPLIES AND SERVICES) | 18,200.00 |
| h) | CODES 700, 702, 703, 706 -
AS SUBMITTED BY THE GENERAL SECRETARIAT. | |
- 2) TO APPROVE THE SUM OF US\$16,500 UNDER CODE 707(a) FOR THE PURCHASE OF AN AMERICAN CAR.
- 3) TO AUTHORISE THE EXECUTIVE SECRETARY, IN CO-OPERATION WITH THE AFRICAN GROUP, TO GO AHEAD WITH THE PURCHASE OF A PERMANENT OFFICE BUILDING.

Office of the Co-ordinating Committee for the
Liberation of Africa, Dar-es-Salaam

183. On examination of the budgetary proposals in respect of the Dar-es-Salaam Office, the Committee observed that the increases were normal but felt that there was need to increase the ordinary hospitality vote of the Executive Secretary.

DECISION:- THE COMMITTEE DECIDED:-

- i) TO APPROVE THE FOLLOWING:-
- | | | |
|----|---|----------------|
| a) | CODE 100 (ESTABLISHED POSTS) | US\$204,830.00 |
| b) | CODE 200-213 (COMMON STAFF
COSTS) | 171,382.00 |
| c) | CODE 300 (TRAVEL OF STAFF
ON DUTY) | 35,000.00 |
| d) | CODE 400-406 (RENTAL AND
MAINTENANCE OF EQUIPMENT AND
PREMISES) | 14,500.00 |
| e) | CODES 500-504 (COMMUNICATIONS) | 12,400.00 |
| f) | CODES 600-608 (MISCELLANEOUS
SUPPLIES AND SERVICES) | 13,700.00 |
| g) | CODES 700- 709 | 7,000.00 |
| h) | CODE 800 (ORDINARY SESSION OF
THE LIBERATION COMMITTEE) | 50,000.00 |
- ii) THAT CODE 803 (ORDINARY HOSPITALITY) SHOULD BE US\$ 1,500.00.

Sub-Office of the Co-ordinating Committee for the
Liberation of Africa, Lusaka

184. The Committee examined code by code the provisions in respect of the Lusaka Office and had no objections to the various provisions. As regards Code 707 (Purchase of Office Vehicles), the Committee thought that there was need to make provision for the purchase of a Peugeot 504 to replace the present Representational Car and that it had earlier authorised the purchase.

DECISION: THE COMMITTEE DECIDED TO APPROVE THE FOLLOWING
IN RESPECT OF THE LUSAKA SUB-OFFICE.

- | | | |
|------|---|----------------|
| i) | CODE 100 (ESTABLISHED POSTS) | US\$ 33,920.00 |
| ii) | CODES 200-707 | 58,834.00 |
| iii) | PURCHASE A PEUGEOT 504 IN REPLACEMENT
OF THE PRESENT MERCEDES BENZ (REPRESENTATIONAL
CAR) WHICH SHOULD BE SOLD AND THAT PROVISION
OF US\$10,000.00 SHOULD BE MADE FOR THE
PURCHASE. | |

Liaison Offices for the Liberation of Africa, Maputo
(Mozambique) and Luanda (Angola)

185. The Committee examined the budgetary proposals submitted by the General Secretariat in respect of the Sub-Offices in Maputo (Mozambique) and Luanda (Angola) and had no objections to the provisions.

DECISION: THE COMMITTEE DECIDED TO APPROVE THE FOLLOWING:

MAPUTO

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|----|--|----------------|
| a) | CODE 100 (ESTABLISHED POSTS) | US\$ 27,125.00 |
| b) | CODES 200-213 (COMMON STAFF COSTS) | 24,855.00 |
| c) | CODE 300 (TRAVEL ON OFFICIAL
MISSION) | 3,000.00 |
| d) | CODES 400-406 (MAINTENANCE OF
PREMISES AND EQUIPMENT) | 4,500.00 |
| e) | CODES 500-504 (COMMUNICATIONS) | 2,600.00 |
| f) | CODES 600-603 (MISCELLANEOUS SUPPLIES
AND SERVICES) | 3,700.00 |
| g) | CODES 700-709 (CAPITAL ASSETS) | 1,000.00 |

US\$ 66,780.00
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LUANDA

a)	CODE 100 (ESTABLISHED POSTS)	US\$ 24,335.00
b)	CODES 200-213 (COMMON STAFF COSTS)	27,550.00
c)	CODE 300 (TRAVEL ON MISSION)	3,000.00
d)	CODES 400-406 (MAINTENANCE OF PREMISES AND EQUIPMENT)	4,500.00
e)	CODES 500-504 (COMMUNICATIONS)	2,800.00
f)	CODES 600-608 (MISCELLANEOUS SUPPLIES AND SERVICES)	3,700.00
g)	CODES 700-709 (CAPITAL ASSETS)	500.00

 US\$ 66,435.00
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Inter-African Bureau of Languages, Kampala

186. The budgetary proposals of the Inter-African Bureau of Languages in Kampala were examined by the Committee which approved them without any objection whatsoever.

DECISION: THE COMMITTEE DECIDED TO APPROVE THE FOLLOWING IN RESPECT OF THE KAMPALA OFFICE:-

i)	CODE 100 (ESTABLISHED POSTS)	US\$ 65,335.00
ii)	CODE 102 (TEMPORARY ASSISTANCE)	1,200.00
iii)	CODES 201-213 (COMMON STAFF COSTS)	58,152.00
iv)	CODE 300 (TRAVEL ON DUTY)	4,500.00
v)	CODES 400-406 (RENTAL AND MAINTENANCE OF PREMISES AND EQUIPMENT)	9,590.00
vi)	CODES 500-504 (COMMUNICATIONS)	5,000.00
vii)	CODES 600-609 (MISCELLANEOUS SUPPLIES AND SERVICES)	23,300.00
viii)	CODES 700-707	13,300.00

 US\$184,077.00
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Executive Secretariat of the OAU to the UN - Geneva

187. The Committee considered the proposals in respect of the OAU Executive Secretariat to the United Nations in Geneva. It noted that the question of local staff salary scales was the subject of a separate report following the visit of the Inspection Team to Geneva. Consequently, it did not have to discuss it anew; the Committee had no objection to them.

DECISION:- THE COMMITTEE APPROVED THE FOLLOWING:-

a) CODE 100 (ESTABLISHED POSTS)	US\$152,830.00
b) CODE 100(a) (DEVALUATION OD US\$)	110,240.00
c) CODE 102 (TEMPORARY ASSISTANCE)	1,000.00
d) CODES 200-214 (COMMON STAFF COSTS)	254,350.00
e) CODE 300 - TRAVEL OF STAFF ON DUTY)	17,000.00
f) CODES 400 - 403 (RENTAL AND MAINTENANCE OF PREMISES AND EQUIPMENT)	38,900.00
g) CODES 500-504 (COMMUNICATIONS)	10,000.00
h) CODES 600-603 (MISCELLANEOUS SUPPLIES AND SERVICES)	16,550.00
i) CODES 700-707 (CAPITAL ASSETS)	3,500.00
	<hr/>
	US\$604,320.00
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Joint OAU/FAO/WHO Commission for Food and Nutrition, Accra

188. The Committee after examining the proposals of the Joing OAU/FAO/WHO Commission for Food and Nut tion in Accra had no objections to the budgetary proposals submitted by the General Secretariat. It however, noted that unlike the other OAU Offices, actual expenditure for 1977/78 were not stated against some codes.

DECISION:- THE COMMITTEE DECIDED TO APPROVE THE FOLLOWING:-

a) CODE 100 (ESTABLISHED POSTS)	US\$ 30,720.00
b) CODE 100(a) (ADJUSTMENT OF BASIC SALARY, ETC.)	5,000.00
c) CODE 100(b) (CONTRIBUTION TO DISEMINATION OF TECHNICAL INFORMATION)	3,000.00
d) CODES 200-213 (COMMON STAFF COSTS)	29,956.00
e) CODE 300 (TRAVEL OF STAFF ON DUTY)	6,000.00
f) CODES 400-406 (RENTAL AND MAINTENANCE OF of EQUIPMENT AND PREMISES)	7,200.00
g) CODES 500-404 (COMMUNICATIONS)	500.00
h) CODES 600-605 (MISCELLANEOUS SUPPLIES & SERVICES)	3,200.00
i) CODES 700-707	7,500.00
	<hr/>
	US\$ 93,076.00
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Centre for Linguistic and Historical Studies by Oral
Tradition - NIAMEY

189. The General Secretariat informed the Committee that following the review of salaries in the Republic of Niger which laid down a minimum wage rate of 14,115.00 CFA i.e. US\$65.00, the fugures in respect of which local staff salaries had been revised.

190. The Committee considered the budgetary provisions in respect of the Niamey Office and obtained additional information on the activities of the Centre.

DECISION:- THE COMMITTEE DECIDED TO APPROVE THE FOLLOWING:-

- | | | | |
|------|--|--|----------------|
| i) | a) | CODE 100 (ESTABLISHED POSTS) | US\$109,830.00 |
| | b) | CODE 100(a) (ADJUSTMENT OF BASIC SALARY, ETC.) | 11,254.00 |
| | c) | CODE 102 (TEMPORARY ASSISTANCE) | 300.00 |
| | d) | CODES 200-217 (COMMON STAFF COSTS) | 93,332.00 |
| | e) | CODE 305 (TRAVEL OF STAFF ON DUTY) | 5,700.00 |
| | f) | CODES 400-406 (RENTAL AND MAINTENANCE OF PREMISES AND EQUIPMENT) | 16,500.00 |
| | g) | CODES 500-504 (COMMUNICATIONS) | 4,000.00 |
| | h) | CODES 600-615 (MISCELLANEOUS SUPPLIES AND SERVICES) | 30,400.00 |
| | i) | CODES 700-709 (CAPITAL ASSETS) | 33,300.00 |
| | j) | CODES 800-802 (CONFERENCES AND MEETINGS) | 10,000.00 |
| | k) | CODE 900 (FIELD RESEARCH) | 40,000.00 |
| ii) | THAT THE PROVISION FOR CODE 603(ii) - OAU DAY RECEPTION SHOULD BE US\$1,500.00 INSTEAD OF US\$700.00. | | |
| iii) | THAT THE PROVISION UNDER CODE 707 - PURCHASE OF VEHICLES SHOULD BE MADE US\$10,000.00 INSTEAD OF US\$17,000.00 AND THE CAR TO BE PURCHASED SHOULD BE PEUGEOT FOR AND NOT MERCEDES 200/230. | | |

Office for Technical Assistance to the Comoros

191. The Committee examined the budgetary proposals in respect of the Office for Technical Assistance to the Comoros and noted that the office had not been established since the provision was made. It was of the view that with the change in Comoro, the new Government might not need such an office and in the circumstances there was no useful purpose in continuing the provision.

DECISION:- THE COMMITTEE THEREFORE DECIDED:-

- i) TO DELETE THE PROVISION OF US\$48,820.00 FOR THE OFFICE AND
- ii) TO MAKE A TOKEN PROVISION OF US\$1.00. THE ALGERIAN DELEGATION FORMALLY EXPRESSED RESERVATIONS ON THE TOKEN PROVISION OF US\$1.00.

OAU Permanent Delegation to the Arab League, Cairo

192. The Committee drew the Secretariat's attention to the need to open as early as possible the Office of the OAU Permanent Delegation to the Arab League. It therefore approved the budgetary proposals submitted in respect of this Office, without any objection whatsoever.

DECISION:- THE COMMITTEE DECIDED TO APPROVE THE FOLLOWING:

a)	CODE 100 (ESTABLISHED POSTS)	US\$ 51,335.00
b)	CODE 100(a) (US\$ DEVALUATION)	27,120.00
c)	CODES 200-213 (COMMON STAFF COSTS)	43,476.00
d)	CODE 300 (TRAVEL OF STAFF ON DUTY)	5,000.00
e)	CODES 400-406 (RENTAL AND MAINTENANCE OF PREMISES AND EQUIPMENT)	11,500.00
f)	CODES 500-504 (COMMUNICATIONS)	2,000.00
g)	CODES 600-607 (MISCELLANEOUS SUPPLIES AND SERVICES)	3,000.00
h)	CODES 702-706 (CAPITAL ASSETS)	26,500.00
		<u>US\$174 931.00</u>

Consideration of the Draft Budget for 1979/80 -
Creation of New Posts - Doc. CM/933(XXXII) Add.1

193. The General Secretariat presented to the Committee Document CM/933(XXXII) Add. 1 containing new posts required for the effective and efficient functioning of the Secretariat. In addition to new posts, the document envisaged transfer of some subjects from one department to another bearing in mind Africa's need in the field of development. The General Secretariat stated that in creating Divisions and Services, it was guided by the provisions of Rule 11(VI), part 1 of the Functions and Regulations of the General Secretariat which authorised the Administrative Secretary-General to establish, with the approval of the Council of Ministers, such branches and administrative and technical offices as may be necessary to achieve the objectives and purposes of the Organization. This, it was further argued, was endorsed by Resolution AEG/Res. 91(XV), operative paragraph 4 of which requested the Administrative Secretary-General to make the necessary administrative re-allocation of Departments at the General Secretariat in order to cater for the Fifth post of Assistant Secretary-General. The highlights of the structural aspects included a split of the Administration and Finance Department into two Departments of Administration and Conferences and of Finance, each under a Director of Department, while the Political Department would have three major divisions of Decolonization and Sanctions, of General Political Affairs, Defence and Security and of Refugees. A new Department of Education, Science, Culture and Social Affairs was envisaged to handle health and nutrition, education and culture, environmental affairs science and technology as well as social and labour matters, while the Department of Economic and Social Affairs was to be re-named Department of Economic Development and Co-operation.

194. The Committee was of the view that the proposals of the General Secretariat had both structural and budgetary aspects, and in the circumstances it was only proper that the structural aspects should have been referred for the consideration of the Technical Committee of Fourteen on the Structural Reform of the OAU before the financial implications were considered. In the view of the General Secretariat, it was submitting a budget which was formulated bearing in mind what is needed for the smooth and efficient running of the Organization. The Committee felt the need for harmonization and for a common front to be presented on the question of structure to avoid the type of incident which occurred in Khartoum during the deliberations on the structural reform. Four positions emerged as follows:-

- a) That the entire document CM/933 (XXXII) Add. 1 be referred to the Structural Committee for consideration.
- b) That the General Secretariat and the Structural Committee should agree on a common front before the Nairobi meeting.
- c) That a sub-Committee be appointed to harmonise the proposals of the General Secretariat and those of the Structural Committee.
- d) That the Advisory Committee should approve 30% of the total amount requested for new posts, the General Secretariat being left to include provision for new posts within the ceiling.

195 $\frac{1}{2}$. Most of the delegates opted for the third proposal, namely, the setting up of Sub-Committee consisting of Algeria, Cameroon, Egypt, Ghana, Morocco, Niger and the Secretary-General and his assistants with Zambia as the Chairman. The Sub-Committee, after long deliberations, recommended that the Advisory Committee should approve 30% of the total amount requested for new posts, the General Secretariat being left to include provision for new posts needed within that limit. The Committee which analysed this recommendation felt it was the most appropriate because, he explained that if the Report of the Structural Committee could not be adopted in Nairobi, the Organization's Budget would still be adopted without hindrance.

DECISION:- THE COMMITTEE THEREFORE DECIDED AS FOLLOWS:-

- a) THAT 30% OF THE TOTAL SUM OF US\$1,185,413.00 BE APPROVED FOR THE GENERAL SECRETARIAT WHICH SHOULD BE FREE TO INCLUDE PROVISION FOR NEW POSTS WITHIN THAT LIMIT.
- b) THAT DOCUMENT CM/933 (XXXII) Add. 1 SHOULD BE REFERRED TO THE TECHNICAL COMMITTEE OF FOURTEEN ON STRUCTURAL REFORM OF THE OAU AT ITS NEXT MEETING FOR CONSIDERATION.

- c) THAT MEMBERS OF THE ADVISORY COMMITTEE WHO ARE NOT MEMBERS OF THE STRUCTURAL COMMITTEE SHOULD PARTICIPATE IN THE WORK OF THE STRUCTURAL COMMITTEE TO ENSURE A COMMON FRONT AND HARMONIZATION OF POSITIONS.
- d) TO APPROVE TWO NEW POSTS OF SPECIAL ASSISTANT (P4) AND COMMUNICATIONS OFFICER (P1) WITH THE SECRETARY-GENERAL'S CABINET.

Establishment of an OAU Office to the ACP/EEC Secretariat
in Brussels - Document CM/933 (XXXII) Add. 2

196. The Committee considered the proposals of the General Secretariat contained in Document CM/933 (XXXII) Add. 2 for the establishment of an OAU Office to the ACP/EEC Secretariat in Brussels. While all the members supported representation in Brussels, the general view was that the personnel strength was too large. Others thought however that since all Member States are not members of the ACP/EEC, financial contributions to the ACP Secretariat should be more preferable to opening an office. Others still thought the Geneva Office should also follow negotiations concerning Africa in Brussels.

197. The General Secretariat then drew attention to the operative paragraph of the resolution which requested the Administrative Secretary-General to establish an Office in Brussels. It further informed the Committee that an Expert had to be sent to Brussels to assist the African Group but this was found unsatisfactory. What was urgently needed therefore was a permanent dynamic office not only for re-negotiations but for effective monitoring of economic and trade issues, the Geneva Office being already up to the neck.

198. The General Secretariat acknowledged the various contributions made by Delegations during the debate and indicated that the proposals for the Brussels Office would be taken care of within the 80% provision for new posts bearing in mind the need to reduce the staffing strength to a minimum for a start.

DECISION:- THE COMMITTEE DECIDED:-

- a) TO APPROVE THE ESTABLISHMENT OF AN OAU OFFICE IN BRUSSELS.
- b) THAT THE FUNDING OF THE OFFICE SHOULD BE CATERED FOR FROM THE 80% APPROVED FOR NEW POSTS FOR THE GENERAL SECRETARIAT, BEARING IN MIND THE NEED FOR A REDUCED STAFFING STRENGTH AS A START.

Consideration of Requests for Subvention

199. The Committee having decided on a block appropriation of US\$500,000.00 under Code 616 proceeded to consider applications for subventions from African Organizations and the allocation of the approved sum to the Organizations concerned. For the purpose of allocation, a Sub-Committee comprising Cameroon, Liberia, Libya, Rwanda and Tanzania with Zambia as Chairman was established. The Sub-Committee was informed that additional requests for subventions had been received from the Pan-African Women Organization and the Association for Documentation, Libraries and Archives in Africa. After satisfying itself that the criteria laid down had been met by these Organizations, it recommended that the sum of US\$500,000.00 approved by the Advisory Committee should be allocated as follows:-

a) Encyclopaedia Africana Project	US\$ 35,000.00
b) African Committee of Trade Union and Action Against Apartheid and Colonialism	15,000.00
c) Association for the Advancement of Agricultural Sciences in Africa	55,000.00
d) Association for Social Work Education Africa	25,000.00
e) Association of African Universities	50,000.00
f) Organization of African Trade Union Unity	110,000.00
g) Centre for Co-ordination of Research and Documentation in Social Sciences for Sub-Saharan Africa	20,000.00
h) Pan-African Youth Movement	30,000.00
i) Supreme Council for Sports in Africa	110,000.00
j) Pan-African Women's Organization	30,000.00
k) Association for Documentation, Libraries and Archives in Africa	20,000.00
	<hr/>
	US\$500,000.00
	=====

200. The Sub-Committee then presented its Report to the Advisory Committee. It reminded the latter that the Pan-African Women's Organization has already been warned against interfering in the internal Affairs of Member States and wanted to know if this Organization had heeded to this warning. Some delegations emphasized that since no complaint had been launched against this Organization, it was to be supposed that it had heeded to the warning. However, Morocco and the Sudan expressed reservations on the question of subventions granted to the Pan-African Women Organization and the Pan-African Youth Movement which continue to interfere in the internal affairs of some Member States.

DECISION:- THE COMMITTEE DECIDED TO APPROVE THE RECOMMENDATIONS SUBMITTED BY THE Sub-COMMITTEE ON THE SHARING OF THE SUM OF US\$500,000.00 AMONG THE ORGANIZATIONS AS PREVIOUSLY SUBMITTED WITH THE RESERVATIONS FROM MOROCCO AND THE SUDAN.

Report of the Administrative Secretary-General on the
Review of the Scale of Assessment - Document CM/780 (XXVIII) Rev. 2

201. The Committee heard a statement by the Representative of the Republic of Seychelles who pleaded for a down-road review of Seychelles assessment on the grounds that the country's present economic circumstances including its development programmes would not be able to meet such a high assessment. He pointed out to the Committee that while Seychelles would wish to contribute to the funds of the Organization and honour its obligations as a Member, it would not be in a position to meet a high scale of assessment as approved by the Council of Ministers. Finally, the representative of Seychelles reiterated that on the basis of the population, economic position, development programmes and Gross National Product etc., Seychelles qualified for reduction on its scale of Assessment.

202. The Committee then considered the Report of the Administrative Secretary-General as contained in Document CM/780 (XXVIII) Rev. 2 with its addends 1 and 2. Some delegations while sympathising with the economic situation of some Member States felt that in the light of the Lome Resolution, exemptions should not be granted. Others felt that there was reason to revise the figures of some Member States, the population figures etc. having changed for sometime now while others also felt that the statistics given for some Member States did not reflect their true position.

DECISION:- THE COMMITTEE DECIDED THAT DOCUMENT CM/780 (XXVIII) REV. 2 AND ITS ADDENDA 1 AND 2 SHOULD BE FORWARDED TO MEMBER STATES FOR THEIR OBSERVATIONS.

Consideration of Request for Funds - Financial
Assistance to the People's Republic of Benin and
the Democratic Republic of Sao Tome and Principe

203. In implementation of Resolution CM/Res. 639 (XXIX), the General Secretariat submitted a request for financial assistance for the People's Republic of Benin and the Democratic Republic of Sao Tome and Principe from the Fund for Assistance and Co-operation provided under Code 906 of the Budget.

204. The Committee observed that the resolution raised three main issues viz:-

- a) Exemption from payment of contributions by the two Member States for the next three years;
- b) Establishment of a Committee to study the requirements of the two Member States with a view to creating the conditions and providing them with the means for repelling any aggression or attempt to invade their national territory;
- c) Immediate financial assistance to the two Member States and that the Secretariat should have proceeded with the study of the requirements of the two Member States before submitting a request for financial assistance.

205. The Committee further observed that the Council of Ministers had decided in Lome against exemption of Member States from contributions and was therefore of the view that there was a contradiction, the Council of Ministers having decided at a later date to exempt Benin and Sao Tome and Principe from payment of their contributions.

206. The General Secretariat explained that the three issues in Resolution CM/Res. 639(XXXI) should be dealt with separately and they are not inter-related. Some States felt that paragraph 9 of Resolution CM/Res. 639(XXXI) superseded the Lome Resolution and there was therefore no contradiction. However, the Chief Legal Adviser explained that since the Khartoum Resolution did not repeal the Lome Resolution, the two Resolutions are valid in law.

207. The delegates from Gabon and Morocco pointed out that during the same period other Member States had also been affected by natural calamities and disasters and were therefore in need of financial assistance, as it was for this specific reason that the Emergency Assistance and Co-operation Fund was set up in Mauritius. However, since the damages caused by the said "aggressions" had not been reckoned in figures, the delegations expressed reservation on the matter.

208. The Delegate from Gabon added that his country would not contribute to this assistance and that if the Committee decided to grant an assistance from this Fund, the OAU General Secretariat should reduce by 1/15 its quota to the OAU Regular Budget in respect of the Fiscal Year concerned, i.e. an amount corresponding to its financial participation to the Fund established in Mauritius in accordance with Resolution 479(XXVIII).

DECISION:- THE COMMITTEE DECIDED:-

- i) THAT AN ASSISTANCE OF US\$200,000.00 BE GIVEN TO EACH OF THE TWO COUNTRIES, NAMELY THE PEOPLE'S REPUBLIC OF BENIN AND THE REPUBLIC OF SAO TOME AND PRINCIPE.
- ii) THAT THESE SUMS BE CHARGED TO THE CO-OPERATION AND ASSISTANCE FUND (CODE 906 OF THE CURRENT BUDGET i.e. 1978/79).

Request for Funds in Implementation of Resolution
CM/Res. 628(XXXI) - Meeting of OAU Legal Experts

209. The General Secretariat informed the Committee that in the light of Resolution CM/628(XXXI) requesting the Administrative Secretary-General of the OAU to convene a meeting of the OAU Committee of Legal Experts, it is proposed that the Committee should meet on a date to be determined in March 1979 for one week to consider amendments to the Protocol of the Commission of Mediation, Conciliation and Arbitration which will be submitted to the Council of Ministers in July 1979. For this purpose funds were requested as follows:-

a) Air Fare (Economy Class):

i)	3 Legal Experts	US\$ 6,138.00
ii)	2 Interpreters	2,394.00
iii)	3 Translators	3,591.00

b) Per Diem (for 3 days):

i)	3 Legal Experts (3 x 28 x 3)	1,792.00
ii)	2 Interpreters (2 x 28 x 3)	440.00
iii)	3 Translators (3 x 28 x 3)	672.00

c) Salary

i)	2 Interpreters (2 x 116 x 3)	1,856.00
ii)	3 Translators (3 x 80 x 3)	1,920.00

d) Terminal Expenses

i)	3 Legal Experts (3 x 24)	192.00
ii)	2 Interpreters (2 x 24)	48.00
iii)	3 Translators (3 x 24)	72.00

e) Incidental expenses including transport

from Hotel to OAU and vice versa in Addis Ababa

1,000.00

TOTAL

US\$20,123.00

Increase in Education Allowance granted to the dependents of OAU Staff Members

210. After the introduction of the document on Education Allowance by the Secretariat, the Committee called for further enlightenment on the issue and the Secretariat replied. The Secretariat was, however, urged to submit a detailed report on the financial implications resulting from the decision that the Committee took on the issue.

DECISION:- THE COMMITTEE DECIDED:-

- i) TO APPROVE THE SUM OF US\$1,200.00 PER ANNUM PER CHILD IN AFRICA AS AGAINST THE PRESENT RATE OF US\$400.00 PER ANNUM PER CHILD.
- ii) THAT 75% OF THE TUITION FEES SHOULD BE PAID UP TO A MAXIMUM OF US\$1,200 PER ANNUM PER CHILD.
- iii) THAT THE GENERAL SECRETARIAT SHOULD INCORPORATE THE FINANCIAL IMPLICATIONS IN THE DRAFT BUDGET.

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